



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO:

OPNAVINST 3700.19D  
N2L  
25 August 2003

OPNAV INSTRUCTION 3700.19D

From: Chief of Naval Operations

Subj: FOREIGN MILITARY AND STATE AIRCRAFT LANDING  
CLEARANCE PROCEDURES

- Ref: (a) SECNAVINST 3770.1C of 15 Dec 92 (NOTAL)  
(b) Federal Aviation Act of 1958, § 1108 (a) (as amended), 49 U.S.C. 40103 (d) (2003)  
(c) Minutes of 1951 Meeting, Permanent Joint Board on Defense, Recommendation No. 5 (NOTAL)  
(d) Part I, Annex A, Permanent Joint Board on Defense, Meeting 124, 16 JUN 69 (NOTAL)  
(e) Exchange of Notes, May 27, 1993, U.S.-Gr.Brit., T.I.A.S. 12237  
(f) Agreement on Mutual Defense Commitments, Dec. 1, 1995, U.S.-Austl., art.5, T.I.A.S., 12704  
(g) DoD Financial Management Regulation, 7000.14-R, Vol. 15, ch. 4 of APR 02.

1. Purpose. To reissue clearance requirements for landing and servicing at U.S. Navy and Marine Corps installations for military and state aircraft owned by a foreign government with which the United States maintains diplomatic relations and to outline procedures used to obtain such clearance.

2. Cancellation. OPNAVINST 3700.19C.

3. Scope. This instruction applies to those aircraft owned and operated by or for a military organization or other agency of a foreign government, provided such operation is not for commercial purposes. Use of U.S. Navy and Marine Corps installations by all other non-DoD aircraft is governed by reference (a). (Note: Normally, aircraft operated under contract for a government agency or organization, domestic or foreign, regardless of purpose, fall under the provisions of reference (a). An exception may be granted when the aircraft is transporting a Head of State or comparable personage when determined to be in the

best interests of the U.S. Government and U.S. Navy/Marine Corps).

4. Background. Navigation in the sovereign airspace of the United States by foreign aircraft is specifically prohibited by reference (b) without the prior authorization of the Secretary of State. The U.S. Navy/Marine Corps further restricts landings at U.S. Navy and Marine Corps installations to U.S. Government aircraft, other aircraft as may be authorized in accordance with reference (a) and to military or state aircraft of friendly foreign governments. Such foreign flights are usually authorized on a case-by-case basis when they are determined to be in the best interest of the United States and the U.S. Navy/Marine Corps.

5. Normal Clearance Procedures. Requests for clearance by foreign military or state aircraft to land at U.S. Navy/Marine Corps installations in the United States, U.S. possessions, and territories administered by the United States with respect to foreign relations, are to be submitted by the Naval or Air Attaché of the respective foreign embassy in Washington, D.C. to the Chief of Naval Operations (CNO), (Assistant for Foreign Liaison (N2L)). At the same time, clearance from the State Department is required for overflight of territory concerned. Requests for clearance to land at Navy/Marine Corps installations situated in third countries are submitted to the CNO (N2L) for Navy Department clearance. State Department diplomatic clearance is not required in such cases; however, third country diplomatic clearance is required. It is the requesting country's responsibility to obtain such clearance. If the flight appears to be operationally feasible and is determined to be politically acceptable to the Department of the Navy (and State Department when cognizant for flights to the U.S.), CNO will advise, via message, the appropriate Navy/Marine Corps commands and the embassy concerned that the flight is approved. Approval, however, is subject to the concurrence of the second echelon commander, or, in the case of Marine Corps installations, the Commandant of the Marine Corps (CMC).

6. Blanket Clearance Procedures. For administrative convenience and/or as a result of bilateral arrangements in effect with certain foreign governments, blanket landing authorizations will be issued by CNO. These blanket

25 August 2003

clearances provide for abbreviated clearance procedures, by flight advisory, directly to the installation concerned with "information only" notification to CNO. Blanket clearances will usually be issued by message and will remain valid for a specific time period (usually 1 calendar year). Blanket clearance will normally be subject to the following conditions:

a. Seventy-two hours advance notice prior to landing by either flight advisory or Prior Permission Requirement (PPR), where appropriate.

b. Aircraft commanders must apprise base commanders, via Base Operations as appropriate, of their known requirements and flight plan details, and refer to the appropriate Navy Landing Authorization Number (NALAN) Blanket Clearance in all communications.

c. Landing authorization may be withdrawn at any time by the base commander or higher authority if so dictated by base loading or operational requirements.

d. Arrival times should be adjusted to conform to Customs and Agriculture Department working hours (where appropriate) and to fueling and maintenance support hours.

e. Only normal aircraft services and billeting will be authorized, as feasible.

7. Special clearances. Certain countries have special long-standing agreements allowing for utilization of U.S. military installations for routine flights, provided they do not interfere with U.S. operational commitments. (Flights controversial in nature, having political overtones, VIPS, hazardous material (HAZMAT), extended operations from a base, etc., require prior clearance from CNO). These agreements are permanent until abrogated by one of the parties; consequently, there will not be a periodic notification of renewal. In the absence of specific clearance from CNO, it may be assumed that aircraft from the nations below are operating under the auspices of a special clearance agreement.

a. Canada may utilize U.S. military installations in the United States, its possessions or territories, as established by references (c) and (d).

b. The United Kingdom may utilize U.S. military installations in the United States, its possessions or territories, as established by reference (e).

c. Australia may utilize U.S. military installations in the United States, its possessions or territories, as established by reference (f).

NOTE: These special clearances do not preempt CMC, second echelon commander, or base commander prerogative to deny access to an installation when so dictated by operational requirements or political/policy considerations.

8. Clearance Notification. Upon request from foreign Air or Naval Attaché, CNO will issue a NALAN for each approved flight or blanket clearance. This authorization will be valid for a maximum period of 5 days surrounding the estimated time of arrival. NALANs will be numbered sequentially throughout the calendar year in order to serve as a ready reference to the authorization message, and will include the following information:

a. Nationality, service, type, and number of aircraft; complete flight itinerary with estimated times of arrival and departure; number and breakdown of crew; and purpose of flight.

b. Services requested (i.e. customs, billeting, etc.) and billing instructions.

c. Special requirements or information (i.e. HAZMAT and VIPs embarked). HAZMAT requiring enumeration is defined as explosives of Class 1.1 through 1.4 and 6.1. Declaration will list Class, UN Number, and Net Explosive Quantity or Weight (NEQ/NEW).

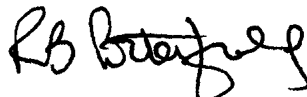
9. Action. Upon receipt of a NALAN, second echelon commanders or CMC should determine the operational feasibility of accommodating the flight. Concurrence is to be assumed unless otherwise advised. Accommodation of foreign military aircraft should not be allowed to interfere with operational commitments nor should it place undue inconvenience upon installation personnel or facilities. Should it prove infeasible to accommodate a

flight, or should problems result from the accommodation of a flight, the appropriate command echelon should inform CNO (N2L) of the difficulty as soon as possible, and should positively identify the aircraft and country involved. Installation commanders should inform CNO (N2L) via the appropriate command echelon of anticipated temporary non-availability of certain facilities or services, or extensive operational commitments or base loading which would affect the ability to accommodate foreign military aircraft. Once a flight is approved, foreign military commanders will be responsible for informing installation commanders by flight advisory of schedule changes, special requirements, etc., and should refer to their flight's NALAN in all flight advisories.

10. U.S. Defense Attaché Offices (USDAOs). As a general practice, U.S. Naval Attachés should not accept requests for flight clearances from foreign governments, but should advise the foreign government to forward such requests via its embassy in Washington, D.C.

11. Uncleared and Emergency Landing. Unless otherwise specifically directed by higher authority, installation commanders will deny landing privileges to foreign military aircraft which have not been cleared in advance by CNO, except as provided by special clearances discussed above. However, emergency landings by foreign military or state aircraft are authorized if, in the opinion of the installation commander, denial of a landing request could endanger the safety of the aircraft or its crew. Upon landing, the installation commander will ascertain the nature of the emergency and/or particulars of the flight, reason for non-clearance, etc., and will notify CNO via the appropriate command echelon.

12. Charges for Servicing. Normal aircraft handling will be provided without charge for properly cleared foreign military or state aircraft. Chargeable services and consumable material, such as fuel and oil or special handling, will be billed in accordance with reference (g).



R. B. PORTERFIELD  
By direction

Distribution:

SNDL A2A (Department of the Navy Staff Offices) (OPA only)  
A6 (Headquarters, U.S. Marine Corps)  
21A (Fleet Commanders)  
23A (Naval Force Commanders)  
24A (Air Force Commanders)  
24J (Marine Corps Forces Commands)  
42A (Fleet Air Commands)  
50 (Unified Commands)  
C7 (U.S. Defense Attaché Offices)  
FA5 (Construction Battalion Center)  
FA6 (Air Station LANT)  
FA7 (Station LANT)  
FB6 (Air Facility PAC)  
FB7 (Air Station PAC)  
FB10 (Station PAC)  
FC4 (Air Facility NAVEUR)  
FKA1 (Systems Command)  
KCA1A (NAVAIRSYSCOM)  
FT1 (NETC)  
FT2 (Chief of Naval Air Training)  
FT6 (Air Station NETC)  
V3 (Marine Corps Air Base)  
V4 (Marine Corps Air Facility)  
V5 (Marine Corps Air Station)  
OPNAV (N00, N09, N09B, N3, N4, N41, N42, N43, N44, N5, N50, N51, N55, N554, N6, N61, N611, N612, N613, N614, N614, N642)

Chief of Staff, Air Force (CVA II)  
1670 Headquarters Air Force  
Washington, DC 20330-1670

Department of State (PM/ISP)  
Room 7428  
2201 C Street, NW  
Washington, DC 20520