



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, D.C. 20350-2000

OPNAVINST 1531.2C  
N13  
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OPNAV INSTRUCTION 1531.2C

From: Chief of Naval Operations

Subj: THE NAVAL ACADEMY INFORMATION PROGRAM (NAIP)

1. Purpose. To provide procedures for administering the Reserve Naval Academy Information Program (NAIP) including the recruiting, training, funding and crediting of retirement points for volunteer Navy Reserve officers.

2. Cancellation. OPNAVINST 1531.2B.

3. Background. The Naval Academy has traditionally been successful in attracting superior applicants. However, competition among colleges and universities for the targeted pool of qualified applicants is keen. It is the Navy's responsibility to ensure that exceptional individuals are encouraged to seek a career of naval service through the Naval Academy, and that they are properly counseled throughout the application process. Counselors should be able to provide answers to questions about the Academy's admissions procedures, curriculum, midshipman lifestyle, and career opportunities.

4. Information

a. General. The NAIP is built upon the services of inactive Navy Reserve officers who volunteer as Naval Academy Information Affiliates (NAIAs) and Naval Academy Information Officers (NAIOs). Both NAIAs and NAIOs are commonly referred to as Blue and Gold Officers (BGOs). All BGOs are initially designated as NAIA. The NAIO is an NAIA who has completed the required formal training at USNA. During training, officers are briefed on Academy admission standards and procedures, the curriculum, Navy career opportunities, life as a Naval Academy midshipman, various Naval Academy information and outreach programs, and the Blue and Gold Information System (BGIS).

b. Reserve NAIP Authorization. Reserve officers that are BGOs participate in the NAIP in their civilian status until they are authorized by the NAIP Reserve Coordinator to participate in their reserve status and additional duty (ADDU) orders to USNA are issued by their reserve command.

c. Training. Navy Reserve officers in the Reserve NAIP attending initial training (required within two years of becoming a NAIA) or refresher training (required every five years) may elect to do so under either of the following types of orders:

(1) Invitational Travel Orders. These orders will be issued by the Naval Academy. The Academy will provide funding for travel out of Operations and Maintenance, Navy (O&M,N) dollars. Invitational Travel orders do not constitute orders to active duty; they are issued to reserve officers in their civilian status. Navy Reserve officers requesting such orders will not receive drill credit, retirement points, or fitness reports.

(2) No Cost Active Duty for Training (ADT) Orders. Navy Reserve officers selecting no cost ADT orders will not be reimbursed with reserve funds for any expenses during training, including travel. However, reservists will receive retirement points. Naval Academy, funds permitting, may also approve funded TAD orders for reservists on no cost ADT. The orders must be approved and issued by the Naval Academy prior to the start of travel at which time all travel expenses will be paid by the Naval Academy.

d. Coordination and Support. The success of the NAIP requires nationwide coordination of reserve officer effort and the support of Commander, Naval Reserve Forces Command (COMNAVRESFORCOM), Echelon 3 and 4 Navy Reserve commands, PERS-49, and the Commander, Navy Recruiting Command. The Superintendent, U.S. Naval Academy, is designated NAIP coordinator. The Naval Academy Candidate Guidance Office conducts the NAIP.

## 5. Action

a. COMNAVRESFORCOM and the Navy Reserve Echelon 3 and 4 commands will:

(1) Assist the Superintendent, U.S. Naval Academy, in recruiting inactive Navy Reserve officers to participate in the NAIP. The recruitment of officers affiliated with civilian educational systems is particularly desirable.

(2) Publicize the NAIP through internal publications.

(3) Ensure designation of an active duty officer on the COMNAVRESFORCOM staff and each Echelon 3 and 4 staff as the Naval Academy Liaison Officer (NALO). These officers will coordinate with the NAIP Reserve Coordinator and serve as points of contact for all matters concerning the Naval Academy Candidate Guidance Office.

(4) Issue additional duty orders to authorized BGOs upon notification by the NAIP Reserve Coordinator.

(5) Coordinate with PERS-4912 IRR or applicable Navy Reserve Activity SELRES to ensure the certification of non-pay retirement points (incremental accrual) for all authorized BGOs.

Retirement Credit Report forms (USNA-CGO-1800/06 (Rev. 9-06)) will be verified by each NAIP Area Coordinator and submitted to the appropriate reserve officer record holder (copy to the Superintendent, U.S. Naval Academy).

(6) Coordinate with PERS-4932 IRR or applicable Navy Reserve Activity SELRES for the issuance of no-cost ADT orders to BGOs, as requested and authorized by the NAIP Reserve Coordinator for Naval Academy training seminars.

b. The Superintendent, U.S. Naval Academy, will:

(1) Direct the NAIP through the Candidate Guidance Office.

(2) Maintain a program for the training of BGOs.

(3) Designate NAIOS upon completion of their training.

(4) Submit required fitness reports on BGOs.

(5) Conduct a program to provide recognition of NAIIO achievements in coordination with COMNAVRESFORCOM.

(6) Maintain liaison with the Commander, Navy Recruiting Command to ensure coordination of efforts at college fairs, midshipmen speaking engagements, and other recruiting efforts.

(7) Maintain liaison with COMNAVRESFORCOM, Echelon 3 and 4 liaison officers, and BGOs to update them on recruiting trends and policy changes.

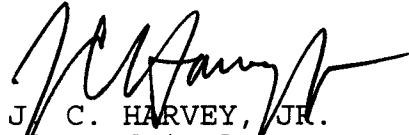
(8) Maintain liaison with applicable Echelon 3 and 4 liaison officers to ensure additional duty assignment orders are processed.

6. Forms Availability. The Retirement Credit Report form (USNA-CGO-1800/06 (Rev. 9-06)) may be downloaded from Bureau of Graphic Information Systems or obtained from:

Director, Candidate Guidance  
U.S. Naval Academy Admissions  
117 Decatur Road  
Annapolis MD 21402-5017

7. Points of Contact

- a. NAIP Reserve Coordinator (Commercial: 410-293-1857)
- b. PERS-4912 - IRR Retirement Points Accreditation (Commercial: 877-807-8199 or PERS-49\_Retirements@navy.mil)
- c. PERS-4932 - IRR ADT (Commercial: 800-535-2699 or PERS-49\_ADT@navy.mil)



J. C. HARVEY, JR.  
Vice Admiral, U.S. Navy  
Deputy Chief of Naval Operations  
(Manpower, Personnel, Training  
and Education)

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