

Printed Last Name / First Name

Rank

**23 CES/CEAC, Housing Management Office
Moody AFB, GA 31699**

Telephone: DSN 460-4417/3426 / COMM (229) 257-4417/3426

Fax: DSN 460-4416 / COMM (229) 257-4416

E-Mail: moodyafb.housingmgt@moody.af.mil

Number of pages _____ Including Cover Sheet

(To be completed by Military Member)

I understand I must report to the Moody Housing Management Office located in Bldg 320 on Moody AFB upon arrival to Moody for a housing briefing.

I will also need to complete the private owner's application form to be placed on the waiting list.

BEFORE signing a lease, I must present a briefing/referral confirmation form to the privatized leasing office.

I give Moody Housing Management Office permission to release my information to the Property Manager/Owner.

Estimated date out processing current duty station: _____ (DD MMM YY)

Estimated or actual arrival date to Moody : _____ (DD MMM YY)

Total number of occupants to reside in home (including self): _____

Previously lived/or living in Moody privatized housing: Yes ___ No ___ House # / Street: _____

Currently have PCS/retirement/separation orders leaving Moody AFB? Yes ___ No ___

Please include a copy of your PCS orders to Moody AFB (all pages & amendments)

Signature: _____ Date: _____

Contact Information: Duty Phone #: _____ Alternate Phone #: _____

Email address (.mil / personal address): _____

REMARKS: _____

(To be completed by Housing Management Office)

Based on the member's orders and information given, the member is eligible for privatized housing

Signed AF Form 4422: _____ Copy of Orders: _____ Local funded move: Yes / No

Confirmation Briefing/Referral form (for walk-in applications only) : _____

Applicant's Eligibility Date: _____ Housing Qualified for: _____ # Bedrooms: _____

23 CES/CEAC (Name) _____ Date Forwarded to PO: _____

Remarks: _____

PRIVACY ACT STATEMENT: Authority: 5 USC 5911 & 5912; Principal Purpose: To identify customer needs for assistance and housing requirements; Routine Use: None; Disclosure: voluntary; however, failure to provide the requested information will result in our inability to assist you.

In accordance with AFI 33-219; Atch A.3.3.3.1, "Do not transmit classified information over unsecure telecommunications systems. Official DoD telecommunications systems are subject to monitoring. Using telecommunications systems constitutes consent to monitor."