



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-12-039, May, Training, H-308)

May 01, 2012

ALL AGREEMENT STATES

**ACCEPTANCE TO THE TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE**  
(H-308) (FSME-12-039)

**Purpose:** To provide the list of students selected for the NRC Transportation Radioactive Materials Course (H-308).

**Background:** NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

**Discussion:** Enclosure 1 is the list of students from the Agreement States selected to attend the June 25-29, 2012, Transportation of Radioactive Materials Course (H-308). This course will be held in Rensselaer, NY. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Students attending this course will be reimbursed for lodging and meals by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization. Please go to the following website to download the Travel Application Form <http://nrc-stp.ornl.gov/training.html> and then send it to [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502.

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.\*

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\*\* This information request has been approved by OMB 3150-0029 expiration 11/30/2013. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to [infocollects@nrc.gov](mailto:infocollects@nrc.gov), and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE: (301) 415-2348

INTERNET: [BGU@NRC.GOV](mailto:BGU@NRC.GOV)  
FAX: (301) 415-3502

***/RA/ Pamela Henderson for***  
Brian J. McDermott, Director  
Division of Materials Safety  
and State Agreements  
Office of Federal and State Materials  
and Environmental Management Programs

Enclosures:

1. List of students
2. Instructions to students and agenda

TRANSPORTATION OF RADIOACTIVE MATERIALS COURSE (H-308)  
RENSSELAER, NY  
JUNE 25-29, 2012

STATE	PARTICIPANT(S)
<b>ALABAMA</b> Office of Radiation Control Department of Public Health 201 Monroe Street P.O. Box 303017 Montgomery, AL 361303017	Roger Cleckler
<b>ARKANSAS</b> Dept. of Health Radiation Control Section 4815 W. Markham St., Slot 30 Little Rock, AR 72205-3867	David Stephens
<b>CALIFORNIA</b> Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 95899-7414	Tanya Ridgle
<b>FLORIDA</b> Dept. of Health 4052 Bald Cypress Way, Bin C21 Tallahassee, FL 32399-1741	Joseph Vozniak
<b>IOWA</b> Dept. of Public Health Lucas State Office Building, 5 <sup>th</sup> Fl 321 East 12 <sup>th</sup> Street Des Moines, IA 50319	Leonardo Wardrobe
<b>MISSISSIPPI</b> Dept. of Health 3150 Lawson Street Jackson, MS 39213	Loren Ross
<b>NEW YORK CITY HEALTH</b> Dept. of Health & Mental Hygiene 22 Cortlandt Street, 34 <sup>th</sup> Floor New York, NY 10007	Mark Rayman Tobias Lickerman
<b>NEW YORK STATE HEALTH</b> 547 River Street Troy, NY 12180-2216	Sara Koch Andrew Bass
<b>NEW YORK DEC</b> 625 Broadway, 1 <sup>st</sup> Floor Albany, NY 12233-7255	Ann Marie Grey John Frisone
<b>PENNSYLVANIA</b> Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Mary Fekete
<b>UTAH</b> Dept. of Environmental Quality 195 North 1950 West Salt Lake City, UT 84116	Ronald Givens

## INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-308), "Transportation of Radioactive Materials." This course is scheduled to be presented June 25-29, 2012, at the School of Public Health, State University of New York, 1 University Place, Rensselaer, NY 12144. If you should have any questions regarding the location please contact Robert Dansereau at 518-402-7550.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, June 29, 2012, when the class is scheduled to end at 3:00 p.m. A course outline is below. Students should bring an engineering or scientific calculator with them. Normal office/business attire is appropriate for students attending NRC courses.

LODGING & TRAVEL: You should plan to arrive on Sunday, June 24, 2012, and depart on Friday, June 29, 2012. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government rate at the hotels. Below is a list of hotels to choose from that are within the vicinity. The per diem for Rensselaer, NY is 96/51/147. Tax is a separate line item on your voucher. If you are flying into Albany International the airport is approximately 10 miles from the training location. If you are using Amtrak the station is approximately 2 miles from the School of Public Health and 2-5 miles from the local hotels. Students should coordinate with other students who have cars or take a taxi to and from their hotel to the training center. Return flights should not be scheduled prior to 1 hour after completion of the course which will allow sufficient time for travel from the Training Center to the airport. No rental cars will be authorized for travel. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. You will need to take a taxi or shuttle to and from the airport. Please complete the Travel Application Form <http://nrcstp.ornl.gov/training.html> and return it to Brenda Usilton at [Brenda.Usilton@nrc.gov](mailto:Brenda.Usilton@nrc.gov) or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. You will also need to go to the same website to receive a copy of the travel instructions and voucher for reimbursement.

List of hotels in vicinity:

Holiday Inn Express  
8 Empire Drive  
Rensselaer, NY 12144 (4 miles)

Residence Inn Albany/East Greenbush/Tech Valley  
3 Tech Valley Drive  
East Greenbush, NY 12061

Comfort Inn & suites  
999 Miller Road  
East Greenbush, NY 12033

Course Outline:

1. Introduction to Hazardous Materials Transportation Regulations
2. Radioactive Materials Packaging
3. Hazardous Materials Communications
4. Unusual Shipments
5. Emergency Response
6. Regulatory Actions and Historical Documents
7. Classroom Exercises
8. Miscellaneous