



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-12-069, August, Training, H-308)

August 9, 2012

ALL AGREEMENT STATES

**ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE  
(H-308) (FSME-12-069)**

**Purpose:** To provide the list of students selected for the NRC Transportation Radioactive Materials Course (H-308).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the Agreement States selected to attend the October 1-5, 2012, Transportation of Radioactive Materials Course (H-308). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be reimbursed for lodging and meals by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\*\* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [BGU@NRC.GOV](mailto:BGU@NRC.GOV)  
FAX: (301) 415-3502

/RA PHendersopn for/

Brian J. McDermott, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions to students and agenda

TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)  
 BETHESDA, MD  
 OCTOBER 1-5, 2012

STATE	PARTICIPANT(S)
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Rajwant Bedi
<b>COLORADO</b> Dept. of Public Health & Environment 4300 Cherry Creek Drive South Denver, CO 80246-1530	Megan Brown
<b>FLORIDA</b> Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Clark Connelly
<b>ILLINOIS</b> Emergency Management Agency Division of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704	Nathan Albrecht
<b>KENTUCKY</b> Cabinet for Health & Family Services 275 East Main Street, HS1C-A Frankfort, KY 40621-0001	Eric Perry
<b>LOUISIANA</b> Dept. of Environmental Quality P.O. Box 4312 Baton Rouge, LA 70821-4312	Ziad Fahd
<b>MAINE</b> Division of Environmental Health 286 Water Street, 11 SHS Augusta, ME 04333-0011	Jean Geslin
<b>PENNSYLVANIA</b> Rachel Carson State Office Bldg P.O. Box 8469 Harrisburg, PA 17105-8469	Megan Harkins
<b>TENNESSEE</b> Division of Radiological Health L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	Mariza Gonzalez
<b>TEXAS</b> Dept. of State Health Services P.O. Box 149347 Austin, TX 78714-9347	Robin Phillips

STATE	PARTICIPANT(S)
<b>UTAH</b> Dept. of Environmental Quality 195 North 1950 West Salt Lake City, UT 84116	Ryan Johnson
<b>WISCONSIN</b> Dept. of Health Services P.O. Box 2659 Madison, WI 53701-2659	Lauren Ernest

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-308), "Transportation of Radioactive Materials." This course is scheduled to be presented October 1-5, 2012, at the Professional Development Center in Bethesda, Maryland. The course is located, at 7201 Wisconsin Avenue, Suite 425. It is located 3.5 blocks from the Bethesda Metro stop. For non headquarters personnel traveling to the training, we suggest that you stay at a hotel that is on the metro line for your convenience.

**COURSE:** This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, October 5, 2012 when the class is scheduled to end at 3:00 p.m. A course outline is below. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses.

**LODGING & TRAVEL:** You should plan to arrive on Sunday, September 30, 2012, and depart on Friday, October 5, 2012. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotels. The per diem for the Bethesda, Maryland area is 226/71/297 at the time of issuance of this letter. This means lodging/meals/not to exceed the total. Please be aware that the new lodging and per diem rates have not been issued at this time. The per diem rates can change once they issue the new FY2013 rates. Return flights should not be scheduled prior to 1 hour after completion of the course which will allow sufficient time for travel from the Training Center to the airport. Tax is a separate line item on your voucher. The Federal mileage reimbursement is 55.5 cents per mile. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. No rental cars will be authorized. Please complete the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. You will also go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending training.

Non-NRC attendees should allow sufficient time to process through security screening upon arrival at the training facility. A picture ID or some other form of ID is required. Close by hotels are:

Hyatt Hotel One Bethesda Metro Center Bethesda, MD (301) 657-1234 1-800-233-1234 *Near Bethesda Metro Station	Residence Inn 7335 Wisconsin Ave. Bethesda, MD (301) 718-0200 1-800-331-3131 *Across from Bethesda Metro Station
Bethesda North Marriott Hotel 5701 Marinelli Rd. Rockville, Maryland (301) 984-0004 1-800-859-8003 *Across from the NRC Headquarters	Embassy Suites at Chevy Chase Pavilion 4300 Military Rd., NW Washington, DC (202) 362-9300 1-800-362-2779 *One Metro Stop from NRC's PDC

Holiday Inn Express  
1775 Rockville Pike  
Rockville, MD  
(301) 881-2300  
1-800-255-1775  
\*Four Metro Stops from NRC's PDCHilton Hotel

1750 Rockville Pike  
Rockville, MD  
(301) 468-1100  
1-800-222-8733  
\*Four Metro Stops from NRC's PDC

Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous