

**PROGRESS REPORTS, DUE DATES FOR  
NON-COMPETING (TYPE 5) GRANT APPLICATIONS**

Beginning with December 2002 start dates for non-competing (type 5) grant awards (i.e., for progress reports that are due on or after October 1, 2002), grantees/applicants will need to access an NIH Electronic Research Administration (eRA) web site to determine which progress reports are due and when they are due ([http://era.nih.gov/userreports/pr\\_due.cfm](http://era.nih.gov/userreports/pr_due.cfm)).

If the Grantee/Applicant Does Not Know the Institutional Profile (IPF) Number for His/Her Institution, He/She Should Conduct a Query at the eRA Web Site, [http://era.nih.gov/userreports/ipf\\_com.cfm](http://era.nih.gov/userreports/ipf_com.cfm).

Grantees/Applicants Not Able to Electronically Transmit Documents Shall Mail Their Non-Competing (Type 5) Applications (i.e., Progress Reports) Directly to the Following Address (NOT to NCI Program Staff):

National Cancer Institute (NCI)  
Records Management Center  
Executive Plaza South  
6120 Executive Boulevard, Room T42, MSC 7107  
Bethesda, MD 20892-7107  
Express Mail/Courier Service: Rockville MD 20852  
Phone: (301) 496-7753  
FAX: (301) 402-3409

Additional Background Information can be Found in the Following Announcements in the NIH Guide: Link to the August 13, 2002, announcement in the NIH Guide that is entitled “Non-Competing Grant Progress Report Due Date Information – OER Web Site Now Available” <http://grants2.nih.gov/grants/guide/notice-files/NOT-OD-02-066.html>.

Link to the May 2, 2002, announcement in the NIH Guide that is entitled “Update on the Transition to Electronic Non-Competing Grant Progress Report Notification” <http://grants2.nih.gov/grants/guide/notice-files/NOT-OD-02-047.html>.