

Headquarters  
US Army Armor Center and Fort Knox  
Fort Knox, Kentucky 40121-5000  
20 February 2002

\*Fort Knox Reg 27-11

## Legal Services

### JUVENILE OFFENDER PROGRAM

**Summary.** This regulation sets forth the Fort Knox policies and procedures for the disposition of incidents of juvenile misconduct. Organizational responsibilities are stated so that all parties involved have a clear understanding of the type of support necessary for effective implementation of this program.

**Applicability.** This regulation governs the disposition of criminal offenses, other than vehicular offenses, alleged to have been committed on Fort Knox by juveniles.

**Suggested Improvements.** The proponent agency of this regulation is the Office of the Staff Judge Advocate. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publication and Blank Forms) through channels to: Commander, US Army Armor Center and Fort Knox, ATTN: ATZK-JA, Fort Knox, Kentucky 40121-5000.

1. **Purpose.** The purpose of this regulation is to prescribe policies, procedures, and responsibilities for the disposition of incidents of misconduct involving juveniles on Fort Knox.

2. **References.**

a. United States Code, Title 18, Sections 5031-5042 (Federal Juvenile Delinquency Act of 1974).

b. AR 210-50, Family Housing Management, 1 September 1997.

c. AR 60-20, Army and Air Force Exchange Service (AAFES) Operating Policies, 15 December 1992.

d. Fort Knox Regulation 210-50, Family Housing Policy, 26 March 1999.

3. **Policy.** For purposes of juvenile justice, Fort Knox has concurrent jurisdiction with the Commonwealth. The Juvenile Delinquency Act of 1974 (United States Code, Title 18, Sections 5001-5042) applies to Fort Knox. This act provides that cases involving juvenile offenders should be disposed of outside the Federal district courts wherever possible. This regulation establishes a voluntary program in conjunction with juvenile delinquency proceedings. As such, it complies with the policy rationales of the Federal Juvenile Delinquency Act of 1974

---

\*This regulation supersedes USAARMC Reg 27-11, 11 May 1990.

by ensuring that offenses involving juveniles are identified, adjudicated, and disposed of in a manner that stresses both general deterrence and rehabilitation of juvenile offenders. Implementation of concurrent jurisdiction with the Commonwealth is subject to a separate Memorandum of Agreement, which specifies that nonfelony type offenses (with the exception of repeat offenders) will continue to be handled by the installation and that felonies, with Staff Judge Advocate concurrence, may be referred to the Commonwealth for prosecution.

#### 4. Definitions.

- a. Juvenile. A person under the age of 18 that is not a member of the Armed Forces.
- b. Juvenile Offender. A juvenile who commits or aids another juvenile or adult in committing an act of misconduct.
- c. Misconduct. An act or series of acts that, if committed by an adult, constitutes a criminal offense under the laws of the United States.
- d. Juvenile Probation Officer. A person appointed by the Provost Marshal or United States Probation Office to oversee the probation of a juvenile offender.
- e. Probation. A period of evaluation in which the prosecution of a juvenile offender who has admitted to misconduct is suspended on the promise of good behavior, as defined by the Prosecutor.
- f. Supervised Probation. Probation that requires the continuous appearance by juvenile offenders and their parents before the Juvenile Probation Officer.
- g. Unsupervised Probation. Probation that does not require continuous appearance by juvenile offenders and their parents before the Juvenile Probation Officer.
- h. Prosecutor. The Magistrate Court Prosecutor (misdemeanors) and/or Felony Prosecutor (felonies), as nominated by the Staff Judge Advocate and approved by the United States Attorney or a designee of the United States Attorney.
- i. Felony. Any offense punishable by death or imprisonment for a term exceeding 12 months.
- j. Class A Misdemeanor. Any offense, the penalty for which, as set forth in the provision defining the offense, falls between 6 months and 12 months of imprisonment.
- k. Class B Misdemeanor. Any offense, the penalty for which, as set forth in the provision defining the offense, does not exceed 6 months of imprisonment.

5. Responsibilities.

a. Garrison Commander. Directs efforts to ensure the health, safety, and welfare of all military personnel and family members assigned or attached to Fort Knox.

b. Staff Judge Advocate (SJA). Coordinates the administration of the juvenile offender program, ensuring justice and fairness in the process. Delegates to the Prosecutor the authority to make decisions regarding incidents of juvenile misconduct.

c. Prosecutor. Determines whether there is sufficient evidence that an offense has been committed by a juvenile and decides the disposition of cases of juvenile misconduct, by either prosecution (subject to authorization by the United States Attorney or a designee of the United States Attorney) or a Juvenile Pretrial Diversion contract.

d. Provost Marshal. Investigates and reports acts of juvenile misconduct at Fort Knox subject to Provost Marshal purview. Coordinates all juvenile cases with the Prosecutor. Appoints Fort Knox Juvenile Probation Officers.

e. Criminal Investigation Division (CID). Investigates and reports acts of juvenile misconduct at Fort Knox subject to CID purview. Coordinates all juvenile cases with the Prosecutor.

f. Juvenile Probation Officer. Oversees the probation and the community service obligation of all juvenile offenders who are deferred from prosecution by means of a Juvenile Pretrial Diversion contract.

g. The Family Advocacy Program Manager (FAPM) oversees the Juvenile Diversion Program and all related services for juveniles referred by the Prosecutor as part of the Juvenile Pretrial Diversion contract.

h. Chief, Social Work Services. Oversees the counseling of juvenile offenders who are referred to the Family Advocacy Program of Social Work Services (SWS) by the Prosecutor as part of their Juvenile Pretrial Diversion contracts.

6. Procedure for Handling Juvenile Offenders.

a. Investigation. Military Police Investigations (MPI) and/or CID will investigate juvenile misconduct and coordinate each case with the Prosecutor.

b. Determination. After coordination with MPI and/or CID, the Prosecutor will determine whether there is sufficient evidence to believe that a juvenile committed an act of misconduct.

c. Disposition. If there is sufficient evidence to believe that an act of misconduct was committed by a juvenile, the Prosecutor must decide the disposition of the matter, by either prosecution or a Juvenile Pretrial Diversion (JPTD) contract under the guidance of a Juvenile Probation Officer. The following guidelines normally should be adhered to in deciding the disposition of incidents of juvenile misconduct:

(1) Status Offenses, i.e., Truancy, Runaways, and Children Beyond the Control of their Parents -- Such acts are not criminal; they are essentially social problems. The disposition of such cases shall be handled by the FAP (after investigation by MPI and/or CID). The FAPM will coordinate with the Office of the Staff Judge Advocate to ascertain whether the matter may be referred to the Commonwealth for disposition.

(2) Class B Misdemeanor, First Offense -- JPTD contract, consisting of unsupervised or supervised probation, and counseling.

(3) Class B Misdemeanor, Repeat Offender -- \*Prosecution.

(4) Class A Misdemeanor, First Offense -- JPTD contract, consisting of supervised probation and counseling alone, or together with community service time.

(5) Class A Misdemeanor, Repeat Offender -- \*Prosecution.

(6) Felony, First Offense -- \*Prosecution.

(7) Felony, Repeat Offender -- \*Prosecution.

\*Note: If the United States Attorney (or a designee of the United States Attorney) fails to authorize prosecution, the juvenile offender shall be placed in the JPTD Program consisting of supervised probation, counseling, and community service time.

## 7. Juvenile Pretrial Diversion Contracts.

a. The JPTD contract shall be the instrument used when it is in the mutual interest of the juvenile offender and the United States that prosecution not occur. See appendices A and B. It is by authority of the Prosecutor that prosecution be diverted so long as the terms of the JPTD contract are adhered to.

b. The JPTD contract shall consist of 5 parts: Admission of Guilt; Probation; Community Service Obligation, if any; Counseling; and Financial Restitution, if any.

(1) Admission of Guilt. Juvenile offenders will make free and voluntary admission that they committed an act of misconduct and now request enrollment in the JPTD Program.

(2) Probation. The juvenile offender will agree to a period of probation, the length, nature and conditions of which are set forth in the JPTD contract. The contract will state that the Juvenile Probation Officer, along with a parent or guardian, will supervise such probation. See appendices C, E, and G.

(3) Community Service. The juvenile offender will agree to perform a community service obligation, the length of which will be set forth in the contract. Such obligation will serve as part of the deterrence against future misconduct by the juvenile offender. See appendix F.

(4) Counseling. The juvenile offender will agree to attend counseling under the supervision of either the Family Advocacy Program (ACS) or the Family Advocacy Programs of SWS. See appendix D. Such counseling will serve as part of the rehabilitation of the juvenile offender. The successful completion of counseling shall count towards a juvenile offender's community service obligation.

(5) Financial Restitution. Juvenile offenders will agree to pay restitution for all damages and/or losses (if any) caused by their misconduct.

c. Parents or guardians of juvenile offenders shall also sign the JPTD contract, giving consent to their dependent's participation in the program as a corrective measure for the incident of criminal misconduct and acknowledging that they will provide direct personal supervision to the juvenile while community service is being performed.

d. In any case where the above disposition guidelines do not warrant prosecution or the United States Attorney or a designee of the United States Attorney declines prosecution and the juvenile offender and/or the parents refuse to enter into a JPTD contract, the matter will then be referred to the SJA, the Provost Marshal, and Garrison Commander for a determination of other possible administrative actions, including exclusion from post.

## 8. Additional Sanctions Against Juvenile Offenders.

a. A juvenile offender, who is involved in three or more instances of misdemeanor misconduct, or a single instance of felony misconduct, shall be referred for exclusion from post unless special circumstances warrant otherwise. The decision on exclusion from post will be made by the Garrison Commander upon recommendation of the SJA, the Provost Marshal, and the brigade level commander of the sponsor of the juvenile offender (if any).

b. A first-time juvenile offender who commits a crime of larceny or theft by deception against the Post Exchange shall be excluded from the Post Exchange for such length of time as the Garrison Commander decides, taking into consideration the age of the juvenile offender and the nature of the offense.

## 9. Monitoring of Juvenile Sentences.

Fort Knox Reg 27-11 (20 Feb 02)

a. The Juvenile Probation Officer will ensure that all juvenile offender community service obligations are fulfilled, and that the terms of probation are adhered to. The Juvenile Probation Officer will also ensure that any community service performed by a juvenile offender is supervised.

b. Parents (or guardians) will be responsible for ensuring that their dependent completes the JPTD contractual obligations and complies with the terms of probation. If a juvenile offender does not comply with the contractual obligations or probation, a notice will be sent to the parents directing the juvenile offender and the parents to reappear before the Juvenile Probation Officer in order to show cause why the JPTD contractual obligations are not being followed. See appendix H. The Juvenile Probation Officer may increase the JPTD contractual obligations and/or refer the case back to the Prosecutor for further action, which may include (but is not limited to) the following: recommendation that family quarters be terminated; recommendation that the juvenile offender be excluded from the installation; and determination that the juvenile offender be prosecuted in Federal District Court or referred to the Commonwealth.

10. Curfew. Any person under the age of 18 (who is not a service member) is prohibited from remaining in or upon any public assembly, building (excluding quarters), place, parking lot, street, or highway within Fort Knox at night during the following hours:

2400 Friday until 0600 Saturday  
2400 Saturday until 0600 Sunday  
2300 Sunday until 0600 Monday  
2300 Monday until 0600 Tuesday

2300 Tuesday until 0600 Wednesday  
2300 Wednesday until 0600 Thursday  
2300 Thursday until 0600 Friday

a. Parental responsibility. Parents or guardians having legal custody of a minor may not allow the minor to be in violation of the above. Exceptions are when child is accompanied by an adult authorized by the parent; child is accompanied by the parent; when written notice signed by minor and parent is in child's possession so that they may attend a religious function; when attending school or civic functions sponsored by Fort Knox and supervised by adults; when engaged in a business or occupation that the law of Kentucky authorizes a person under 18 years of age to perform; when a minor is involved in an emergency; when a reasonable necessity arises but only after minor's parents have communicated to the MPs the facts establishing such reasonable necessity; or when a minor is a passenger in a motor vehicle within the installation for the purpose of passing through, by direct route, to another location.

b. Enforcement. A military police officer upon finding or being notified of any minor in or upon any public assembly, building, place, parking lot, street, or highway reasonably believed to be in violation of this section, shall take or receive the child into custody on the basis of violating the curfew.

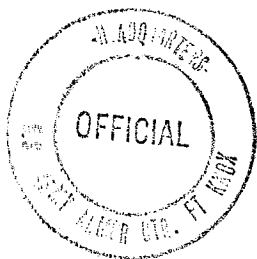
(1) Before taking any enforcement action under this section, a military police officer shall ask the apparent offender's age and reason for being in the public place. The office shall not issue a notice of violation or take the child into custody under this section unless the officer

reasonably believes an offense has occurred and that, based on any response and other circumstances, no defense is present. See appendix I.

(2) A military police officer upon finding or being notified of any minor in or upon any public assembly, building, place, parking lot, street, or highway, whose parent is believed to be in violation of this section, shall confront minor and request such information as name, age, and address of parent or legal guardian.

c. Penalty. Violation of the curfew by a minor or the sponsor shall constitute grounds for issuance of a notice of violation. Minors who are unaffiliated with the installation will be issued a letter of exclusion from the installation IAW Thunderbolt Six Policy Memo, Bar Letters, and may be cited with trespassing. Minors who reside on the installation will be issued a notice of violation, a copy of which will be forwarded to the sponsor's chain of command. The accumulation of 3 notices of violation will serve as a basis for exclusion from the installation.

FOR THE COMMANDER:



OFFICIAL:  
ROBERT T. GAHAGAN  
COL, GS  
Chief of Staff

ROBERT L. BROOKS  
Director, Information Management

DISTRIBUTION:  
A

CF: DCG, USAARMC

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)



APPENDIX A

**UNITED STATES ATTORNEY  
WESTERN DISTRICT OF KENTUCKY AT FORT KNOX  
JUVENILE PRETRIAL DIVERSION AGREEMENT**

UNITED STATES vs.  
MPR# \_\_\_\_\_  
OFFENSE CHARGED: \_\_\_\_\_

It appears that you committed the offense of \_\_\_\_\_ on or about \_\_\_\_\_. However, because of the circumstances of this offense and your background, the Government has concluded that a pretrial diversion agreement will serve both your interests and those of the United States.

Therefore, on Authority of \_\_\_\_\_, Special Assistant United States Attorney for the Western District of Kentucky at Fort Knox, prosecution in this District for this offense shall be diverted provided that you abide by the following terms and conditions:

1. I, \_\_\_\_\_, freely and voluntarily admit that I committed the offense of \_\_\_\_\_ on or about \_\_\_\_\_ on Fort Knox. As an alternative to prosecution by the United States under the Juvenile Delinquency Act, I request that I be enrolled in the Fort Knox Juvenile Pretrial Diversion Program (JPTD). I shall comply with all the obligations and conditions imposed upon me under the program, community service, and counseling. I realize that if I commit any future offenses, I am subject to criminal prosecution under the juvenile delinquency laws.

2. I specifically agree to a \_\_\_\_\_ month period of supervised probation under the supervision of the Juvenile Probation Officer. I will contact my assigned Juvenile Probation Officer at the Law Enforcement Activity, 624-4954. As part of my supervised probation, I agree to the following:

- (a) I agree to meet with my Juvenile Probation Officer, together with my parents, once a month during my probation.
- (b) I shall refrain from violation of any law (federal, state, and local).
- (c) I shall continue to attend school regularly and abide by all school rules and regulations.
- (d) I shall obey my parents.
- (e) I shall abide by a curfew of 9:00 p.m. for every night of the week. Curfew is to last from 9:00 p.m. until 6:00 a.m. the following morning. In the event that my parents impose a more restrictive curfew, I shall abide by it.

(f) I agree to have my photograph and fingerprints taken so that I can be monitored during the term of my probation. I understand that these records will be filed in the military police investigations office and maintained in a separate juvenile file.

(g) I agree to allow my Juvenile Probation Officer to obtain access to my school records for the purpose of monitoring my academic and disciplinary progress.

(h) I understand that I shall not have any type of deadly weapon in my possession. This provision shall include such items as pipes, sticks, or bats that are carried or used for anything other than its intended use.

[ (i) I shall not enter the Fort Knox Main Exchange or shopettes for the length of probation.]

[ (j) I agree to enroll in the Y.E.S. Program developed by Shoplifters Alternative within seven days of signing this agreement.]

3. I specifically agree to perform \_\_\_\_\_ hours community service to the Fort Knox Community. I understand that such community service will be directed by the Juvenile Probation Officer, who will specify the date, time, and location of my community service. In addition, I understand that if I fail to perform my community service at the prescribed time and/or location, this agreement may be modified or revoked. I understand that the Juvenile Probation Officer will submit proof of successful completion of the community service obligation to the Office of the Special Assistant United States District Attorney for the Western District of Kentucky at Fort Knox.

4. I specifically agree to attend counseling under the supervision of the Family Support Division, Army Community Services, and will contact them at 624-8391/6291 no later than three (3) days after signing this agreement to arrange a counseling interview. My parent(s) or guardian will also be required to attend counseling assessment under this agreement. I agree to inform my Juvenile Probation Officer when I have successfully completed the recommended counseling. I understand that such counseling shall count towards my community service obligation.

[5. I specifically agree to pay restitution for the damage that I caused by my misconduct, totaling \$ \_\_\_\_\_, such payment to be made to the Office of the Staff Judge Advocate no later than \_\_\_\_\_.]

6. I understand that the Special Assistant United States Attorney may during the period of pretrial diversion:

- (a) Revoke or modify any condition of this deferred prosecution;
- (b) Change the period of probation;
- I Discharge me from probation;
- (d) Prosecute me for this offense if I violate these conditions.

7. I hereby state that I have read the foregoing agreement and understand the terms and conditions set forth herein.

DATED: \_\_\_\_\_

\_\_\_\_\_  
JUVENILE OFFENDER'S SIGNATURE

I consent to my dependent's participation in JTPD as a corrective measure for this instance of criminal misconduct. I request the assistance as a constructive measure towards my dependent's rehabilitation and as a deterrent to and involvement in future instances of misconduct. I further agree to provide direct personal supervision of my dependent's participation in community service.

DATED: \_\_\_\_\_

\_\_\_\_\_  
PARENT'S SIGNATURE

Tel: \_\_\_\_\_

If you comply with these conditions during the period of probation, no criminal prosecution will be instituted against you for the charged offense.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Juvenile Probation Officer  
Fort Knox, KY 40121  
Tel: (502) 624-4954

\_\_\_\_\_  
Special Assistant US Attorney  
OSJA, ATTN: US District Court  
Fort Knox, Kentucky 40121  
Tel: (502) 624-5668

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)

APPENDIX B

DEPARTMENT OF THE ARMY  
HEADQUARTERS US ARMY ARMOR CENTER AND FORT KNOX  
Fort Knox, Kentucky 40121-5000

December 6, 1998

Office of the Staff Judge Advocate

SUBJECT: \_\_\_\_\_, Case No. \_\_\_\_\_: Violation of United States Code, Title 18, Section 661

Staff Sergeant Charles Doe  
1110-A Prichard Place  
Fort Knox, Kentucky 40121

Dear Sergeant Doe:

This office has information that your family member was involved in the theft of private property of another, the Fort Knox Exchange, on or about June 3, 1998.

Shoplifting is a serious offense. However, the case against your family member is being considered for pretrial diversion. Pretrial diversion is an agreement between the prosecutor and your family member that criminal action will be diverted, or deferred, if certain conditions are met.

If your family member desires to enter into a pretrial diversion agreement in lieu of criminal prosecution, please contact \_\_\_\_\_, phone \_\_\_\_\_, no later than December 13, 1998 to arrange an interview.

Sincerely,

\_\_\_\_\_  
Captain, Judge Advocate General's Corps  
Special Assistant United States Attorney

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)

APPENDIX C

JUVENILE PROBATION OFFICER MEMORANDUM

ATZK-JAJ (27)

6 December 1998

MEMORANDUM FOR Juvenile Probation Officer \_\_\_\_\_, Law Enforcement Activity, Fort Knox, Kentucky 40121

SUBJECT: Juvenile Pretrial Diversion Contract of \_\_\_\_\_ (Name)

1. \_\_\_\_\_ (Name), age \_\_\_\_\_, voluntarily signed a Juvenile Pretrial Diversion Contract on \_\_\_\_\_ as an alternative to prosecution by the United States for the offense of Shoplifting (copy enclosed).

2. As part of the contract, \_\_\_\_\_ has agreed to a 6-month period of supervised probation and 40 hours of service to the Fort Knox community. Such community service obligation will serve as a deterrent measure against future misconduct by the juvenile offender, while probation will ensure that our concern is more than momentary in nature.

3. As always, the nature of the bimonthly meetings with \_\_\_\_\_ and his parents is left to your discretion. Please inform this office when \_\_\_\_\_ has successfully completed the community service obligation, as well as his period of probation.

Encl

\_\_\_\_\_  
CPT, JA  
Special Assistant United States Attorney

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)



APPENDIX D

ARMY COMMUNITY SERVICES MEMORANDUM

ATZK-JAJ (27)

6 December 1998

MEMORANDUM FOR \_\_\_\_\_, Army Community Services,  
Family Support Division, Fort Knox, Kentucky 40121

SUBJECT: Juvenile Pretrial Diversion Contract of \_\_\_\_\_ (Name)

1. \_\_\_\_\_ (Name), age \_\_\_\_\_, voluntarily signed a Juvenile Pretrial Diversion Contract on \_\_\_\_\_, as an alternative to prosecution by the United States for the offense of Shoplifting (copy enclosed).
2. As part of the Contract \_\_\_\_\_, has agreed to attend counseling under the supervision of the Family Advocacy Program, Army Community Services. Such counseling would serve as a constructive measure towards the rehabilitation of this juvenile offender.
3. As always, the length and nature of such counseling is left to your discretion. Please inform the Juvenile Probation Officer, \_\_\_\_\_, phone \_\_\_\_\_, when \_\_\_\_\_ has successfully completed the recommended counseling.

Encl

\_\_\_\_\_  
CPT, JA  
Special Assistant United States Attorney

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)

<b>JUVENILE PROBATION EVALUATION SHEET</b>		
For use of this form, see Fort Knox Reg 27-11		
<b>DATA REQUIRED BY THE PRIVACY ACT OF 1974</b>		
<p><b>AUTHORITY:</b> Title 10 U.S.C., Section 371.  <b>PRINCIPAL PURPOSE:</b> To provide commanders and law enforcement officials with means by which information may be accurately identified.  <b>ROUTINE USES:</b> Social Security Number (SSN) is used as additional/alternative means of identification to facilitate filing and retrieval.  <b>DISCLOSURES:</b> Disclosure of your SSN is voluntary.</p>		
NAME (Last, First, MI):		SSN:
ADDRESS:		PHONE:
SPONSOR NAME (Last, First, MI):	RANK:	SSN:
UNIT:	PHONE:	
<b>EVALUATION</b>		
SAMPLE		
COMPLETION OF COMMUNITY SERVICE (DATE):		TIME COMPLETED:
MONTHS LEFT ON PROBATION (TOTAL):		PENDING:
NUMBER OF TIMES SEEN BY PROBATION OFFICER (TOTAL TIMES COUNSELED):		
NUMBER OF TIMES PROBATION OFFICER CALLED FOR PROBLEMS:		
REMARKS:		
<b>EVALUATION AT SCHOOL</b>		
SCHOOL POC:		DATE:
REMARKS:		
<b>ADDITIONAL REMARKS</b>		
PRINTED NAME OF PROBATION OFFICER:	SIGNATURE:	DATE:

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)

## COMMUNITY SERVICE EVALUATION/EMERGENCY NOTIFICATION SHEET

For use of this form, see Fort Knox Reg 27-11

### DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** Title 10 U.S.C., Section 371.

**PRINCIPAL PURPOSE:** To provide commanders and law enforcement officials with means by which information may be accurately identified.

**ROUTINE USES:** Social Security Number (SSN) is used as additional/alternative means of identification to facilitate filing and retrieval.

**DISCLOSURES:** Disclosure of your SSN is voluntary.

NAME (Last, First, MI):	SSN:
ADDRESS:	AGE:

#### SPONSOR'S INFORMATION

SPONSOR NAME (Last, First, MI):	SSN:
UNIT:	HOME PHONE:
	WORK PHONE:

#### JOB INFORMATION

DATE	JOB DESCRIPTION	ARRIVE	DEPART	TOTAL	SUPERVISOR'S NAME

#### WORK EVALUATION

DATE	E	G	F	P	REMARKS

#### ATTITUDE EVALUATION

DATE	E	G	F	P	REMARKS

ADDITIONAL REMARKS/SUGGESTIONS:

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)

APPENDIX G

EXAMPLE OF PARENTAL CONSENT

As part of my consent to my dependent's participation in the Juvenile Pretrial Diversion Program, I hereby give Juvenile Probation Officer \_\_\_\_\_ permission to inquire into my dependent's performance in school. In connection with such, I hereby waive the protections afforded under the Privacy Act of 1974 (United States Code, Title 5, Section 552(a)), regarding access to the records of a minor child.

**F O U L D A T**

\_\_\_\_\_  
Juvenile Offender's Parent

\_\_\_\_\_  
Juvenile Offender's Parent

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)



APPENDIX H

SHOW CAUSE LETTER

DEPARTMENT OF THE ARMY  
HEADQUARTERS US ARMY ARMOR CENTER AND FORT KNOX  
FORT KNOX, KENTUCKY 40121-5000

December 6, 1998

Office of the Staff Judge Advocate

SUBJECT: \_\_\_\_\_ (Name), Case No. \_\_\_\_\_ Violation of  
United States Code, Title 18, Section 661

Staff Sergeant Charles Doe  
1110-A Prichard Place  
Fort Knox, Kentucky 40121

Dear Sergeant Doe:

The Fort Knox Juvenile Probation Officer has informed me that your family member has failed to abide by the conditions of his Juvenile Pretrial Diversion contract by refusing to perform his community service obligation.

The Juvenile Pretrial Diversion contract was an agreement between your family member and me, diverting criminal action for the offense of Shoplifting -- if certain conditions were met. The contract clearly states that prosecution of your family member may occur if such conditions were violated. Additionally, your family member may be considered for exclusion from post for failure to abide by his agreement.

Please contact \_\_\_\_\_, phone \_\_\_\_\_, no later than \_\_\_\_\_ to appear in my office with your family member and show cause why the terms of this agreement have not been followed.

Sincerely,

\_\_\_\_\_  
Captain, Judge Advocate General's Corps  
Special Assistant United States Attorney

Fort Knox Reg 27-11 (20 Feb 02)

(This page left blank)

APPENDIX I

<b>MILITARY POLICE</b> <b>PARENT'S ACKNOWLEDGMENT OF CURFEW VIOLATION</b> <small>For use of this form, see Fort Knox Reg 27-11</small>					
NAME		DOB		SSN	
ADDRESS				PHONE	
SEX	RACE	HEIGHT	WEIGHT	HAIR	EYES
SCHOOL ATTENDING					GRADE
CONTACT LOCATION				DATE	TIME
CONTACT DISPOSITION: <input type="checkbox"/> HANDLED BY PMO <input type="checkbox"/> LETTER OF EXCLUSION					
FATHER			MOTHER		
ADDRESS			ADDRESS		
PARENT/GUARDIAN UNIT OR PLACE OF EMPLOYMENT					
I have received this date _____, a copy of the Fort Knox policy covering curfews. This policy has been explained to me, and I am aware of my responsibility for keeping my child from loitering in or about any public place after curfew.					
MILITARY POLICE OFFICER'S SIGNATURE		BADGE #		PARENT/GUARDIAN SIGNATURE	

ATZK-JA FORM 1191-E, DEC 01

PARENT/GUARDIAN COPY

V1.00