



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON GRAFENWOEHR  
UNIT 28130  
APO AE 09114-8130

IMEU-GFW-ZA

13 April 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter #27; Sexual Assault Prevention and Response

1. **References:** N/A
2. **Effective Date:** This policy is in effect effective immediately until revised or rescinded.
3. **Scope and Punitive Effect.** The scope of this policy applies to all Soldiers, Civilians, Family Members, government employees, contractors, organizations and units assigned or TDY to USAG Grafenwoehr installations and residing in the USAG Grafenwoehr Area of Responsibility (AOR). Violators of this policy and leaders who fail to take the appropriate action may be subject to administrative actions or punishment under the Uniform Code of Military Justice (UCMJ).
4. **Policy.** Sexual Assault is a crime that cannot and will not be tolerated in the United States Army. It has a devastating and often lasting impact on the victim. Moreover, Sexual Assault tears at the moral fiber of our unit formations and degrades our readiness. Sexual Assault has no place in the Army. We're a values based organization. We take care of our fellow Soldiers...and treat all Soldiers with dignity and respect.
  - a. I am committed to providing and maintaining a safe work and living environment so that we eliminate any and all incidents of Sexual Assault. I will take actions to ensure that our Soldiers, Civilians and Family Members have a robust and immediate response system capable of assisting all victims around the clock ensuring assistance is rendered immediately.
  - b. Commanders and Directorates will ensure that their personnel have their Unit Victim Advocate information on the bulletin board or a place where everyone can see the information. Staff Duty Offices and Charge of Quarters must have instructions on the procedures to take should anyone report a Sexual Assault at the organization. All leaders must take a proactive role in raising the Sexual Assault awareness level at every opportunity especially on weekend safety briefings.
  - c. Should a sexual assault incident occur, Commanders and Directorates must contact the Sexual Assault Response Coordinator to ensure victims get assistance from all supporting agencies. Agencies available include but are not limited to: Military One Source, Chaplain, Criminal Investigation Division, Health Clinic, Installation Victim Advocate, Legal Assistance, Mental Health, Military Police, Social Work Services, Unit Victim Advocate, and Victim Witness Liaison. Everyone is reminded that the response capability to victims operates around the clock (after duty hours, weekends, and holidays) to assist victims as soon as possible.

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d. Commanders and Directorates will ensure that all allegations of Sexual Assault are investigated promptly and impartially. Leaders will coordinate with the local Criminal Investigation Division and the Staff Judge Advocate immediately following an allegation. Leaders will ensure that both victim and alleged offenders are afforded their rights so that all involved are treated with fairness throughout the investigation process.

e. I charge all leaders with the responsibility to prevent and eliminate Sexual Assault incidents in our community. Leaders at all levels must take necessary actions to maximize the safety and welfare of our population. Take the time to think what we can do to prevent someone from being a victim from this heinous crime. Taking care of our Soldiers, Civilians and Family Members is our priority.

5. **Point of Contact.** To obtain more information regarding the Sexual Assault Prevention and Response Program contact the Sexual Assault Response Coordinator at 476-2650 or 09662-832650.



NILS C. SORENSON  
COL, SF  
Commanding

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