



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY GARRISON, PRESIDIO OF MONTEREY  
1759 LEWIS ROAD, SUITE 210  
MONTEREY, CA 93944-3223

IMWE-POM-ZA

JUN 4 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy on Environmentally Acceptable Food Packaging

1. Reference: Executive Order 13423, Strengthening Federal Environmental, Energy, and Transportation Management, 24 January 2007.
2. Purpose: To establish command policy for the prohibition on the use of disposable food service ware that contains polystyrene foam within the Presidio of Monterey, Ord Military Community, SATCOM Camp Roberts, and leased facilities (hereinafter POM).
3. Applicability: This policy applies to all military, DoD civilians, contractors, and tenant organizations that are assigned, attached, located, or employed on the POM and leased properties at Monte Vista School and Larkin School. Policy shall take effect 180 days from the date of this policy in order to allow use of any remaining stock of prohibited product. This policy shall become mandatory on the first day of the month following the 180 day period.
4. Policy Statement: The POM is committed to eliminating the generation of disposable food service ware composed of polystyrene foam, a material that is a highly durable persistent type of litter having a tendency to break apart and is blown or floats into the local waters of the Monterey Bay National Marine Sanctuary contributing to marine litter and having a negative impact on the environment. Implementation of this policy will help to reduce the introduction of this non-biodegradable into the environment and landfills. Above reference requires Federal agencies in acquisition to utilize biobased, environmentally preferable and recycle-content products.
5. Proponent: The proponent for this policy is the Directorate of Public Works (IMWE-POM-PW) at (831) 242-7925.
6. Definitions: The following definitions shall have the meaning set forth below:
  - a. "Affordable" means that a biodegradable, compostable or recyclable product may cost up to 15 percent more than the purchase cost of the non-biodegradable, non-compostable or non-recyclable alternative(s).
  - b. "ASTM standard" means meeting the standards of the American Society for Testing and Materials (ASTM) International Standards D6400 or D6868 for biodegradable and compostable plastics, as those standards may be amended.

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- c. "Biodegradable" means the ability of organic matter to break down from a complex to a more simple form.
- d. "POM facility" means any building, structure or government vehicle owned and operated by the POM, its agents, contractors, agencies, tenants, and departments.
- e. "POM contractor" means any person or entity that has a contract with the POM for work or improvement to be performed, for a franchise, concession, for grant monies, goods and services, or supplies to be donated or to be purchased at the expense of the POM.
- f. "Compostable" means all the materials in the product or package will break down, or otherwise become part of usable compost (e.g., soil-conditioning material, mulch) in a safe and timely manner. Compostable disposable food service ware must meet ASTM standards as such and any bio-plastic or plastic-like product must be clearly labeled, preferably with a color symbol, to allow proper identification such that the collector and processor can easily distinguish between the ASTM standard compostable plastic from non-ASTM standard compostable plastic.
- g. "Disposable food service ware" means single-use disposable products used in the restaurant and food service industry for serving or transporting prepared ready-to-consume food or beverages. This includes, but is not limited to, plates, cups, bowls, trays and hinged or lidded containers. This does not include single-use disposable items such as plastic straws, cup lids, or utensils.
- h. "Food provider" means any vendor located or providing food within the POM which provides prepared food for consumption on or off its premises and includes without limitation any store, shop, sales outlets, restaurant, grocery store, supermarket, delicatessen, catering truck or vehicle, or any other person who provides prepared food, and any organization, group or individual which regularly provides food as a part of its services.
- i. "Polystyrene foam" means and includes expanded polystyrene that is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene) including, but not limited to polystyrene foam plate, bleached paperboard plate with low density polyethylene coating and bleached paperboard plate with polystyrene coating.
- j. "Prepared food" means food or beverage prepared for consumption on the food provider's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, poultry, fish or eggs unless provided for consumption without further food

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preparation. It is a policy goal to encourage supermarkets and other vendors to eliminate the use of polystyrene foam for packaging unprepared food.

k. "Recyclable" means any material that is accepted as recyclable by the local solid waste disposal contractor, including, but not limited to, paper, glass, aluminum, cardboard and plastic bottles, jars and tubs. Recyclable plastics comprise those plastics coded with the recycling symbols No. 1 through No. 5.

l. "Retail food establishment" shall include, but is not limited to, any place where food is prepared to include any fixed or mobile restaurant, drive-in, coffee shop, food market, produce stand, or similar place where food or drink is prepared for sale or for service on the premises or elsewhere.

m. "Special event" means any special event, regardless of size, sponsored by any commercial or non-profit organization, group, or individual, which is held within the POM and at which food and/or drinks are being provided for consumption. This definition shall apply whether such food and/or drinks are prepared within or outside of the POM limits.

7. Procedures: The following actions and procedure shall be implemented:

a. Food providers within the POM shall not provide prepared food in any disposable food service ware that contains or utilizes polystyrene foam.

b. Disposable food service ware that contains polystyrene foam is prohibited from use in all POM facilities and retail food establishments.

c. Promoters and participants of special events as defined in this Policy are prohibited from providing prepared food in any disposable food service ware that contains or utilizes polystyrene foam.

d. The prohibition of disposable food service ware containing or utilizing polystyrene foam shall also apply to all POM contractors in the performance of POM contracts and special events sponsored by the POM.

e. Tenant activities that may sell their products within the POM shall not package any food product in any package that contains or utilizes polystyrene foam.

f. All food providers within the POM utilizing disposable food service ware shall use only biodegradable, compostable or recyclable products meeting ASTM standard.

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g. All promoters and participants in special events utilizing disposable food service ware shall use only products that are biodegradable, compostable or recyclable.

h. POM contractors and promoters or participants in POM-sponsored special events utilizing disposable food service ware shall also be required to use only biodegradable, compostable or recyclable products while performing under a POM contract or permit.

8. Affirmative procurement of environmentally friendly supplies and control of products used at the POM that are associated with food services will reduce non-biodegradable solid waste generated at the installation, initiate pollution prevention action, comply with Executive Order 13423, and be in-step with similar ordinances imposed by our neighboring cities and communities.



DARCY A. BREWER  
COL, IN  
Commanding

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