

FREEDOM OF INFORMATION ACT (FOIA)

The Freedom of Information Act (FOIA) can be found in Title 5 of the United States Code, Section 552. It is a Federal statute that provides that any person has a right to request access to records in the possession of a Federal agency, unless that record is protected from disclosure by any of the FOIA's exemptions. The FOIA was enacted to strengthen our democratic form of government by allowing ready access to government records by anyone who asks, for any purpose. This is one way of ensuring that the government operates openly and thus remains accountable to the governed. In 1996, the Electronic Freedom of Information Act Amendments (E-FOIA) was signed into law. E-FOIA will make it possible for you to have electronic access to important agency information.

The African Development Foundation (ADF) website provides information to the public without requiring the need to file a FOIA request. We provide information on ADF's policies and program, Board of Directors and staff, projects funded, news releases, photographs, grant applications, and links to relevant statutes and reports. Content not available on the website is available at our offices in Washington, DC.

As provided by FOIA, ADF will generally disclose its records upon receiving a written request. Records (or portions of them) that are protected under the nine exemptions of the FOIA will not be disclosed. These exemptions are explained in the ADF's Annual FOIA Report which can be found at www.usadf.gov .

To make a FOIA request or inquire about the status of a pending request, please contact ADF's Office of General Counsel (OGC), which is ADF's designated FOIA Requester Service Center, at:

1400 Eye Street, N.W.
Washington, D.C. 20005-2248
Tel.: 202-673-3916
Fax: 202-673-3810

A request should be as specific as possible with regard to names, dates, places, events, subjects, and other relevant information. ADF's regulations at 22 C.F.R. §§ 1502.1-1502.10 provide detailed information on the process for submitting a FOIA request. The OGC strives to provide citizen-centered, results-oriented service to all FOIA requesters. You may contact OGC at 202-673-3916 if you have questions about making a FOIA request.