



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-12-091, December, Training, H-117)

December 12, 2012

ALL AGREEMENT STATES

**ACCEPTANCE TO THE INTRODUCTORY HEALTH PHYSICS COURSE (H-117)  
(FSME-12-091)**

**Purpose:** To provide the list of students selected for the U.S. Nuclear Regulatory Commission (NRC) Introductory Health Physics Course (H-117).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting list will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the States selected to attend the February 4-8, 2013 Introductory Health Physics Course (H-117). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be paid lodging and per diem by the NRC. Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160, and submit their travel information to the NRC to issue their travel authorization. To download the Travel Application Form, visit: <http://nrc-stp.ornl.gov/training.html>. Forms should be submitted to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or faxed to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (31 50-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me at 301-415-3340, or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: 301-415-2348

INTERNET: [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov)  
FAX: 301-415-3502

**/RA PHenderson for/**

Brian J. McDermott Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
- 2 List of instructions
3. Tentative Schedule

INTRODUCTORY HEALTH PHYSICS COURSE (H-117)  
 FEBRUARY 4-8, 2013  
 CHATTANOOGA, TN

STATE	PARTICIPANT(S)
<b>ARIZONA</b> Radiation Regulatory Agency 4814 South 40 <sup>th</sup> Street Phoenix, AZ 85040	Lauren Mayes
<b>CALIFORNIA</b> Dept. of Health 1500 Capitol Ave., 5 <sup>th</sup> Floor, MS7610 Sacramento, CA 94817	Mike Steuben John Tien Wendy Tellez
<b>FLORIDA</b> Dept. of Health Bureau of Radiation Control 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Jorge Laguna Clark Connelly Clark Eldredge
<b>KANSAS</b> Dept. of Health & Environment 1000 SW Jackson, Suite 330 Topeka, KS 66612-1365	Jason Meinholdt
<b>LOUISIANA</b> Emergency & Radiological Services Div. P.O. Box 4312 Baton Rouge, LA 70821-4312	Clayton Smith
<b>MISSISSIPPI</b> Dept. of Health 3150 Lawson Street Jackson, MS 39213	Brielle Grantham
<b>PENNSYLVANIA</b> DEP – Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Andrew Tavema Martin Felion

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course H-1 17, "Introductory Health Physics." This course is scheduled to be presented February 4-8, 2013, at the U.S. Nuclear Regulatory Commission Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

**COURSE:** On Monday, February 4 2013, the course will be conducted from 1:00 p.m. - 4:00 p.m. The course will begin at 8:00 a.m. and end at 4:00 p.m. on February 5-7 2013, and on the final day of the course, class hours are 8:00 a.m. - 12:00 noon. Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending training. Enclosure 3 is a tentative agenda for the course. Please complete the Travel Application Form which is located at <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. No rental cars will be authorized for travel. If traveling by air, contact Carlson Wagonlit Travel at 1-866-250-2160 to book reservations. You may also access a copy of the travel instructions and voucher for reimbursement at the above website.

**LODGING:** You should plan to arrive on Monday, February 4 2013, and depart on Friday, February 8, 2013. If there are no flights to allow you to fly in on Monday, you may arrive on Sunday, February 3, 2013. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotel of their choice. The per diem for Chattanooga, Tennessee is 94/56/150. This means lodging/meals/not to exceed total per day. Tax is a separate line item on your voucher. Please be sure to choose a hotel within the Chattanooga vicinity and within per diem. Reimbursement for mileage is 55.5 cents per mile. Please be sure to choose a hotel within the Chattanooga vicinity and within per diem. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center.

**Tentative Schedule**  
 Introductory Health Physics Course (H-1 17)  
 February 4-8, 2013  
 Chattanooga, Tennessee

Day	Time	Topic
Feb 4	1:00-2:00	Course and Student Introductions (Chapter 1)
	2:00-4:00	Chapter 2: Fundamental Health Physics Concepts
Feb 5	8:00-9:00	Chapter 2 (continued)
	9:00-12:00	Chapter 3: Interaction of Radiation with Matter
	12:00-1 :00	Lunch
	1:00-3:00	Chapter 4: Radiation Quantities and Units
	3:00-4:00	Chapter 5: Biological Effects of Radiation
Feb 6	8:00-8:30	Review
	8:30-10:30	Chapter 5 (continued)
	10:30-12:00	Chapter 6: Sources of Radiation Exposure
	12:00-1 :00	Lunch
Feb 7	1:00-2:30	Chapter 6 (continued)
	2:30-4:00	Chapter 7: Principles of Radiation Detection
	8:00-8:30	Review
	8:30-9:30	Chapter 7 (continued)
Feb 8	9:30-12:00	Chapter 8: Personnel Dosimetry and Dose Assessment
	12:00-1 :00	Lunch
	1:00-2:30	Chapter 9: Environmental Radiological Monitoring
	2:30-4:00	Chapter 10: Operational Aspects of Health Physics
Feb 8	8:00-9:30	Review
	9:30-12:00	Examination
	12:00	End of Course