

CHARTER FOR
U.S. ARMY TANK-AUTOMOTIVE AND ARMAMENTS COMMAND (TACOM)
QUALIFIED SUPPLIERS LIST (QSL)
INTEGRATED PRODUCT TEAM
QSL

1. **PURPOSE OF CHARTER:** This charter establishes the organization and procedures for the development and implementation of a Qualified Suppliers List (QSL) Program within TACOM. The purpose of the QSL program is to establish and maintain a list of pre-qualified sources for certain fully competitive products, which are purchased and managed by TACOM.
2. **AUTHORITY:** This IPT is chartered by the CG TACOM with leadership delegated to the Director of the Quality Engineering Directorate (QED) located at TACOM- Armaments Research, Development and Engineering Center (ARDEC), Picatinny Arsenal, NJ to provide oversight and direction in conjunction with the TACOM PARC and the TACOM Chief Council.
3. **BACKGROUND:** The QSL Program is a recently established TACOM program, which was patterned after a similar program implemented at the Defense Industrial Supply Center (DISC) located in Philadelphia, Pennsylvania. The QSL Program is designed to streamline the acquisition process and reduce costs while providing our customers, the American Soldier, with high quality products and services. This initiative combines industry-accepted practices and, as necessary, product unique requirements, to take the place of provisions traditionally stated in TACOM solicitations.
4. **OBJECTIVES :** The QSL program objective is to establish and maintain lists of pre-qualified sources for family's of products. The following principles and functions are necessary ingredients in successfully achieving the objectives of the QSL program:
 - a. Provide technical expertise in the development and identification of Products/Parts for the establishment of each QSL
 - b. Establish policy and program guidance
 - c. Monitor program issues and resolve
 - d. Prepare Justification & Economic Analysis for each list
 - e. Generate core quality requirements and develop QSL criteria
 - f. Develop and document qualification requirements
 - g. Coordinate with legal, technical, functional and user representatives throughout the QSL process

- h. Forward invitations to suppliers and publish CBD announcements
- i. Conduct Pre-Qualification Conferences
- j. Provide QSL application and quality requirements to suppliers
- k. Perform site surveys as required
- l. Evaluate and approve supplier applications for adequacy
- m. Ensure each QSL and its criteria is consistent with governing regulations (FAR and DFAR) as well as local policy
- n. Monitor Industry Norms as an on-going process with regard to Government Practices.
- o. Process Request for Waivers
- p. Process and evaluate re-qualification applications by approved QSL supplier.

5. IPT Membership, Descriptions and Functions:

a. **QSL Management Board** will consist of the CORE Team Member (TARDEC-1 Person; Acquisition Center-2 people and ARDEC-2 people) shall perform the following functions (this list is not all inclusive):

- Establish QSL policy and program guidance
- Assist and coordinate efforts to identify various QSL Groupings
- Participate in QSL Management Board Meetings
- Conduct regular assessment of QSL Program performance
- Discuss and resolve program issues
- Approve requests for Waivers
- Approve or disapprove contractor removal and/or suspension

b. The **QSL Program Manager** functions are fulfilled under the guise of the QSL Management Board and include (this list is not all inclusive):

- Chair all QSL Management and Execution Board meetings
- Act as primary POC between Government and Industry for Program Administration
- Establish and maintain QSL Policy and Procedures
- Act as primary POC with Command Sponsor
- Keep Program on track
- Issue criteria and provisions to Industry for review and comment
- Prepare and issue letters to Industry regarding approval or disapproval into the Program
- Update Website with newly developed QSL documents and CBD Announcements
- Coordinate all actions with Site POCs
- Maintain database and act as repository of record for all QSL actions, decisions, and rationale


c. The **Execution Board** is made up of the Management Board and SHELL Membership. Shell Membership consists of functional area experts from Legal; Acquisition Center; Small

Business; Competition Advocate; Cost Accounting; and designated Site POCs and PQMs. The Board will perform the following (this list is not all inclusive):

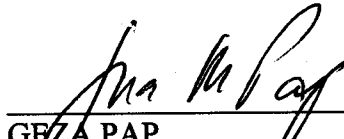
- Coordination and reviews of applications after receipt from the Program Manager and provide results
- Provide legal counsel
- Provide acquisition/small business guidance
- Provide economic analysis services
- Develop criteria/provisions for various QSL Groupings and forward recommended criteria/provisions to the QSL Program Manager after considering industry comments
- Process requests for Waivers
- Participate in QSL Management Board Meetings
- Develop milestone schedule for newly developed QSLs
- Plan and schedule QSL Industry Briefings for newly developed QSL NSN Groupings
- The QSL Program Manager will chair all QSL Execution Team Meetings

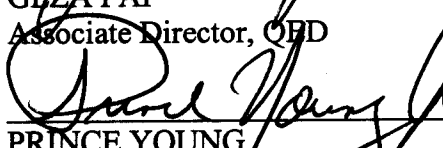
APPROVAL/CONCURRENCE

APPROVED BY:

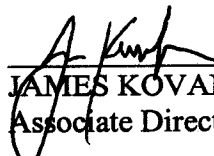

PAUL E. CHIODO Date 8/24/01
Director, Quality Engineering Directorate
Lead Agent for the QSL Program

CONCURRENCE:


GEZA PAP Date 7/31/01
Associate Director, QED


PRINCE YOUNG Date 10 Aug 01
Acquisition Process Mgmt Div


CAROL A. BOYLE Date 7/30/01
QSL Program Manager, QED


JAMES KOVANDA Date 14 Aug 01
Associate Director, Engr Bus Grp