



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-12-078, September, Training, G-109)

September 19, 2012

ALL AGREEMENT STATES

ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109D)
(FSME-12-078)

Purpose: To provide the list of students selected for the NRC Licensing Practices and Procedures Course (G-109).

Background: NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the States selected to attend the November 5-9, 2012 Licensing Practices and Procedures Course (G-109). This course will be in Chattanooga, TN. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid travel and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Brenda Usilton (Fax 301-415-3502). Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to Brenda.Usilton@nrc.gov or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

*This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-1 0202 (31 50-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: Brenda.Usilton@NRC.GOV
TELEPHONE: 301-415-2348 FAX: 301-415-3502

/RA Pamela Henderson for/

Brian J. McDermott, Director
Materials Safety and State Agreements
Office of Federal and State Materials and
Environmental Management Programs

Enclosures:

1. List of students
2. Instructions for students
3. Tentative Schedule

LICENSING PRACTICES AND PROCEDURES COURSE – (G-109)
 November 5-9, 2012
 Chattanooga, TN

STATE	PARTICIPANT(S)
ALABAMA Dept. of Public Health 201 Monroe Street P.O. Box 303017 Montgomery, AL 36130	Roger Clecker
CALIFORNIA Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Robert Custodio
IOWA Dept. of Public Health Lucas State Office Building, 5 th Floor 321 East 1 2 th Street Des Moines, IA 50319	Leonardo Wardrobe
ILLINOIS Division of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704	Whitney Cox Nathan Albrac
LOUISIANA Emergency & Radiological Services Div. P.O. Box 4312 Baton rouge, LA 70821-4312	Gwen Maglic
MAINE Radiation Control Program 286 Water Street, 11 SHS Augusta, ME 04333-0011	Jean Geslin
MARYLAND Dept. of the Environment 1800 Washington Blvd., Suite 750 Baltimore, MD 21230-1718	Cheryl Nitkowski
MINNESOTA Dept. of Health 625 Robert Street North P.O. Box 64975 St. Paul, MN 55164	Tyler Kruse
MISSISSIPPI Dept. of Health 3150 Lawson Street Jackson, MS 39213	Brielle Grantham
NEW HAMPSHIRE Dept. of Health & Human Services 29 Hazen Drive Concord, NH 03301-6504	Augustinus Ong
NORTH DAKOTA Dept. of Health 918 E. Divide Avenue Bismarck, ND 58501-1947	Warren Freier
OKLAHOMA Radiation Management Section 707 N. Robinson	Michael Reid

STATE	PARTICIPANT(S)
Oklahoma City, OK 73102	
OHIO Dept. of Health 246 North High Street Columbus, OH 43215	Stacy Kadrich
OREGON Public Health Division 800 NE Oregon Street, Suite 640 Portland, OR 97232-2 162	Richard Beauman
PENNSYLVANIA Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Randy Kutchman
SOUTH CAROLINA Dept. of Health & Environmental Control 2600 Bull Street Columbia, SC 29201	Kelly Armstrong
TENNESSEE Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	William Barnett
TEXAS CEQ Commission on Environmental Quality 12100 Park 35 Circle, Bldg F Austin, TX 78753	Lorraine Council
TEXAS Dept. of State Health Services P.O. Box 149347 Austin, TX 78714-9347	Lauren McGuire
UTAH Dept. of Environmental Quality 195 North 1950 West P.O. Box 144850 Salt lake City, UT 84116	Spencer Wickham
WISCONSIN Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Lauren Ernest

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: **ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented November 5-9, 2012, at the U.S. Nuclear Regulatory Commission Technical Training Center (TTC). The TTC is located at 5746 Marlin Road, Suite 200, Osborne Office Center (near Eastgate Shopping Center) Chattanooga, Tennessee 37411-5677. The facility's telephone number is (423) 855-6500.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except on Friday when the course will end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

1 - Students enrolled in the licensing course may e-mail to the applicable instructor any licensing issues (either generic or based on a specific license review) that they would like discussed in class (names and e-mail addresses of instructors are provided below)

2 - Students may bring to class a sample license application with an interesting issue that they would be willing to share with the class (appropriate consideration being given to privacy, security, safeguards and other sensitivity issues)

3 - State students may bring a copy of their own regulations so that they can refer to them if there is a question regarding anything taught in class (all training will be accomplished using NRC regulations)

INSTRUCTORS

Bryan Parker – Brian.Parker@nrc.gov - Licensing Process, Medical

Colleen Casey Colleen.Casey@nrc.gov - Portable and Fixed Gauges, Research & Development, General Licenses

Roberto Torres- RobertoJ.Torres@nrc.gov - Industrial Radiography, Well Logging, Irradiators

LODGING AND TRAVEL: You should plan to arrive on Sunday, November 4, 2012 and depart on Friday, November 9, 2012. No rental cars will be authorized for travel. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. The per diem for Chattanooga, Tennessee is 94/56/150. The government mileage rate is 55.5 cents per mile. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at Brenda.Usilton@nrc.gov or fax it to 301-415-3502. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement. Please make sure to submit your travel itinerary you receive from Carlson Travel with your voucher. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars or take a taxi to and from the training center. To find hotels in Chattanooga, TN please conduct an internet search and select your own hotel within the vicinity and within per diem.

LICENSING PRACTICES AND PROCEDURES COURSE
Tentative Schedule for November 5-9, 2012

	START	STOP	TOPIC	PRESENTER
MONDAY	8 AM	- 9 AM	WELCOME AND ADMIN	Griffis
	9 AM	- 10 AM	Overview	Parker
	10 AM	- 11 AM	Overview	Parker
	11 AM	- 12 PM	Overview	Parker
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Overview	Parker
	2 PM	- 3 PM	Overview	Parker
	3 PM	- 4 PM	Overview	Parker
	4 PM	- 5 PM	Overview	Parker
TUESDAY	8 AM	- 9 AM	Gauge Presentation	Casey
	9 AM	- 10 AM	Gauge Presentation	Casey
	10 AM	- 11 AM	Gauge Licensing Exercise	Casey
	11 AM	- 12 PM	Gauge Licensing Exercise	Casey
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Gauge Pre-Licensing Exercise	Casey
	2 PM	- 3 PM	R&D Presentation	Casey
	3 PM	- 4 PM	R&D Presentation	Casey
	4 PM	- 5 PM	R&D Licensing Exercise	Casey
WEDNESDAY	8 AM	- 9 AM	Medical Presentation	Parker
	9 AM	- 10 AM	Medical Presentation	Parker
	10 AM	- 11 AM	Medical Presentation	Parker
	11 AM	- 12 PM	Medical Licensing Exercises	Parker
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Medical Licensing Exercises	Parker
	2 PM	- 3 PM	Medical Licensing Exercises	Parker
	3 PM	- 4 PM	Nuclear Pharmacy Presentation	Parker
	4 PM	- 5 PM	Nuclear Pharmacy Licensing Exercises	Parker
THURSDAY	8 AM	- 9 AM	Radiography Presentation	Torres
	9 AM	- 10 AM	Radiography Presentation	Torres
	10 AM	- 11 AM	Radiography Presentation	Torres
	11 AM	- 12 PM	Radiography Presentation	Torres
	12 PM	- 1 PM	LUNCH	
	1 PM	- 2 PM	Radiography Pre-Licensing/IC Exercise	Torres
	2 PM	- 3 PM	Radiography Pre-Licensing/IC Exercise	Torres
	3 PM	- 4 PM	Radiography Licensing Exercise	Torres
	4 PM	- 5 PM	Radiography Licensing Exercise	Torres

LICENSING PRACTICES AND PROCEDURES COURSE
Tentative Schedule November 5 – 9, 2012

	START	STOP	TOPIC	PRESENTER
FRIDAY	8 AM	- 9 AM	Well Logging Presentation	Torres
	9 AM	- 10 AM	Well Logging Presentation	Torres
	10 AM	- 11 AM	Irradiator Presentation	Torres
	11 AM	- 12 PM	Irradiator Presentation	Torres
	12 PM		CLASS OVER	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.