

GUNFIGHTER'S DORMITORY BROCHURE



**MOUNTAIN HOME AFB IDAHO
QUALITY LIVING FOR A
QUALITY FORCE**



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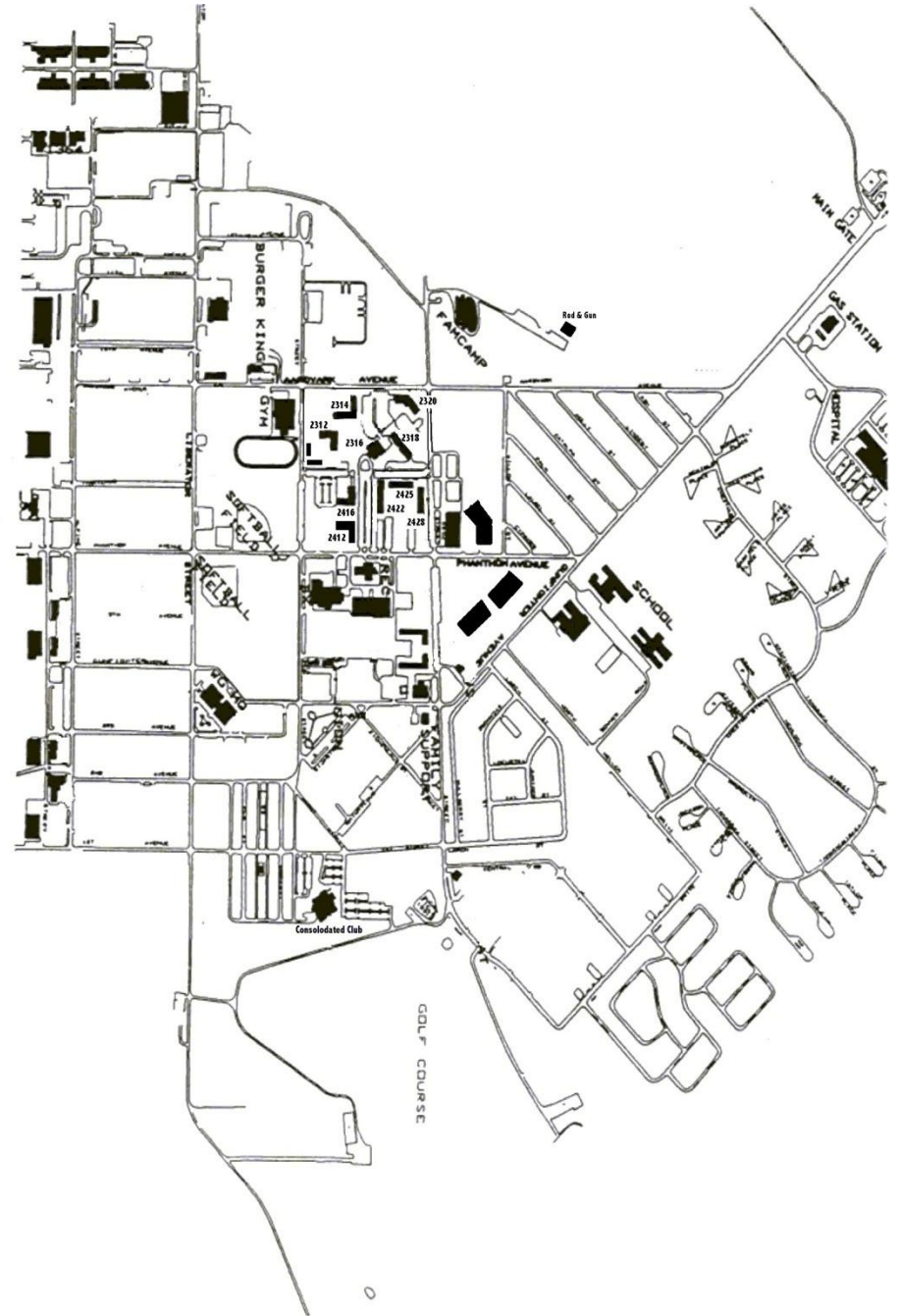
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TDY / DEPLOYMENT / LEAVE CHECKLIST

This checklist is provided for your safety and the safety of your fellow dorm residents. In the event of any extended TDY, deployments, or leave the resident must report to the ADL office with another military member to sign over responsibility of the room for the duration of the resident's absence.

GENERAL HOUSEKEEPING

- * Room neat and orderly
- * Eliminate any tripping hazards, allowing a safe entry in your absence
- * Bed made
- * Laundry put away
- * Electrical cords placed behind appliances
- * Trash cans empty
- * All non-essential electrical appliances **unplugged**
 - Coffee pots
 - Clothes iron
 - Curling iron
 - Hair dryer

- Refrigerator shall remain plugged in and set on a lower setting

*The use of multi-outlet wall plug units without a built-in surge protector is not authorized. However, the U.L. approved surge protector power strip may be used

-Never plug a series of power strips together like an extension cord

- * You should have nothing covering
 - Fire/smoke detection systems
 - Fire suppression systems
 - Heating/cooling vents

VALUABLES

- * Are all valuables secured in a locked wall locker?
- * Is your wall locker secured?
- * Windows closed and locked
- * Lights off
- * Door locked/deadbolted

MEMORANDUM FOR ALL DORMITORY OCCUPANTS

FROM: 366 CES/ CEACU

SUBJECT: Dormitory Housing Brochure

1. The Airman Dormitory Leader's (hereafter referred to as ADL) office would like to take this opportunity to welcome you to Mountain Home Air Force Base. We sincerely hope your stay here will be enjoyable and rewarding, and you will share our pride in the facilities and services we that offer at Mountain Home.
2. This brochure will assist you in getting settled and answer some questions you may have. Air Force Instruction 32-6005 contains the policies regarding assignment and termination of government dormitory housing and many have been incorporated in this brochure for better understanding of these policies. If you have questions regarding the contents of this brochure, contact the ADL office at DSN 728-2244.
3. The brochure contains certain suggestions and information designed to assist you in maintaining your residence to meet required standards. Pride in the appearance of your room and consideration of your neighbors will result in better living conditions for all residents. This brochure should be closely followed in order to preclude unnecessary and avoidable expenses caused by damage to government quarters.
4. We are delighted to have you with us, were eager to accept your contributions and suggestions concerning dormitory housing. If you have questions or comments please call us at 828-2244, we will be happy to assist you.

AIRMAN DORMITORY LEADER OFFICE

DORMITORY GUIDANCE

1. **Air Force Instruction:** General room upkeep, cleanliness, and standards are contained in this brochure IAW with the following publications:

- a. AFI 32-6005, Unaccompanied Housing Management
- b. AFI 32-2001, Fire Prevention Methods and Policies

All are available through your AF Forms and Pubs, First Sergeant, facility manager/ADL office, base fire department.

2. Commanders/First Sergeants/Supervisors:

- a. Are responsible for ensuring the health and welfare of their personnel assigned to dormitory living. They have authority over all personnel and equipment in the dormitories.
- b. Conduct inspections of resident living areas of the dormitories. They ensure any discrepancies are promptly corrected or repaired.
- c. Are responsible for reporting violations of policy to the appropriate authority who, in turn, will take appropriate action.

3. ADLs:

- a. Are the Commander's and First Sergeants' representatives for the dormitories. They manage dorm facilities and maintain accountability of furniture and equipment in the dormitories.
- b. Conduct inspections of common inside and outside areas of the dormitories. They ensure any discrepancies are promptly corrected or repaired.
- c. Are responsible for reporting violations of policy to the appropriate supervisor, First Sergeant or Commander who, in turn, will take appropriate action.

4. Occupants Responsibilities/Liability:

- a. Will acknowledge their responsibilities at both initial assignment and final termination of their assigned areas annotating the condition of their room and furnishings. Standards for occupant liability shall consider fair wear and tear.

QUICK REFERENCE BASE TELEPHONE NUMBERS

AIR FORCE AID SOCIETY	2503	FLYING CHIEF	8-6525
BASE EXCHANGE	832-4511/4353	GOLF COURSE	8-6559
Hours: Mon-Sat. **1000-1900		GYM	8-2381
Sun.....1100-1700		GUNFIGHTER	6125
ALTERATIONS	832-2237	ARTS&CRAFTS	6680
Hours:..Mon-Fri...0900-1800		AUTO HOBBY	2295
Sat. 1000-1600, Closed Sunday		FRAME SHOP	6680
BARBER SHOP	832-7191	HOSPITAL APPOINTMENTS	832-1560
Hours: Mon-Fri...0800-1800		HOUSING OFFICE	828-2781
Sat.....**0900-1800			
BEAUTY SHOP	832-4090	LEGAL OFFICE	2238
Hours: Mon & Tue 1000-1800		LIBRARY	2326
Wed-Sat 0900-1800		MAILROOM	6238
BURGER KING	832-7572	MAIN GATE	828-6022
Hours: Mon-Fri...0600-2000		MAINT/JOB CONTROL	5900
Sat. 0900-1900, Sun 1100-1800		MILITARY PAY/FINANCE	2254/3552
CLOTHING SALES	832-2323	MPF CUSTOMER SERVICE	2133
Hours: Mon-Fri **1000-1700		Hours: 0830-1630	
Sat 0900-1500		OAP	6333
DRY CLEANERS	832-7465	PASS&ID	6022
Hours: Mon-Sat 0900-1800 Pickup till 2000		PDO	6867
Sun...1100-1600 Pickup till 1800		PIONEER FEDERAL CREDIT UNION	832-4675
FLOWER SHOP	832-4220	Hours : **Mon-Fri 0900-1700	
Hours: Mon-Fri1000-1800		POST OFFICE	832-7008
Sat.....1000-1500		Hours: Mon- Fri 0830-1630	
GAS STATION	832-4660	Sat.....0930-1130	
Hours: Mon-Sun...0500-0100		PUBLIC AFFAIRS	*6800
BASE LOCATOR	6647	RECREATIONAL SUPPLY	6333
BOWLING ALLEY	6329	SAGEBRUSH HOTEL	5200
Snack Bar	2567		
BSU OFFICE	6746	SATO OFFICE	832-2276
CE SERVICE CALL	2001	SWIMMING POOL	6620
CHAPEL	*6417	TELEPHONE REPAIR	2666
CHILD CARE CENTER	2443	THEATER	2431
COMMANDERS HOTLINE	6262	THRIFT SHOP	2534
COMMISSARY	2286	TMO	1466
Hours: Tue-Fri...1000-1900		TRANS/BASE TAXI	2215
Sat.....0900-1800		TRAP & SKEET RANGE	6093
COMMUNITY ACTIVITY CENTER	2246	TUMBLEWEED CAFÉ	6251
KURLEY'S 2	832-	Hours: Mon-Fri 1100-1300&1730-1930	
4000			
CUSTOMER SERVICE 366CE	2001/2	WAGON WHEEL DINING FACILITY	6420
Hours: Mon-Fri 0730-1630	2133		
VEHICLE MAINTENANCE	6635	WEATHER RECORDING	6303
Hours: Mon-Fri 1000-1900	4433	WING MOBILITY	6965
After Hours	2339	WING SAFETY	1801
EDUCATION OFFICE	6363		
ENLISTED CLUB	2105		
FAMILY SUPPORT CENTER	2458		

*After duty hours, contact through the

Command Post @ X 5800*

Hours may change without notice

m. Will prepare room IAW the Deployment/TDY/Leave checklist on page 14 of this brochure prior to departing on deployment, leave or TDY.

n. Will dispose of all domestic trash in outside dumpsters.

o. May not move from room to room without prior approval from the ADL office.

p. Upon termination or relocation within the dormitory system, contact the Postal Service Center and have your mailbox terminated or transferred.

q. Each dormitory resident must read carefully and sign a copy of the Assumption of Responsibilities Letter.

r. Will follow the policies set forth in this brochure and any others directed by their Commander/First Sergeant.

5. **Dormitory Duties:** Bay orderly duties are assigned to all personnel residing in dormitories. Unless prohibited by regulation, all residents are required to assume periodic bay orderly duties.

6. **Hallways, Common, and Outside Areas:** Shall be maintained to base standards at all times. The residing residents will maintain private and semi-private latrines.

7. **Assignment of Rooms:** The Dormitory Assistant Office will assign your room based on entitlement, rank, and available space. Squadron integrity will take precedence over personal preference.

8. **Dorm Restrictions:**

a. In accordance with the standards set in MHAFB Instruction 31-202, pets in the dormitories will be limited to fish. If a resident of base housing cares for a pet owned by an individual residing in the dorms, the housing occupant assumes responsibility for the pet. Residents must provide a health certificate from the base veterinarian stating pets have met all immunization requirements and Unit Commander authorized letters to the ADL office.

b. Items such as automotive, motorcycle, or bicycle parts that may cause damage to the buildings carpeting, furnishings, pose a fire, safety, or health hazard are not permitted in dormitories.

AADD

(Airman Against Drunk Driving)

WHO: E1 – E4 volunteers

WHAT: Organization of volunteers on standby waiting for your call requesting a safe ride returning you to your home after a night of drinking. **NO QUESTIONS ASKED!!**

WHEN: Every Friday and Saturday night 2200-0300. This also includes the night of all Gap days.

WHERE: We will respond to calls from base, off base and in Boise.

PHONE NUMBERS:

208-828-2233 (DISPATCH)

&

208-577-0991(Boise/Mountain Home/Base)

Mountain Home Air Force Base Copyright Violation Notification

On 21 Sept 2011 Mountain Home AFB was notified of 8 separate copyright violations in five of our dormitories by Endeka Group, Inc. who is the internet provider for these facilities.

Several users of the Wi-Fi system in the dormitories have been downloading pirated movies using Bit Torrent and/or other illegal software.

This form of illegal activity will **not** be tolerated and must cease **immediately!**

If downloading of pirated movies continue the Wi-Fi will disabled and personnel could possibly be charged with a UCMJ offense.



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 366TH FIGHTER WING (ACC)
MOUNTAIN HOME AIR FORCE BASE IDAHO

12 April 2011

MEMORANDUM FOR MOUNTAIN HOME AFB DORMITORY RESIDENTS

FROM: 366 FW/CC

SUBJECT: Mountain Home AFB Dormitory Tobacco Use

1. Tobacco use is inconsistent with our Air Force goal to promote healthy and fit Airmen. Air Force data indicates tobacco use negatively impacts the readiness, health, and safety of our Airmen living in the dormitories. Tobacco use in the dormitories also places greater strain on the air handling systems and causes residual damage to furnishings, linens, mattresses, and carpeting. In accordance with AFI 40-102, *Tobacco Use in the Air Force*, we must provide an environment and culture that promotes wellness, discourages tobacco initiation, protects the right of non-tobacco users, and supports efforts to quit tobacco.
2. Effective immediately, all tobacco use (including smokeless tobacco) is prohibited in Mountain Home AFB dormitories. This includes resident rooms, balconies, day rooms, kitchens, decks, patios, and all common areas. Tobacco use is only allowed in the outdoor designated tobacco use areas (brown gazebos located between the dormitories). These designated tobacco use areas will be clearly marked, available 24/7 to dormitory residents, and provide a measure of protection from the elements.
3. The 366th Fighter Wing will continue to offer support and resources to help those seeking to quit tobacco. The Health and Wellness Center (HAWC) offers a number of tobacco cessation programs and medications to help all who want to quit. Please contact the HAWC at 828-2175 for assistance with tobacco cessation.
4. Questions on this policy may be directed to your respective Unit First Sergeant.


RONALD D. BUCKLEY, Colonel, USAF
Commander

c. Tobacco use is not authorized in the dormitory facilities. All tobacco use must be in designated outside smoking areas, 50 ft from all windows and doors.

d. Personal property such as large specialized boxes and luggage will be stored only in designated storage rooms/ storage cages and will be tagged by the owner. Contact your ADL for access to storage room areas. These items must be claimed prior to termination of the dormitory.

e. Firearms, explosives/munitions, or weapons of any kind cannot be brought into the dormitory. Firearms found will be confiscated, and disciplinary action will be taken. Store firearms and munitions in the Security Police Armory only, all other weapons (knives, bows, arrows, blow guns, paintball guns and swords) will be stored by Commanders/First Sergeants. IAW AFI 31-209/MHAFB Sup 1 Resource Protection Regulation.

f. **Be a good neighbor.** Don't play musical instruments, stereos, radios, etc., too loudly. It's inconsiderate and it disturbs others, violations may be reported SFS. Please turn these items off prior to leaving your room unattended. **Observe quiet hrs 24 hrs a day.**

g. Waterbeds with pedestal support or base type frames are unauthorized.

9. Dormitory Visitation/Alcohol Policy:

a. Minors under 18 years of age are prohibited in dormitories without prior permission of the host's Commander, or First Sergeant. Guests over the age of 18 are permitted in dorms but no guests are allowed between the hours of 2400-0600. When the sponsor (dormitory resident) departs the dormitory, the guest must also leave. (IAW AFI 32-6005)

b. Possession or consumption of alcohol by **persons less than 21 years of age** is prohibited. (IAW AFI 32-6005)

10. Fire Protection: IAW AFOSH 91-501, & AFI 31-2001 MHAFB Sup.

a. Only electrical irons, coffee pots, microwave ovens, popcorn poppers (closed element type units) and poly insta-hots are permitted in dormitories. It will be the responsibility of each individual to ensure these electrical appliances are in good operation condition at all times, and disconnected when not in use. At no time, will appliances be left unattended while in use.

b. Use only UL-listed equivalent space heaters equipped with automatic shut-off devices that will shut off the heater if it tips over. Space heaters should also have an overheat protection device and an automatic thermostat control and must be disconnected when not in use. Use of extension cords with space heaters is prohibited (IAW AFOSH 91-501).

c. Candles, incense, or other open flame devices are prohibited in dormitories.

d. Flammable materials or combustible items other than normal household items are prohibited.

e. All trash containers must be made of noncombustible materials, e.g. only metal containers are authorized. (Government supplied).

f. No decoration may be hung from the ceiling that will block air flow to fire detection systems or hinder evacuation of the room in case of an emergency. Any item hanging from the ceiling over a bed must be of flame retardant material. Installation of flat screen mounts or other modifications requires completion and approval of an AF Form 332.

11. Dormitory Inspection Policy and Procedures: Inspections of dormitories are conducted to ensure Air Force standards of cleanliness, order, decor, and safety are maintained. To maximize individual privacy, unit, fire, safety, and other inspections should be coordinated with unit Commanders and/or First Sergeants

a. Unit Commanders and/or First Sergeants will inspect a sample of assigned dormitory rooms, common areas, and grounds at least quarterly

b. Inspection of shift workers' rooms will be conducted at other than the shift workers "normal" sleeping time, if possible.

c. Final inspection for termination of dormitory room is conducted through the ADL office. **Schedule an appointment at least one week prior to your departure.**

12. Dormitory Parking: Limited parking is available at each dormitory. Please park vehicles in authorized parking areas only. Bicycles can be parked in bicycle racks or bicycle room provided at each dormitory. Covered parking areas are provided for parking of motorcycles/ATVs only and are not to be used as a RV/general storage area. All motorcycles and ATVs must be registered through the ADL office before being stored. All vehicles with/without a motor must be maintained to a serviceable condition, or they will be discarded /ticketed/towed.

13. Lockout Procedures: On the first floor of every dormitory there is a bulletin board that shows the lockout procedures.

a. If you are locked out of your room during normal duty hours (0700-1600) report to the ADL's office at bldg 2428 or call ext. 8-2244 to arrange for a spare key.

b. If you are locked out after duty hours contact the Sage Brush Inn at 828-5200 ext # 0 listed on the 1st floor bulletin board of every dorm. Please leave a call back number so that they may get your information and assist with regaining access to your room if a message is required.

14. Maintenance Procedures: Any maintenance issues should be directed to the ADL office at ext. 8-2244 for proper routing through CES customer service. If there are maintenance issues after duty hours contact the stand-by number at ext 8-6292. **If you have problems with your smoke detector DO NOT tamper with it.** It will be treated as an urgent when called in for a work order.

15. General:

a. Dormitory living can be pleasant and fun, if everyone cooperates. Vandalism, rowdiness, and thievery will not be tolerated. Vandalism costs money in repairs that could be well spent improving facilities and furnishings. Rowdiness disturbs others. Thievery deprives the rightful owner of his/her property. Anyone causing damage to dormitories will be charged for damages and are subject to disciplinary action. If you see it, **report it.** The Crime Stop number is **911 / 208-828-0911.**

b. All Dorm Residents assigned to dormitory quarters are required to acknowledge receipt of this brochure by signing the Assumption of Responsibilities letter. **It is the responsibility of the occupant to read and become familiar with the contents of this brochure.**

c. Supply rooms are filled with almost everything needed to clean and maintain your room/furnishings. They are there for you; however they are not there to be abused. Return whatever you don't use. **Please return all vacuums and shampoos when finished with them so other's can use them.**