

HIPAA OFFICER

Location: First Floor room # M01

Information: (301) 677-8713 [Voice mail]
(301) 677-8660

Hours: Monday-Friday 7:00-15:30
Closed Saturday, Sunday and Holidays

E-mail: Meade.HIPAA@amedd.army.mil

What is HIPAA?

The Health Insurance Portability and Accountability Act (**HIPAA**) of 1996 was established to protect the privacy of patient health information. This act secures individually identifiable healthy information that is transmitted or maintained by electronic or any other form or medium. All personnel, contractors, interns, volunteers and providers working within a USAMEDDAC facility are required to be informed and aware of their responsibilities. USAMEDDAC is committed to the protection of patient confidentiality, the maintenance of integrity and the maintenance of security, during the collection, aggregation, analysis, storage, and destruction of protected health information. USAMEDDAC has established systems to safeguard patient privacy without disrupting the quality of health care and enforcing the rights of patients with respect to health information privacy.

COMPLAINT PROCESS

- All HIPAA complaints should be routed to the Privacy Officer
- The Privacy Officer processes, investigates and tracks all complaints
- The Privacy Officer documents all complaints in the Protected Health Information Management Tool (PHIMT) upon receipt.

REFERENCED REGULATIONS

[AR 40-66](#) (Medical Records Administration and Health Care Documentation)

[DoD 6025.18-R](#) (Privacy of Individuals Identifiable Health Information in DoD Health Care Programs)

[Public Law 104-191](#) (Health Insurance Portability and Accountability Act of 1996)

[DoD 5400.7-R](#). (DoD Freedom of Information Act Program)

[45 CFR Part 142](#) (Security and Electronic Signature Standards) August 1998

[45 CFR Parts 160 through 164](#) (Standards for Privacy of Individually Identifiable Health Information) February 2003