



**NEVADA WING OPERATING INSTRUCTION 11-1**  
**1 OCT 11**  
**CADET PROGRAMS**  
**NEVADA WING CADET PROGRAMS PROCEDURES**

This instruction prescribes additional procedures and regulations for the operation of Cadets Programs within Nevada Wing.

1. Applicability – This operating instruction applies to all members of the Nevada Wing who are working with cadets. This operating instruction is in addition to and does not replace any of the 52-xx series of CAP regulations.
2. Activity Project Officers – Must submit for approval, an operations plan, sample attached, to the Wing Director of Cadet Programs (DCP) a minimum of 60 days prior to any activity if they meet any of the criteria listed below.
  - a. High Adventure Activities (shooting, high ropes, water survival, and any other activity not authorized by the 52-16)
    - i. Include completes CAP F54 with OPS plan.
  - b. Activities with a duration of 4 nights and longer
3. Activity Project Officers are encouraged to submit the attached OPS plan to the Wing DCP for feedback and review for every CAP cadet activity.
4. Squadron Commanders or designee - Must submit attached quarterly report to the Wing DCP by the following dates: 10 Jan, 10 April, 10 July, and 10 Oct

Attachment: Quarterly report, Sample OPS Plan, CAP F54  
Distribution: 1ea Sqd. CC, DCC, Wing Website

OPR:DCP  
Approved by: NV/CC

Commander / Deputy Commander:		Date:
Member Filing Report:		Squadron Position:
1. Squadron cadet program goals for the year / quarter		
2. Orientation Rides		
A. How many flights were conducted		
B. What type      # Power              #Glider		
List cadets in Phase 1 that received their first O-Ride in the past quarter.		
3. List all Aerospace Excellence activities (minimum one per quarter)		
4. List the dates and topics of the Character Development forums that have been held in the last quarter.		
5. List all members in the Cadet Programs specialty track and their current level. (Note any changes since last quarter)		
6. List any cadets that have taken CPPT or have failed to take CPPT in the required window		
7. Describe your recruiting event or open house for the past quarter. Please include success stories		
8. List any cadets that have achieved a Milestone award or expect to achieve it in the next quarter.		
COMMANDERS SIGNATURE		
Date:		