

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY  
16<sup>TH</sup> AND KENTUCKY AVENUE, BUILDING 2269  
FORT CAMPBELL, KENTUCKY 42223-5000

REPLY TO  
ATTENTION OF

ATZT-JK

30 August 2012

MEMORANDUM FOR RECORD

SUBJECT: Day Zero report to NCO Academy parade field

1. Seasonal IPFU worn
  - a. Summer 15 April to 14 October
  - b. Winter 15 October to 14 April
  - c. Report at 0600 to the NCO Academy parade field
2. Completed TRADOC form 350-18-2-R-E (Pre-Execution Checklist signed by Company Commander).
3. Medical profile if applicable (no temporary profiles except for non performance deterring profiles and GWOT induced injuries.) P3 and P4 requires MMRB results. Over 40 physicals.
4. Redeployment (GWOT) memo if applicable (Signed by Company Commander).
5. ID card / ID tags worn.
6. Field meal card / TDY Soldiers have Travel orders (DD Form 1610).
7. Weapons with no optics or NVG's (Bare weapon with iron sights only).
8. Packing list is required for day zero.
9. Student roster numbers are issued to BDE school NCO's after student's are assigned numbers.
10. All Soldiers need to ensure that thier CAC card is able to be used and they know thier PIN numbers.
11. The NCO Academy does not provide a breakfast meal on Day 0. Ensure that you eat before arriving at the course.

12. The point of contact for this memo is Mr. Butler, Mrs. Vance or SSG Marrott at (270) 798-9421/6865 or (270) 798-4813/4814.

///ORIGINAL SIGNED///  
STEVEN R. MARROTT JR.  
SSG, USA  
Operations NCO