

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION  
DWIGHT D. EISENHOWER LIBRARY

Schedule of Fees for Reproduction Services (effective 10/1/2012)  
**Minimum Mail Order \$20.00**

A) **ELECTROSTATIC COPYING (Xerox)**

1) <u>Paper to Paper</u> (up to 11 x 17 inches) (per page)	
Customer makes copy	\$ .25
Library makes copy—Black & White	\$ .80
Library makes copy—Color	\$ 4.60
2) <u>Microfilm to Paper</u> (up to 11 x 17 inches) (per page)	
Customer makes copy	\$ .60
Library makes copy	\$ 3.50

B) **DIGITAL IMAGING**

1) Scan – original material up to 40" wide	\$ 20.00
--	----------

Fee covers the cost of scanning a photograph or each page of a document at a high resolution (up to 600 ppi), color and tone reproduction adjusted for generic monitor display, no obvious quality defects, and saved as a TIF or JPG file.

All digital image files may be saved to a CD, DVD, printed out, or e-mailed. Files over 1 MB cannot be e-mailed. They will be saved to a CD or DVD and shipped directly to the requestor. Oversized scans cannot be printed out over 42" wide. Not all original material is available for scanning.

C) **STILL PHOTOGRAPHY**

1) <u>Copy Negatives*</u>	<u>B &amp; W or Color</u>			
	First Negative	Additional Negatives		
4 x 5 inches	\$ 45.00	\$ 32.25		
2) <u>Photographic Prints*</u>	<u>B &amp; W</u>	<u>B &amp; W</u>	<u>Color</u>	<u>Color</u>
	First Print	Additional Prints**	First Print	Additional Prints**
5 x 7 inches	\$ 37.75	\$ 23.25	\$ 37.00	\$ 24.50
8 x 10 inches	\$ 41.00	\$ 28.50	\$ 43.50	\$ 30.75
11 x 14 inches	\$ 58.25	\$ 45.75	\$ 62.00	\$ 49.00
16 x 20 inches	\$ 77.00	\$ 64.50	\$ 78.50	\$ 65.75
3) <u>Born-digital Files</u> (Original photographs taken with a digital camera)				
10 or fewer files			\$ 17.00 per file	
11 or more files			\$ 14.00 per file	

\*All photography is done on a commercial contract basis.

\*\*Prices listed are for orders of two or more prints made from different original photographs. Price quotes for multiple copies made from a single original photograph are available upon request.

D) **VIDEO AND SOUND RECORDINGS**

Audio CD (per selection)	\$ 16.00
VHS or DVD (up to 3 selections per tape/disc) ***	\$ 57.25

\*\*\*The Library does not provide "broadcast quality" transfers. "Non-broadcast quality" transfers produced in-house contain a visible flicker, but may be acceptable for study, classroom, preview, or home viewing purposes.

E) **EXPEDITED SHIPPING (U.S. only – per order)**

Customer provides account number	No additional charge
Customer uses NARA account number	\$ 30.00

Payment may be made in cash, U.S. postal money order, bank draft, or check, to the Dwight D. Eisenhower Library. Payment may also be made by VISA, MasterCard, American Express, or Discover (Novus). Remittances received from outside the U.S. must be made by international money orders payable in U.S. dollars or by VISA, MasterCard, American Express, or Discover (Novus). If paying by charge card, complete and return the following:

----- cut here

VISA, MasterCard, American Express, Discover (Novus) (circle one)

Charge card number \_\_\_\_\_

Expiration date \_\_\_\_\_

CVN number \_\_\_\_\_

Name on card \_\_\_\_\_