

Business Law

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Course Name and Number: Business Law/PTB503

Course Description: Business Law provides the student with a survey of the American legal system. Students will be obtain basic knowledge needed to become a better informed citizen, employee, and consumer. This course develops an understanding of law as applied to society and to the individual. Topics include contracts, sales agreements, torts, constitutional law, criminal law, and family law.

Textbook(s): Understanding Business and Personal Law (ISBN 0-02-814636-0)

Statement of Purpose: Business Law prepares students for careers in the law. The course sequence focuses on duties and tasks performed by legal professionals in as well as pre-employment and employment skills.

Philosophy: As a teacher, I need to facilitate learning by providing a stimulating environment for interaction and discussion. Students should feel comfortable asking questions, relating interests, and making decisions. I offer a curriculum that balances the student's need to be challenged and successful in their education. At all times, students will be actively engaged in learning through hands on activities, problem solving, and class discussions. Students are given appropriate choices that expand their minds, encourage creativity, and incorporate diversity in thought.

Mandatory Materials: School Agenda/Calendar, writing utensils, paper, a folder, highlighters, flash drive

Grading: Students will be required to demonstrate an understanding of business law by passing objective and problem-solving tests and the successful completion of simulations, and projects.

Grading Policy: (DoDEA Grading Scale)

90-100= A

80-89 = B

70-79 = C

60-69 = D

59 or below = F

Class Grading Policy:

Unit tests 40%

Homework 30%

Quizzes 15%

In Class Problems

15%

Assessment: Assessment will be accomplished by successful completion of assignments and projects. Success may be demonstrated by written tests, oral tests, class work, projects, or other means deemed appropriate by the instructor.

Homework: Homework is a necessary part of the every program if students are to be successful. Assignments will be given, collected, and graded as needed. All assignments will have a deadline for completion that must be met by students.

Late Work Policy: Late work is to be turned in accompanied by an excused absence. In other circumstances, students should make prior arrangements as early as possible for missed assignments. Tests and exams must be made up as soon as possible from the date of your return.

Make-up work: Students are expected to make up all work for excused and un-excused absences. Please refer to the *Parent/Student Handbook*. ***NOTE:** Since we are working with material that builds upon itself, it is imperative that students let the instructor know ahead of time of any absences (as much as possible).

Tutoring: Students can arrange to receive assistance during seminar, before school, and after school.

Classroom Management:

- *All rules and policies as stated in the school handbook will be in effect in the classroom.
- *All computer and internet use policies will be followed.
- *All students should be in their assigned seats and ready to work when the tardy bell rings.
- *Bring all materials to class on a daily basis. This includes your notebook which will be checked on a random basis.
- *Students are expected to demonstrate behavior that is safe and acceptable in the classroom.
- *Students should treat others and their possessions with respect at all times.
- *Unacceptable behavior will result in student-teacher conferences, parent notification, and/or parent conferences.
- *Extreme cases will be sent to the office.

Consequences:

- *First Violation – Verbal Warning
- *Second Violation – Student-Teacher Conference
- *Third Violation – Parental Notification and/or Conference
- *Fourth Violation- Detention
- *Fifth Violation- Office Referral

Computer Policy: The computers will be open each day by 7:10 a.m. and will be available after school (see adviser for dates and times). If a student needs access to a computer during off hours, the student may be able to make arrangements with other faculty who may be willing to supervise him/her. The computer workstations should be kept orderly and neat. There will be no food or drinks allowed around the computers.

Please sign and return this page to your adviser.
 This states that you have read all of the policies and understand what is required.

Date: _____

Student signature: _____

Parent signature: _____

If you have any questions or concerns as a parent or a student, please feel free to contact me.
 Thank you very much! This is going to be a great year!!

<p>The table below is a competency list for the Business Law course. The competencies are considered essential and are required of all students. PTB503 18 weeks</p>	<p>Business Law TASKS/COMPETENCIES</p>
<p>Implementing DoDEA's CTE Course Requirements</p>	
<ul style="list-style-type: none"> • 001 	<p>Demonstrate DoDEA's Workplace Readiness Skills in course activities.</p>
<ul style="list-style-type: none"> • 002 	<p>Identify issues related to this field of study that affect the environment and impact local</p>

	and global communities.
• 003	Identify Internet safety issues and procedures for complying with acceptable use standards.
Examining the Foundations of a Legal System	
• 004	Examine the constitutional basis for federal law.
• 005	Explain the need for laws.
• 006	Examine the ethical basis for laws.
• 007	Differentiate between criminal and civil law.
• 008	Describe the executive, legislative, and judicial branches of the legal system.
• 009	Compare federal and state court systems.
• 010	Compare the different sources of law.
• 011	Differentiate between ethical and legal behavior.
• 012	Compare the legal rights and responsibilities of minors and adults.
• 013	Identify sources used to enforce the law at the local, state, and federal levels.
Identifying Contracts	
• 014	Explain the six essential elements of a contract.

PTB503 18 weeks Business Law TASKS/COMPETENCIES	Compare types of contracts.
• 015	
• 016	Examine the effects of a contract on a minor.
• 017	Explain the effects of a breach of contract.
• 018	Analyze the need for a contract.
• 019	Describe the purpose of the Statute of Frauds.
• 020	Explain the impact of the Uniform Commercial Code on interstate commerce.
Examining Rights and Responsibilities of Consumers	
021	Locate federal agencies that provide consumer protection information.
022	Identify federal and state laws that afford consumer protection.
023	Identify the reasons bankruptcy laws were enacted.
• 024	Identify the functions of different types of insurance.
025	Identify the elements of various negotiable instruments (e.g., drafts, checks, promissory notes).

• 026	Distinguish between real and personal property.
• 027	Distinguish between the rights and responsibilities of landlords versus tenants.
• 028	Identify the purpose of copyright and patent laws (e.g., tangible and intangible property).
Exploring Criminal Law	
• 029	Define criminal law.
• 030	Identify the different types of crimes.
• 031	Explain penalties associated with crimes.
• 032	Differentiate between juvenile and adult justice systems.
• 033	Distinguish between a misdemeanor and a felony.
• 034	Explain crimes often associated with business and organizations (e.g., embezzlement, extortion, computer crimes).
Exploring Tort Law	
• 035	Define tort law.
• 036	Identify common torts (e.g., assault, battery, defamation, negligence, product liability).
• 037	Explain penalties associated with torts.
• 038	Identify improper use of business technology and property (e.g., computers, personal digital assistants, cell phones, telephones).
Increasing Awareness of Family/Domestic Law	
039	Identify components of estate planning (e.g., power of attorney, wills, trusts, living wills).
040	Identify laws regulating marriage.
041	Identify laws regulating separation and divorce.
042	Interpret laws that sever the parent-child legal relationship.
043	Identify situations where legal assistance is advisable.
044	Locate professional sources for legal advice.

• 045	Describe rights and responsibilities of employees and employers.
• 046	Identify federal, state, and local laws and agencies dealing with employment.
• 047	Identify the legal grounds for employee termination.
Analyzing Types of Business Organizations	
048	Summarize the legal requirements and the advantages and disadvantages of a sole proprietorship.
049	Summarize the legal requirements and the advantages and disadvantages of a partnership.
050	Summarize the legal requirements and the advantages and disadvantages of a corporation.
Preparing for Business Law Careers	
• 051	Research career opportunities in the legal profession.
• 052	Create or update a portfolio containing representative samples of student work.