



The
International
Trade Association
of Greater Chicago



**The Bureau of Industry and Security
Outreach and Educational Services Division**

&

The International Trade Association of Greater Chicago

with the

**U.S. Commercial Service Chicago
Illinois District Export Council**

Invite you to:

HOW TO DEVELOP AN EXPORT MANAGEMENT & COMPLIANCE PROGRAM

A Multi-Agency Compliance Conference

March 4-5, 2013

9:00 a.m. – 5:00 p.m.

Embassy Suites O'Hare-Rosemont

5500 North River Road

Rosemont, IL

\$440/person

This two-day conference provides expanded training on the development of an Export Management and Compliance Program (EMCP), as well as presentations from various agencies involved in export control compliance.

You will receive hands-on experience in creating and adapting a compliance program for your organization, solving illustrative compliance problems and allowing greater opportunity for the exchange of ideas and solutions among peers. Led by senior export compliance specialists from the Bureau of Industry and Security, this conference focuses on industry best practices for effective export management and compliance with a strong emphasis on specific strategies to minimize the risk of an export violation.

Note: The information presented in this conference is not a legal requirement of the Export Administration Regulations. It is intended to give informational advice and guidance based on industry best practices in the field of compliance.

Recommended prerequisite: *Essentials of Export Controls, Complying with U.S. Export Controls* or equivalent experience.

About the Instructors

The instructors are experienced export compliance specialists from BIS's Washington, D.C. headquarters. In addition, representatives from the Bureau of the Census, Department of Treasury Foreign Assets Control Office, Office of Export Enforcement, Department of State, Directorate of Defense Trade Controls and regional experts from Customs and Border Protection and the Department of Justice have been invited to present. The instructors will be available throughout the seminar to answer your questions on how the export regulations affect the export activities of your organization or client.

HOW TO DEVELOP AN EXPORT MANAGEMENT & COMPLIANCE PROGRAM

Location/time

The program will be held at the *Embassy Suites O'Hare-Rosemont, 5500 North River Road, Rosemont, IL 60018*. Parking is available for \$18 per day. Registration and continental breakfast will begin at 8:00 a.m. The program will begin at 9:00 a.m. and end at 5:00 p.m. both days.

Accommodations

A special conference rate of \$129 *plus 13% tax* (single/double) room has been arranged with the *Embassy Suites O'Hare-Rosemont, 5500 North River Road, Rosemont, IL 60018*. Please make your reservations directly with the hotel by calling (847) 292-3531. Mention **BIS – Export Conference** to receive the special conference rate. Special rates are available only through **February 15, 2013**.

Registration

The registration fee for ***How to Develop an Export Management and Compliance Program*** is **\$440.00 per person**. The fee includes continental breakfasts, coffee breaks, lunches and materials for both days. The Registration Fee is nonrefundable after February 18, 2013. ***Checks must be received by February 18 to guarantee seating***. Substitutions may be made at any time. For additional information, please contact Richard Paullin (rpaullin@itagc.org; (773)725-1106).

Other Questions?

For more information or questions on the topics to be covered, please call BIS's Outreach and Educational Services Division at (202) 482-6031, or [by email](#).

Please register me/us for the March 4-5 ***How to Develop an EMCP*** Conference:

Name: _____ Title: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Tel: _____ Fax: _____ E-mail: _____

Industry/Sector: _____

Payment Method: Personal Check Corporate Check American Express Discover MasterCard Visa

Payment Amount: \$ _____

Card No.: _____ Exp. Date: _____

Name on card: _____

Signature: _____

Please make checks payable to: **The International Trade Association of Greater Chicago**

Mail to: ITA/GC, 4610 North Kenton Avenue, Chicago, IL 60630-4020

Fax to: 773/725-2294

E-mail to: rsvp@itagc.org

**NO REFUNDS AFTER FEBRUARY 18, 2013.
You may substitute participants at any time.**