



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON GRAFENWOEHR
UNIT 28130
APO AE 09114-8130

IMGF-ZA

08 AUG 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Bavaria Military Community Policy Letter #15; Trash Separation

1. **Effective Date.** This policy letter remains in effect until superseded or rescinded.
2. **Scope and Punitive Effect.** This policy applies to all Soldiers, Family Members, and personnel working and/or living in the Bavaria Military Community, including training units and all other personnel using our installations. It covers all community facilities, to include on and off post housing, and is intended to comply with applicable U.S. and German laws, ordinances, regulations and policies. Failure to comply with the provisions of this policy letter may result in adverse administrative action or punitive action against any person in the categories above, including punishment under the Uniform Code of Military Justice for service members.
3. **References.**
 - a. AR 420-1, dated 12 February 2008.
 - b. AE Reg 200-1, 27 October 2007.
 - c. Final Governing Standards for Germany (FGS-GE), February 2010.
 - d. AE Reg 27-9, Misconduct by Civilians, 29 January 2009.
4. **Policy.** Recyclable material is to be separated from the waste stream and waste is to be disposed of according to U.S. and German environmental standards. The purpose of the laws, publications, and this policy is to:
 - a. Save natural resources by separating recyclable material from the waste stream.
 - b. Ensure environmentally safe disposal of waste.
 - c. Protect human and environmental health by preventing pollution.
5. IAW applicable U.S. and Host Nation laws, county/community waste ordinances and the Separate or Recycle Trash (SORT) and Hazardous Waste (HW) programs of the Bavaria Military Community, everyone is required to separate paper, cardboard, glass, metal, plastics, bulky items (i.e. furniture, large metal items etc.), electronic waste (i.e. appliances, electronic equipment etc.), tires, and hazardous waste (batteries, petrol, oil and lubricant (POL) items, paint, thinners, solvents, cleaners etc.) from non-recyclable trash. **Unit commanders, directors**

IMGF-ZA

SUBJECT: Bavaria Military Community Policy Letter #15: Trash Separation

of organizations and activities, and supervisors at all levels are responsible for implementing and enforcing recycling policies within their area. As a minimum, adequate separation systems (i.e. indoor containers) for the types of waste generated must be established in each building, common area, and office or shop. No waste generated off post may be brought into the garrison for disposal, except the materials mentioned in paragraphs 7.a., 8. and 9. If such materials are brought on post, they shall be taken to the designated collection points in paragraph 6. To avoid additional contractor cleanup costs, no material will be placed on the ground next to the containers. Cardboard or styrofoam items must be crushed or folded to reduce their volume. Recycling containers may not be contaminated with inappropriate material or refuse. Hazardous waste must be brought to designated collection points, and not placed in inappropriate containers, such as refuse or recycling.

6. **Designated Collection Points.** Trash and recyclables may only be disposed of at designated collection points in assigned containers or bins. Dumping at other locations or outside appropriate containers/bins is strictly prohibited.

7. **Disposal of Special Waste.**

a. Household type hazardous waste, including fluorescent light tubes and energy efficient light bulbs will be disposed of at DPW Self-Help stores. U.S. Soldiers, civilian employees and Family Members living off post are also authorized to use this service. They may also use the services of the infrequent off post "circuit riding" poison wagons.

b. Hazardous waste generated by units and organizations must be brought to designated central collection points or may be placed in special HW containers at motor pools, shops, etc.

c. POV hazardous waste (parts contaminated with oil or grease, batteries, used oil, antifreeze etc.) should be disposed of at on or off post garages or auto craft shops.

d. Dry cell batteries are to be placed in battery collection containers. Containers are located at the Commissary, PX, Shoppette, at most recycling points on post, as well as in off post stores that sell batteries.

8. **Bulky items.** Bulky items must be brought to designated central collection points on or off post. Examples are: furniture, mattresses, carpets, bicycles, strollers etc. Off post residents should use the recycling yards ("Wertstoffhof") in their local German community. Disposal of bulky items at recycle centers on post is accepted.

9. **Electronics.** Electric and electronic waste must be brought to designated central collection points. Electric and electronic items for example are appliances, cooling devices, and information and telecommunication devices including entertainment equipment. Off post residents should use the recycling yards ("Wertstoffhof") in their local German community. Disposal of electrical waste at recycle centers on post is accepted.

IMGF-ZA

SUBJECT: Bavaria Military Community Policy Letter #15: Trash Separation

10. **Wood**. Treated and untreated wood must be delivered to designated central collection points.
11. **Tires**. POV tires may be brought to designated central collection points or can be disposed of at garages and shops on and off post.
12. **Clothing**. Useable clothing (including shoes) and home textiles can be brought to designated central collection containers, on and off post, for donation to charity organizations.
13. **Scrap Metal**. Units, organizations, and activities must turn in all demil scrap metal to the Defense Logistics Agency (DLA). Household type scrap metal (i.e. bicycles, ironing boards, etc.) may be brought to designated central collection points on or off post.
14. **Green Waste**. "Green Waste" (i.e. cut grass, leaves, rakings, bush trimmings, branches, twigs, plants, plant soil, Christmas trees, etc.) should be disposed of separately from ordinary refuse at designated central collection points.
15. **Food Waste**. Food waste from dining facilities, restaurants, burger bars, catering services and schools must be disposed of separately from normal refuse.
16. **Troop Construction**. With the exception of contaminated items, all debris created from in-house or troop construction projects must be sorted into one of the following five categories and disposed of at designated areas:
 - a. Excavation material.
 - b. Road construction material.
 - c. Concrete and reinforced concrete.
 - d. Masonry demolition material.
 - e. Wood.
17. **Training Units**. Training units are required to properly separate and dispose of their waste. Under no circumstances will ammunition, explosives, hazardous material, or hazardous waste be placed in any refuse or recycling containers.
18. Everyone's participation is required to reduce the amount of our waste stream, prevent pollution, protect our environment, and save natural resources. Maximize recycling and dispose of waste properly to retain our quality of life.

IMGF-ZA

SUBJECT: Bavaria Military Community Policy Letter #15; Trash Separation

19. **Point of Contact**. Point of contact for this memorandum is Mr. Helmut Bueller, Directorate of Public Works, Operations and Maintenance Division at 475-6664.


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Commanding

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