



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON-YONGSAN
UNIT #15333
APO AP 96205-5333

IMKO-ABY-HRM

21 October 2010

US ARMY GARRISON YONGSAN POLICY LETTER 1-18

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Casualty Program

1. **REFERENCE:** AR 600-8-1, Army Casualty Program, 30 April 2007.
2. **PURPOSE:** This policy provides guidance and establishes responsibilities for tenant Major Subordinate Commands (MSCs) to provide Casualty Assistance Officer (CAO) Duty Rosters to the US Army Garrison Yongsan, (USAGY).
3. **APPLICABILITY:** This policy applies to all MSCs who are tenant units at USAGY.
4. **GENERAL:**
 - a. Major Subordinate Commands (MSCs) who are tenant units at USAGY will appoint a primary and alternate CAO and a primary and alternate Casualty Assistance Noncommissioned Officer on a monthly basis.
 - b. The CAOs should approximate the following qualifications:
 - (1) Mature Soldiers with 6 or more years of service.
 - (2) Officers in the grade of captain or higher, chief warrant officers in the grade of chief warrant officer two or higher, and NCOs in the grade of sergeant first class or higher.
 - c. The names of CAOs will be provided the Directorate of Human Resources (DHR), US Army Garrison-Yongsan NLT the 15th of the month in the month prior to the start of this detail.
 - d. The names of the CAOs from each tenant MSC will be forwarded to the Director, USFK Mortuary and Casualty Affairs upon receipt and consolidation by the DHR on a monthly basis.
5. The proponent for this policy is the US Army Garrison-Yongsan DHR at DSN 738-4008.

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6. This policy will be effective immediately and will continue in effect until rescinded or modified by the Installation Commander.


WILLIAM P. HUBER
COL, USA
Commanding

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