



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY GARRISON YONGSAN  
UNIT #15333  
APO AP 96205-5333

IMYN-ES

2 August 2012

US ARMY GARRISON YONGSAN POLICY LETTER 5-14

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Moped Decal (Under 50cc) Program

1. **REFERENCES:**

- a. USFK Regulation 190-1, Motor Vehicle Traffic Supervision, 1 March 2010.
- b. USFK Regulation 190-7, Installation Access Control System, 1 October 2008.
- c. USFK Regulation 190-50, Law Enforcement Procedures in Korea, 8 October 2009.

2. **PURPOSE:** This policy establishes a U.S. Army Garrison Yongsan (USAG Y) wide moped (under 50cc) policy for all installations. This policy is also intended to improve the availability of parking slots for authorized residents and to provide a clear traffic flow throughout Yongsan South Post or Hannam Village family housing, BOQ/BEQ, or barracks for emergency vehicles, buses, privately owned vehicles, motorcycles, and mopeds.

3. **APPLICABILITY:** This policy applies to all personnel authorized to operate motor vehicles on USAG Y Installations. **NOTE:** mopeds are two-wheeled motorized vehicles with an engine size of 49 cubic centimeters and below. Mopeds (under 50cc), by Korean law are not required to display license plates. However, all mopeds operated on USAG Y installations will display a moped decal (enclosure), and all rules regarding the operation of motorcycles will apply to mopeds.

4. **RESPONSIBILITIES:**

- a. Commanders will ensure USFK Military personnel, the civilian components, and family members comply with this command policy.
- b. Operators of motor vehicles on USAG Y Installations will be knowledgeable and obey the provisions of this Command Policy.
- c. USAG Y Director of Emergency Services:
  - (1) Is the designated representative of the USAG Y Commander and has supervisory responsibility over the USAG Y Moped Decal Program.

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(2) Is the USAG Y POC for this policy.

d. Deputy Garrison Commander: Is the designated representative of the USAG Y Commander and acts as the approval authority for requests made to the USAG Y Commander IAW this policy, USFK Regulation 190-1 or USFK Regulation 190-7.

e. USAG Y PMO:

(1) Enforces the provisions of this Command Policy, AR 190-5, and USFK Regulation 190-1 through the use of DD Form 1408 (Armed Forces Traffic Ticket) and/or other appropriate measures.

(2) Has no approval/disapproval authority.

(3) Issues Moped Decal, appropriate installation, day of week and expiration date decals after an application is approved.

(4) Ensures gate guards control installation access through enforcement of the provisions of USAG Y Command Policies, USFK Regulation 190-1 and USFK Regulation 190-7.

(5) Provides a monthly report on the number of Moped Decals to the USAG Y Directorate of Emergency Services.

5. **REQUIRED DECAL:** See enclosure 1 for example.

6. **POLICY:** See AR 190-5/OPNAV 11200.5C/AFR 125-14/MCO 5110.1C/DLAR 5720.1, paragraph 1-5, USFK Regulation 190-1, USFK Regulation 190-7.

7. **PUNITIVE PROVISIONS:** Violations of any portion of this policy are subject to punitive actions under Article 92 and/or other applicable articles, Uniform Code of Military Justice (UCMJ). Violators are also subject to administrative action or withdrawal of privileges covered under USFK Regulation 190-1.

8. **PROCEDURES:**

a. Operating a motor vehicle, including mopeds, in the ROK is a conditional privilege granted by the ROK; the Commander, USFK; and USAG Y Commander. Persons desiring this privilege must meet the requirements set forth in USFK Regulation 190-1, Sec II, paragraph (7) and (8). A learner's permit will not authorize operation of a motorcycle/moped. Mopeds under 50cc will be parked and properly secured around bicycle racks provided adjacent to the buildings.

b. The Moped Decal (under 50cc) is the only authorized vehicle registration access media

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for mopeds under 50cc in USAG Y. The moped decal will be used to register mopeds.

c. Personnel who desire to operate a motorcycle/moped must pass written and driving tests administered by a U.S. driver testing facility. Personnel who operate mopeds (regardless of engine size) on a public street or highway must be licensed. When registering a motorcycle/moped, the USFK operator's permit will reflect authorization to operate a motorcycle/moped.

d. The USAG Y Commander is solely responsible for approving moped decal requests.

e. The moped decal remains U.S. Government property and may be recalled or revoked at the discretion of the USAG Y Commander.

f. The moped decal will be permanently affixed by USAG Y Vehicle Registration Office (VRO)/Pass & ID personnel to the moped with its own adhesive and only displayed as indicated below:

(1) Attach to the lower left-hand corner of the moped front.

(2) Expiration date decal will be affixed to the left side of the moped decal.

(3) Mopeds with expired date tabs will be denied access and the decals confiscated.

g. Moped decals not physically attached (such as laminated and taped to the moped) will be confiscated.

h. Mopeds in the ROK that are owned or possessed by persons subject to this policy will be registered with the USAG Y VRO/Pass & ID Office within 10 days after they are received from port or POV pick up point, purchased, or otherwise legally acquired.

i. The import document issued at the port of entry, the bill of sale, or the release document from the Defense Reutilization and Marketing Office serves as the authority to drive the moped to the U.S. military installation, provided the moped is properly insured.

j. All mopeds will be registered under the sponsor's name, even if another member of the household legally owns the moped. The sponsor may register a moped without a driver's license provided a member of the household has a driver's license IAW USFK Regulation 190-1.

9. **DECAL ISSUING AGENCY:** Only the USAG Y VRO/Pass & ID Office may issue decal media.

10. **DECAL ACCOUNTABILITY:**

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a. Moped decals and safety decals are serial numbered and accountable. The accountability procedures outlined in USFK Regulation 190-7 will be adhered to.

b. Only personnel from the USAG Y VRO/Pass and ID Office will apply moped decals to the moped. MPs will remove moped decals upon expiration of the decal or at the owner's request (e.g., sale of a vehicle etc.). Mopeds found on the installation or attempting to enter the installation with an expired decal will be stopped, and the moped decal removed by MPs or access control personnel. Access will be denied pending a revalidated authorization. Moped Decal residue will be returned to the USAG Y VRO/Pass and ID Office.

11. **SAFETY INSPECTION:**

a. All mopeds will undergo a safety inspection per this policy, normally done by AAFES-K, before registration. The mopeds will be inspected each time the moped is re-registered. Mopeds not complying with USFK Regulation 190-1 will not be registered or issued a USFK Safety Inspection Decal until necessary repairs are made. If a controversy develops about minor deviations, the owner has the right to appeal inspection findings as outlined in USFK Regulation 190-1 paragraph 16.

b. The USAG Y VRO/Pass & ID Office are responsible for affixing a USFK Safety Inspection Decal to the vehicle, provided the vehicle owner presents a valid safety inspection certificate. When a moped is sold to another authorized individual, the buyer must secure a new safety inspection before registering the moped.

12. **DECAL ISSUE PROCEDURES:** Only one moped per family is authorized to be registered. The following documents will be required:

a. A copy of a valid insurance policy, IAW USFK Regulation 190-1.

b. A valid USFK Form 134EK, USFK Motor Vehicle Operator's Permit, per USFK Regulation 190-1. The USFK Motor Vehicle Operator's Permit will reflect the applicant is qualified to operate a motorcycle/moped.

c. A copy of the current safety inspection certificate.

d. A valid DoD Identification Card in the name of the applicant. Moped decals will not be issued to personnel whose 37EK expires within 30 days.

e. The Safety Decal will expire one year from the date of issue and reflects the month and year of expiration. Moped decals will not be issued to personnel if any of these documents are going to expire within the next 30 days.

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13. **REGISTRATION/DEREGISTRATION**: All mopeds will be registered and deregistered per this policy.

14. **SPECIAL RULES FOR MOPEDS**: Moped operators are granted rights and are subject to the duties applicable to the driver of any other vehicle. Special provisions of USFK Regulation 190-1 Appendix D-18, which by their nature, can have no application, do not apply. All provisions of this paragraph apply equally to moped operators.

15. **SCOPE AND EFFECT OF MOPEDEQUIPMENT PROVISIONS**:

a. It is unlawful to own, drive, or cause to be driven, any moped that is unsafe. (USFK Regulation 190-1 Sec III, paragraph 14, outlines vehicle safety inspections).

b. Moped safety standards established in USFK Regulation 190-1 do not prohibit the use of additional parts and accessories that do not conflict with the provisions of the regulation.

c. The provisions of USFK Regulation 190-1 with respect to equipment required on vehicles do not apply to mopeds that are never operated on public streets or highways except where special provisions are established.

16. **EQUIPMENT FOR MOPEDS OPERATED ON PUBLIC STREETS OR HIGHWAYS**: Mopeds under 50cc will be equipped to comply with the requirements and limitations of USFK Regulation 190-1 paragraphs 19, 21, 22, 23, 24, and 37a(4).

17. **TRAFFIC LAWS**: Operators/owners of mopeds, bearing a moped under 50cc registration decal, will operate their moped IAW USFK Regulations and Korean traffic laws while on a USAG Y installation. Sponsors are required to brief operators that it is a privilege to operate a moped on a USAG Y installation. Repeated or serious violations will result in revocation of privileges.

18. **ADMINISTRATIVE SANCTIONS**: Individuals who violate provisions of this Command Policy are subject to administrative disciplinary sanctions, including the denial or limitation of access to areas/installations IAW USFK Regulation 190-7.

a. Violators will be issued a DD Form 1408 (Armed Forces Traffic Ticket) by the Military Police and assessed points for each traffic offense against their driving record by the USAG Y Directorate of Emergency Services.

b. Drivers who accumulate more than 2 violations in a 60 day period may have their Driving and Vehicle Registration privileges suspended for 6 months. The moped owner will be issued a memorandum providing a warning of proposed suspension of driving and vehicle registration privileges ("Warning Letter") from the USAG Y Director of Emergency Services.

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c. After accumulating 3 or more violations in a 180 day period, the vehicle owner will be issued a memorandum providing a notice of proposed suspension of driving and vehicle registration privileges ("Show Cause") from the USAG Y Director of Emergency Services.

d. After the accumulation of 12 traffic points within 12 consecutive months or 18 traffic points within 24 consecutive months, including points assessed for parking violations, the vehicle owner will be issued a memorandum providing a notice of proposed suspension of driving and vehicle registration privileges ("Show Cause") from the USAG Y Director of Emergency Services. Points assessed against an individual will remain in effect for point accumulation for a consecutive 24-month period or until transfer/separation from the service.

e. The commander or supervisor of the violator will forward a Report of Action to the office of record (The Yongsan Military Police Traffic Investigations Division), where the action will be entered on the individual's driving record. The Yongsan Military Police Traffic Investigations Division will be notified of the action taken within 30 days, including the date on which the traffic ticket was issued.

f. The USAG Y Directorate of Emergency Services is located in room 105, building 4305 (HQ, USAG Y) and may be contacted via: HQ, USAG Y, Directorate of Emergency Services, Unit #15333, APO AP 96205-5333, DSN 738-4361/4414, FAX 738-5286.

g. The Military Police Traffic Investigations Division is located in building 1387 and may be contacted via the Yongsan Military Police Station at DSN 724-4275.

h. Traffic tickets issued to persons will be forwarded as shown in the below table.

<b><u>Tickets issued to:</u></b>	<b><u>Will be forwarded to:</u></b>
USFK military and family members	Sponsor's unit Commander
DOD employees of USFK or their family members	Immediate supervisor
JUSMAG K personnel or their family members	Chief, JUSMAG K
KATUSA personnel	U.S. unit commander
Technical representatives and invited contractor personnel or their family members	USFK sponsor
UNC personnel, other than USFK and DOD civilians, or their family members	UNC Liaison Officer, Secretary Combined Headquarters UNC
U.S. Embassy employees and their members	Regional Security family officer
Employees of AAFES K and their family members	U.S. Embassy, Seoul
	AAFES K General Manager

19. **EXCEPTIONS TO POLICY:**

a. Personnel requesting an exception to policy concerning this Command Policy must


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forward their request to the USAG Y Director of Emergency Services, APO AP 96205.

b. Exceptions concerning this policy that were approved before this current policy takes affect will no longer be authorized or approved. Exceptions to policy that are approved after this policy takes affect, will be authorized or approved for a one year period, unless specifically stated in writing by the Deputy Garrison Commander, USAG Y.

c. Personnel requesting an exception to policy concerning any chapter, section, or paragraph in USFK regulations 190-1 or 190-7 must submit their request to: Commander, USAG Y, ATTN: Director of Emergency Services, Unit #15333, APO AP 96205-5333.

  
MICHAEL E. MASLEY  
COL, AG  
Commanding

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