



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-12-075, September, Training, Rulemaking Overview)

September 12, 2012

ALL AGREEMENT STATES

NOTIFICATION OF THE OFFICE OF FEDERAL AND STATE MATERIAL AND ENVIRONMENTAL MANAGEMENT PROGRAMS RULEMAKING OVERVIEW COURSE (FSME-12-075)

Purpose: To inform the Agreement States of the availability of a U.S. Nuclear Regulatory Commission (NRC) training course on our rulemaking process. Interested Agreement State agency participants will be able to take this half-day course by Webinar at no cost.

Discussion: This Rulemaking Overview Course, sponsored by the Office of Federal and State Materials and Environmental Management Programs (FSME), has been offered to NRC staff for the past eight years. Earlier in 2012, Agreement State staff were invited to participate in the NRC course via Webinar. Based on participant feedback, in October 2012, the NRC will host a session specifically for Agreement State participants. The target audience is Agreement State staff who participate on NRC rulemaking steering committees working groups. FSME anticipates offering the course to Agreement State participants approximately twice a year.

The 3-hour course will cover the different types of NRC rulemakings, key steps in the rulemaking process for each type, and basic statutory, Executive Order, and NRC policy and procedural requirements. The course will also cover the roles and responsibilities of managers, team leaders, steering committee, and working group members developing and revising NRC rules and related guidance products, and identify available resources for further reference.

The next FSME Rulemaking Overview Course is scheduled for October 24, 2012, from 1:00 p.m. to 4:00 p.m. EST via Webinar. It is open only to interested Agreement State agency staff. Interested Agreement State agency staff should first obtain approval from supervisors and then send an email* to Ms. Gwendolyn Davis indicating their interest. Approximately two weeks prior to the course, Ms. Davis will provide a registration confirmation email, which will include instructions for accessing the audio and video components of the Webinar. The course material will also be provided in the form of PDF files.

. This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and Information Services Branch (T-5F53), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects.resource@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-1 0202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

Any questions regarding the training course should be directed to the points of contact below.

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