



### ZAHS PTO Fundraising Rules on NAF Atsugi

- 1) Contact us at [zahspto@gmail.com](mailto:zahspto@gmail.com) 3 ½ weeks in advance. MWR Atsugi is EXTRAORDINARILY strict on their deadline for submitting fundraising requests.
- 2) The Transportation Wash Rack is the set location for car washes.
- 3) Bake Sales may be held in front of the commissary or other locations upon approval.
- 4) A Food Handler's permit is not required for bake sales as long as you only sell cupcakes, brownies, cookies and candies that are individually wrapped. If hot chocolate, tea or coffee is sold the water must be obtained from bottled water or an NAF Atsugi sink or tap (potable water). We do need a point of contact who will remain on site and assure that each person who sells has read and signed the "Food Service Application and Training for Special Events" which will be provided to you by the ZAHS PTO. This document is **required to be on site** at each bake sale.
- 5) If you know your team/club would like to hold 2 car washes or 2 bake sales in one month please submit for both at the same time so as to eliminate the need for more paperwork.
- 6) The AOSA Bazaar on December 1<sup>st</sup> and 2<sup>nd</sup> is an excellent opportunity for a gift wrapping table/fundraiser or bake sale.
- 7) The approved "Request Authorization to Conduct a Fundraising Activity" which will be provided to you by the ZAHS PTO is **required to be on site** during the fundraiser.