

**Section 1**

**Foreword & Acknowledgments**

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# Foreword

The material contained in the Outpatient Clinic Design Guide is the culmination of a partnering effort within the Department of Veterans Affairs by the Veterans Health Administration and the Office of Construction & Facilities Management, Strategic Management Office. The goal of this Design Guide is to facilitate the design process and to ensure the quality of VA facilities while controlling construction and operating costs.

This document is intended to be used as a guide and to supplement current technical manuals and other VA criteria in planning Community Based and Satellite Outpatient Clinics. The Design Guide is not to be used as a standard design. Use of this Design Guide does not preclude the need for a functional and physical design program for each specific project. It is the responsibility of the Project Architect and the Project Engineer to develop a complete and accurate project design that best meets the users' needs and applicable code requirements.

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# Acknowledgments

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# Introduction

The Outpatient Clinic Design Guide is intended to be a graphic consolidation of existing Department of Veterans Affairs standards and criteria. It contains data from the following sources:

- ADA Standards for Accessible Design
- International Building Code, 2006
- NFPA 101
- Barrier-Free Design Guide PG-18-13
- Design and Construction Procedures PG-18-3
- Equipment Guide List PG-7610
- Equipment Reference Manual PG-18-6
- Fire Protection Design Manual
- Master Construction Specifications PG-18-1
- National CAD Standards and Details PG-18-4
- Physical Security Design Manual (Final Draft)
- Room Finishes, Door and Hardware Schedules PG-18-14
- Seismic Design Requirements H-18-8
- Signage Design Guide
- Space Planning Criteria for VA Facilities, (formerly Handbook 7610)
- Sustainable Design and Energy Reduction Manual (Final Draft)
- VA Technical Criteria (PG-18-10 Design Manuals) pertaining to Architectural, Interior Design, HVAC, Plumbing, and Electrical
- 2006 AIA Guidelines for Design and Construction of Health Care Facilities
- HVAC Design Manual for Hospital Projects
- Emergency Power & Water Supply During Natural Disasters, Phase 2
- Energy Conservation (EPACT 2005 and DOE – Final Rule)
- Energy Conservation (Executive Order No. 13423 Dated January 24, 2007: Strengthening Federal Environmental, Energy, and Transportation Management)
- Memorandum of Understanding (MOU): Federal Leadership in High Performance and Sustainable Buildings.
- Commissioning Guidelines (issuance pending)

The Design Guide refers to the above mentioned sources when data is either too detailed or too broad to be included in this guide. These sources can be accessed at [www.va.gov/facmgt/standard](http://www.va.gov/facmgt/standard).

The Outpatient Clinic Design Guide was developed as a design tool to assist the medical center staff and the contracting officers in better understanding the choices that designers ask them to make, and to help designers understand the functional requirements necessary for proper operation of Community Based and Satellite Outpatient Clinics.

This Design Guide is not intended to be project-specific. It addresses the general functional and technical requirements for typical VA Outpatient Clinics. While this Guide contains information for the vast majority of space types required in Outpatient Clinics, it is not possible to foresee all future requirements. The project-specific space program is the basis for an individual project design. It is important to note that the guide plates in Section 4 are generic graphic representations intended as illustrations of VA's furniture, equipment, and personnel space needs. They are not meant to limit design opportunities.




















Equipment manufacturers should be consulted for actual dimensions and utility requirements. Use of this Design Guide does not supersede the project architect's and engineers' responsibilities to develop a complete and accurate design that meets the user's needs and the appropriate code requirements within the budget constraints.




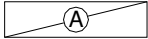
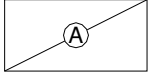
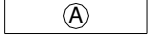

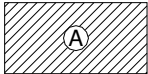



# Abbreviations

A	Amperes	KW	Kilowatt
ABA	American Barriers Act	LB	Pound/Pounds
AC/HR	Air Changes per Hour	LLTS	Lockers, Lounges, Toilets & Showers
ADA	Americans with Disabilities Act	MCS	Master Construction Specifications
AFF	Above Finished Floor	MTD	Mounted
AI	Acquisition and Installation	NFPA	National Fire Protection Association
AIDS	Acquired Immune Deficiency Syndrome	NSF	Net Square Feet
A & MM	Acquisition and Materiel Management	NSM	Net Square Meters
AR	As Required	OOCFM	Office of Construction & Facilities Management
AT	Acoustical Ceiling Tile	OSD	Open Site Drain
AT (SP)	Acoustical Ceiling Tile (with Sprayed Plastic Finish)	PACS	Picture Archiving and Communication System
BC	Base Cabinet	PCP	Portland Cement Plaster
C	Degree Celsius	PEC	Primary Engineering Control
CB	Circuit Breaker	PG	Program Guide
CBOC	Community Based Outpatient Clinic	PH	Phase
CC	Contractor Furnished Contractor Installed	PL	Plaster
CFM	Cubic Feet per Minute	PREP	Preparation
CLG	Ceiling	PSIG	Pounds per Square Inch Gauge
CMU	Concrete Masonry Unit	QT	Quarry Tile
CP	Carpet (without cushion broadloom)	RB	Resilient Base
CRS	Corrosion Resisting Steel (SS)	RSF	Resilient Sheet Flooring
CT	Ceramic Tile	SC	Special Coating (High Build Glazed Coating)
CT	Computerized Tomography	SD	Standard Detail
DG	Design Guide	SF	Square Feet, Square Foot
DS	Door Switch	SOPC	Satellite Outpatient Clinic
ECG	Electrocardiogram	SPD	Supply, Processing and Distribution
EGD	Esophagogastroduodenoscopy	SRC	Semi-Restricted Corridor
EMS	Environmental Management Service	SS	Stainless Steel (CRS)
ER	Emergency Room	TELEC	Telecommunications
ETM	Exam Treatment Module	UC	Urgent Care
EtO	Ethylene Oxide Gas	UFAS	Uniform Federal Accessibility Standards
EXH	Exhaust	UPS	Uninterruptable Power Supply
F	Degrees Fahrenheit	V	Volts
FC	Foot-candle	VA	Department of Veteran Affairs
FD	Floor Drain	VACO	Veterans Affairs Central Office
FIXT	Fixture	VAMC	Veterans Affairs Medical Center
FLUOR	Fluorescent	VC	VA Furnished Contractor Installed
GFI	Ground Fault Circuit Interrupter	VCT	Vinyl Composition Tile
GI	Gastroenterology	VHA	Veterans Health Administration
GWB	Gypsum Wallboard	VV	VA Furnished VA Installed
GYN	Gynecology	W	Watts
HAC	Housekeeping Aids Closet	WSF	Welded Seamless Flooring
HVAC	Heating, Ventilating and Air Conditioning	W/SF	Watts per Square Foot
HP	Horsepower	W/SM	Watts per Square Meter
HR	Hour	W/m <sup>2</sup>	Watts per square meter
ICU	Intensive Care Unit		
K	Kelvin		

# Legend of Symbols

SYSTEM	DESCRIPTION OF SYMBOLS	SYMBOL
Wiring devices And Power	Duplex receptacle, NEMA 5-20R-20 amp-mounted 18" (450 mm) AFF unless otherwise noted	
	Duplex receptacle, NEMA 5-20R-20 amp-mounted 3" (75 mm) above counter top/counter top back splash	
	Duplex receptacle with ground fault interrupter, NEMA 5-20R- 20 amp-mounted 18" (450 mm) AFF unless otherwise noted	
	Duplex receptacle with ground fault interrupter, NEMA 5-20R- 20 amp-mounted 3" (75 mm) above counter top/counter top back splash	
	Weatherproof while in use duplex receptacle with GFI, NEMA 5-20R-20 amp-mounted 18" (450 mm) AFF unless otherwise noted	
	Quadruplex outlet, NEMA 5-20R-20 amp-mounted 18" (450 mm) AFF unless otherwise noted.	
	Quadruplex outlet, NEMA 5-20R-20 amp-mounted 3" (75 mm) above counter top/counter top back splash	
	Quadruplex outlet with ground fault interrupter, NEMA 5- 20R- 20 amp-mounted 18" (450 mm) AFF unless otherwise noted	
	Quadruplex outlet with ground fault interrupter, NEMA 5-20R- 20 amp- mounted 3" (75 mm) above counter top/counter top back splash	
	Duplex receptacle on emergency power, NEMA 5-20R-20 amp-mounted 18" (450 mm) AFF unless otherwise noted	
	Quadruplex receptacle, NEMA 5-20R-20 amp- emergency power, mounted 18" (450 mm) AFF unless otherwise noted.	
	Special receptacle of the type required, mounted 18" (450 mm) AFF unless otherwise noted.	
	Electrical surface mounted multi-outlet raceway assembly, NEMA 5-20R receptacles at 2'-0" (600 mm) intervals, single or multiple channel as required-mounted 12" (300 mm) above counter.	
	Ceiling Junction box - purpose and location as noted.	
	Junction box in wall-purpose and location as noted, mounted 18" (450 mm) AFF unless otherwise noted.	
	Circuit Breaker- mounted 60" (1500 mm) AFF.	
Electrical, panelboard cabinet, flush mounted, so maximum height of top circuit breaker is no more than 78" (1980 mm) AFF.		

SYSTEM	DESCRIPTION OF SYMBOLS	SYMBOL
Wiring devices switches	Single pole switch- mounted 46" (1150 mm) AFF	S
	Single pole switch - suffix of "a", "b", or "c" indicates separate control of fixture(s) with same designation-mounted 46" (1150 mm) AFF	S <sup>a</sup>
	Dimmer switch- mounted 46" (1150 mm) AFF	S <sup>D</sup>
	Three-way switch- mounted 46" (1150 mm) AFF	S <sup>3</sup>
	Door switch- See architectural for mounting location.	
	Emergency power off (EPO) push button- mounted 40" (1000 mm) AFF.	
Lighting Fixtures	2'x2' (600 mm x 600 mm) fluorescent fixture	
	1'x4' (300 mm x 1200 mm) fluorescent fixture	
	2'x4' (600 mm x 1200 mm) fluorescent fixture	
	Wall-mounted fluorescent fixture- mounted 92" (2300 mm) AFF unless otherwise noted.	
	2'x2' (600 mm x 600 mm) fluorescent fixture- emergency power	
	2'x4' (600 mm x 1200 mm) fluorescent fixture- emergency power	
	Recess light fixture	

SYSTEM	DESCRIPTION OF SYMBOLS	SYMBOL
Auxiliary Systems	Telephone data outlet-mounted 18" (450 mm) AFF unless otherwise noted	
	Telephone data outlet-mounted 3" (75 mm) above counter top/counter top back splash	
	Wall-mounted telephone outlet-mounted 48" (1200 mm) AFF unless otherwise noted	
	Video outlet type as noted in equipment list- mounted 18" (450 mm) AFF unless otherwise noted.	
	Security/ Duress-alarm button mounted 3" (75 mm) above counter top/ counter top back splash.	
	Nurse call dome light-ceiling mounted	
	Nurse call dome light-wall mounted 96" (2300 mm) AFF unless otherwise noted.	
	Nurse call duty station- mounted 54" (1350 mm) AFF unless otherwise noted.	
	Emergency nurse call- mounted 40" (1000 mm) AFF for shower installations mount within 18" (450 mm) of shower head and or 72" (1800 mm) AFF	
	Nurse call staff station- mounted 54" (1350 mm) AFF unless otherwise noted.	
	Security/duress-alarm button wall mounted 40" (1000 mm) unless otherwise noted.	
	Junction box-purpose and location as noted- mounted 18" (450 mm) AFF unless otherwise noted.	
	Door switch- See architectural for mounting location.	
Mechanical	Room humidistat-mounted 5'-0" (1520 mm) AFF	
Plumbing	Medical gas outlet (letter designates service)- mounted 48" AFF unless otherwise noted.	
	Sprinklerhead	