



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON YONGSAN
UNIT #15333
APO AP 96205-5333

IMYN-SO

2 August 2012

US ARMY GARRISON YONGSAN POLICY LETTER 10-6

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Child Passenger Safety Inspection Program

1. **REFERENCES:**

a. AR 190-5, Motor Vehicle Traffic Supervision, Chapter 4, 22 May 2006.

b. Child Passenger Safety Program in Traffic Safety, undated, United States Department of Transportation's National Highway Traffic Safety Administration (NHTSA) Web Site:
<http://www.nhtsa.dot.gov/portal/site/nhtsa/menuitem>

2. **PURPOSE:** Establish procedures and assign responsibilities for the implementation and execution of the US Army Garrison Yongsan (USAG Y) Child Passenger Safety Inspection Program (CPSIP).

3. **APPLICABILITY:** This policy is applicable to all units, staff agencies, non-appropriated fund (NAF) activities, and residents of Yongsan and USAG Y installations. For the purpose of this policy, any reference to Yongsan includes Camp Coiner, Sobinggo, South Post, Main Post, Camp Kim, TMP, AAFES, Commissary, Religious Retreat Center, Far East District Compound, and Hannam Village.

4. **GENERAL:**

a. This policy implements the USAG Y CPSIP at the Yongsan Army Garrison's main fire department (FD), Bldg. 4203. The primary organization responsible for the inspection of car safety seats will be the USAG Y Directorate of Emergency Services (DES), Fire and Emergency Services Division (F&ESD).

b. The USAG Y DES, F&ESD is the proponent for this plan and has supervisory responsibility for child car seat safety and restraining device inspections. The USAG Y CPSIP is offered as a courtesy service for USAG Y residents. In addition, all units, staff agencies, NAF activities, and USAG Y residents share responsibility for support of this plan at their level.

5. **COMMANDER'S INTENT:** It is the intent of the USAG Y Commander to maximize traffic safety while simultaneously minimizing the traffic danger for all child passengers within

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USAG Y. As part of this initiative, the USAG Y Commander has established a child passenger safety inspection program. The USAG Y DES, F&ESD, headquartered at the Yongsan Main FD Bldg. 4203, will be the lead organization for this program. All available resources, inspection procedures, and safety guidelines will be used to implement this plan. The success and effectiveness of the USAG Y CPSIP requires all residents within USAG Y to be actively involved.

6. RESPONSIBILITIES:

a. It is the motor vehicle operator's responsibility to properly restrain children while the vehicle is in motion. Army Regulation 190-5, chapter 5, table 5-2 states, "Violation: Failure to properly restrain children in a child restraint system while moving (when the child is 4-years of age or younger or the weight of the child does not exceed 45 pounds)." Under normal conditions, Government Owned Vehicles (GOV) should not be used for transporting children; an exception to this policy is for official government business or emergency conditions.

b. Owners and operators of Privately Owned Vehicles (POV) are responsible for installing the appropriate child restraining systems in their POV. The POV owner or operator must install the appropriate child restraining system according to the manufacturer's guidance, the vehicle's specifications, needs of the child, and applicable military, state, or federal laws. Specific guidance for the installation and inspection of child car seats and restraining devices can be found at the NHTSA's Web site: <http://www.nhtsa.dot.gov/portal/site/nhtsa/menuitem>

c. The USAG Y DES, F&ESD will be responsible for conducting safety inspections of installed child car seats or restraining devices. Child car seats and restraining device inspections will be conducted in accordance with manufacturer's guidance and US Department of Transportation guidance on installation, inspection, and recall of child car seats and restraining devices. This service is provided to all Department of Defense employees within USAG Y.

d. The USAG Y Directorate of Emergency Services (DES) will be responsible for enforcing the use of child restraining devices for all US Government owned/leased/operated vehicles and POVs operating on USAG Y installations.

e. Commander, USAG Y will:

(1) Promote public awareness of the USAG Y CPSIP, through weekly bulletins, American Forces Network radio and television, Morning Calm newspaper, and the USAG Y Occupational Safety and Health Council meetings.

(2) Consult with the USAG Y DES, F&ESD and the USAG Y DES to determine USAG Y CPSIP effectiveness.

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f. The USAG Y Provost Marshal's Office will:

(1) Enforce the use of child restraining devices when the child is 4-years of age or younger or the weight of the child does not exceed 45 pounds.

(2) Maintain statistics and data on child restraint traffic violations according to AR 190-5, Motor Vehicle Traffic Supervision.

g. DES, USAG Y will:

(1) Perform as USAG Y CPSIP liaison between the F&ESD and USAG Y Commander.

(2) Utilize available resources, manpower, and equipment to maximize the effectiveness of the USAG Y CPSIP.

h. F&ESD, USAG Y will:

(1) Conduct child car seat and restraining device inspections for USAG Y residents, according to Army and Department of Transportation safety guidelines.

(2) Ensure only trained and qualified fire fighters perform child car seat and restraining device inspections.

(3) Issue child car seat and restraining device inspection labels.

(4) Utilize available resources, manpower, and equipment to maximize the effectiveness of the USAG Y CPSIP.

(5) Establish a safe child car seat and restraining device inspection area behind the main fire station.

(6) Establish an alternate inspection area in the fire station's vehicle stalls for use during inclement weather

(7) Provide a child car seat and restraining device inspection waiting area in the fire station's training room.

i. Safety, USAG Y will provide child car seat and restraining device safety guidance and resource support to USAG Y F&ESD personnel and volunteers.

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j. USAG Y Public Affairs Office (PAO) will periodically publish child car seat and restraining device periodicals in the Morning Calm weekly newspaper and on the Commander's Access Channel (CAC).

7. PROCEDURES:


a. Child passenger Safety Inspection Procedures: Two separate child car seat and restraining device inspections are required. The first inspection is conducted to ensure the child car seat or restraining device is of the correct type and installed properly (without child). The second inspection is conducted to ensure the child car seat or restraining device meets the needs of the child and fits properly (with child). Both inspections can be conducted concurrently or separately. HOWEVER, a child car seat and restraining device inspection label will not be issued by the fire department, until both a child car seat and restraining device installation and fit inspection are passed.

b. Part 1- Child Car Seat and Restraining Device Installation Inspection: The POV owner or operator has the responsibility for installing their child car seat or restraining device. However, once installed, the POV and child-restraining device can be brought to the Yongsan Main FD, Bldg. 4203 for inspection.

c. Part 2 - Child Car Seat and Restraining Device Fit Inspection: Once the child car seat or restraining device has passed an installation inspection, the child-restraining device must be inspected to ensure it meets the needs of the child.

d. Child car seat and restraining device installation and fit inspections will be conducted at the designated USAG Y Child Passenger Safety Station behind the Yongsan Main FD, Bldg. 4203. Inspections will be conducted on Thursdays & Fridays, between 1300 - 1600 hrs, and Saturdays & Sundays, between 09:00-11:00 & 13:00-15:00 hrs. To schedule an inspection, USAG Y residents should call 738-5200 from on-post and 0505-738-5200 when dialing from off-post.

8. Address questions and comments about this policy to the Fire and Emergency Services Division, USAG Y, at 738-5200/5096.


MICHAEL E. MASLEY
COL, AG
Commanding

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