REPORT CONTROL SYMBOL DD-DA&M(A)1365  REPORT FOR FISCAL YEAR 2008  e. E-MAIL ADDRESS  AF.FOIA@Pentagon.AF.MIL  c. TELEPHONE NUMBER	d. TELEPHONE NO.   e. 703-696-6515	SECTION I - BASIC INFORMATION REGARDING REFORM C. ADDRESS  C. ADDRESS  1800 Air Force Pentagon Washington, DC 20330-1800  EREPORT ON THE AGENCY WEB SITE. (DFOIPO) will satisfy this requirement.  V PAPER FORM.  will satisfy this requirement.  SECTION II - MAKING A FOIA REQUEST QUESTS (Continue on separate page if necessary using the same for DIII AFB,  b. ADDRESS  b. ADDRESS	
	TIONS	S, DEFINITIONS AND EXEMP	SECTION III - ACRONYM  The Defense Freedom of Information Policy Office will satisfy this requirement
			The Defense Freedom of Information Policy Office will satisfy this requirement
NERAL CATEGORIES OF THE AGENCY'S RECORDS TO WHICH	NERAL CATEGORIES OF	GRANTED AND AN OVERVIEW OR CERTAIN GE	2. PROVIDE A BRIEF DESCRIPTION OF WHY SOME REQUESTS ARE NOT GRANTED AND AN OVERVIEW OR CERTAIN GE
V			See Attachment 1
	mat.)	b. ADDRESS	a. SUBCOMPONENT/COMPONENT OR AGENCY ) (i.e., McDill AFB,  Department of the Air Force)
		TION II - MAKING A FOIA REQUEST	SEC
		requirement.	100 7000
		HE AGENCY WEB SITE. satisfy this requirement.	
AF.FOIA@Pentagon.AF.MIL	703-696-6515	1800 Air Force Pentagon Washington, DC 20330-1800	Trinh, Bao-Anh Air Force FOIA Officer
E-MAIL ADDRESS	TELEPHONE NO.	:SS	a. NAME (Last, First, Middle Initial) b. TITLE
	PORT	FORMATION REGARDING RE	SECTION I -
REPORT FOR FISCAL YEAR 2008			SUBCOMPONENT/COMPONENT OR AGENCY REPORTING
REPORT CONTROL SYMBOL DD-DA&M(A)1365		RMATION ACT REPORT	ANNUAL FREEDOM OF INFO

SUBCOMPONENT/COMPONENT OR AGENCY REPORTING	2000		
		2008	
SECTION IV - EXEMPTION 3 STATUTES (Attach additional pages if necessary)	al pages if necessary)		
<ol> <li>List all Exemption 3 statutes relied upon to withhold information.</li> <li>The Defense Freedom of Information Policy Office will satisfy this requirement.</li> <li>The Defense Freedom of Information Policy Office will satisfy this requirement.</li> <li>For each request, report the number of times each statute was relied upon, however, count each statute only once per request</li> </ol>	i pot		
STATUTE (CTRL+click to select all applicable)	TYPE OF INFORMATION WITHHELD	CASE CITATION	NO. OF TIMES
	The Defense Freedom of Information Policy Office will satisfy this requirement.	The Defense Freedom of Information Policy Office will satisfy this requirement.	
	ş		
		1	
	7		
Other: SEE ATTACHMENT 1	,	-	
Other:			

58	<b>→</b> 🛱	3. Number of		Data not available		2. Other Reas reason wa	2530	FULL GRANTS	(1)	B. DISPOSIT  1. All Proces  Exemptions"		NUMB AS C	A. RECEIVE Provide th Year" from th			SUBCOMPC
94	EX.	Number of Times Exemptions Applied.		ıvailable		<ol><li>Other Reasons for "Full Denials Based on Reasons Other than Exemptions". reason was relied upon. "Total" must equal "Other" column in B.1.</li></ol>	1259	PARTIAL GRANTS/ PARTIAL DENIALS	(2)	B. DISPOSITION OF FOIA REQUESTS.     All Processed Requests. Provide the number of request dispositions as describent as a second of the request cannot be counted in columns 1 through 3.	1136	NUMBER OF REQUESTS PENDING AS OF START OF FISCAL YEAR	A. RECEIVED, PROCESSED AND PENDING FOIA REQUESTS.  Provide the numbers of received, processed, and pending requests, both perfected and non-perfected.  Year" from the previous year's Annual FOIA Report. The sum of columns 1 and 2 minus the number in columns 1.			SUBCOMPONENT/COMPONENT OR AGENCY REPORTING
136	<b>υ</b> 🛱					nials Based on Total" must eq	245	S/ FULL DENIALS S BASED ON EXEMPTIONS	(3)	REQUESTS. Provide the nuthe request car		'S PENDING CAL YEAR	ceived, proces served, proces s Annual FOIA			NENT OR AGE
269	4 EX	Count each exemption only once per request.			(1)	Reasons Ot lual "Other" co	1045	LS NO RECORDS		imber of requ			NG FOIA RE sed, and pen Report. The			ENCY REPOR
212	5 EX.	emption onl			DESCRIPT	her than Ex olumn in B.	15	808		est disposit ed in colum		NUMBER OF	QUESTS. ding reques sum of cole			RTING
614	6 X.	y once per i			TION OF "O		1625	ALL RECORDS REFERRED TO ANOTHER COMPONENT/ AGENCY	7	ions as desons 1 through	8287	NUMBER OF REQUESTS RECEIVED IN FISCAL YEAR	sts, both per umns 1 and			
68	EX. 7(A)	equest.			THER" REAS	For any reque	649	C. REQUEST WITHDRAWN	(4) NUMBER O	cribed below.		RECEIVED	fected and nor 2 minus the nu	SECTION V -		
4	EX. 7(B)				(1) DESCRIPTION OF "OTHER" REASONS FOR DENIALS	st marked "Oth	142	d. FEE- RELATED REASON	OF FULL DENIALS	Use only one c		z		FOIA		
336	EX. 7(C)				IIALS	er", provide des	112	e. RECORDS NOT REASONABLY DESCRIBED	(4) NUMBER OF FULL DENIALS BASED ON REASONS	olumn to report 5, "Total", must		UMBER OF REQ	ne number in co n 3 must equal	REQUESTS		
<b>&amp;</b>	7(D)					For any request marked "Other", provide descriptions of other reasons for full denials and the number of times each	169	IMPROPER FOIA REQUEST FOR OTHER REASON	NS OTHER THAN EXEMPTIONS	REQUESTS.  Provide the number of request dispositions as described below. Use only one column to report each request. Use the nine "Full Denial Based on Reasons Other than the request cannot be counted in columns 1 through 3. The numbers in column 5, "Total", must match the numbers in Section V. A., column 3.	8351	3. NUMBER OF REQUESTS PROCESSED IN FISCAL YEAR	NREQUESTS.  pending requests, both perfected and non-perfected. The number in column 1 must match the number of "Requests Pending as of End of Fiscal The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4.			
10	EX. 7(E)					er reasons for t	150	g. AGENCY RECORD	EXEMPTIONS	Use the nine "I		SED	atch the numbe			R
2	7(F)					full denials and	141	h. DUPLICATE REQUEST		Full Denial Bas		NUMBER AS OF	er of "Requests			EPORT FOR F
0	8 EX.		(3) TOTAL		(2) NO.	the number of	283	i. OTHER (Explain in B.2 below)		ed on Reasons	1072	4. NUMBER OF REQUESTS PENDING AS OF END OF FISCAL YEAR	Pending as of		2008	REPORT FOR FISCAL YEAR
_	9 EX.				(2) NO. OF TIMES	times each	8350	TOTAL	(5)	Other than		PENDING L YEAR	End of Fiscal			

SUBCOMPONENT/COMPONENT OR AGENCY REPORTING	IPONENT OR	AGENCY R	FDORTING						2				
										POKI H	REPORT FOR FISCAL YEAR 2008	2008	
	SI	ECTION V	SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS	TIVE APPE	ALS OF I	VITIAL DET	ERMINA	TIONS OF	FOIA REQ	UESTS			
A. RECEIVED, PROCESSED AND PENDING ADMINISTRATIVE APPEALS.  Provide the number of administrative appeals received, processed, and pending as described in columns 1 through 4. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4. Starting with Fiscal Year 2009, the number in column 1 must match the number of "Appeals Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report.	SSED AND PEI f administrative f aum of colum e sum of Fisca riting with Fisca ding as of End of	NDING ADA appeals rec ans 1 and 2 an	SESSED AND PENDING ADMINISTRATIVE APPEALS.  r of administrative appeals received, processed, and pending as described or of administrative appeals received, processed, and pending as described. The sum of columns 1 and 2 minus the number in column 3 must equal the Starting with Fiscal Year 2009, the number in column 1 must match the ending as of End of Fiscal Year" from the previous year's Annual FOIA	ALS. I pending as do olumn 3 must olumn 3 must match n 1 must match ear's Annual F	escribed in equal the the OIA	B. DISPOSIT Provide the Provide in The number in report the nur determination	TION OF A e number c n the "Tota nber of app , but were	B. DISPOSITION OF ADMINISTRATIVE APPEALS - ALL PROCESSED APPEALS.  Provide the number of administrative appeal adjudications as described in the columns below. The number in the "Total" column must match the number in Section VI. A., column 3. In column report the number of appeals which neither affirmed nor reversed/remanded the FOIA request determination, but were closed for other reasons (see DFOIPO Instructions).	VE APPEALS appeal adjud match the nur ther affirmed n	- ALL PR lications a mber in Se nor reverse DFOIPO	OCESSED s described action VI. A ad/remande	d in the column : ad the FOI s).	B. DISPOSITION OF ADMINISTRATIVE APPEALS - ALL PROCESSED APPEALS.  Provide the number of administrative appeal adjudications as described in the columns below. The number in the "Total" column must match the number in Section VI. A., column 3. In column 4, report the number of appeals which neither affirmed nor reversed/remanded the FOIA request determination, but were closed for other reasons (see DFOIPO Instructions).
1. NUMBER OF APPEALS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF APPEALS RECEIVED IN FISCAL YEAR	PPEALS CAL YEAR	3. NUMBER OF APPEALS PROCESSED IN FISCAL YEAR	4. NUMBER OF APPEALS PENDING AS OF END OF FISCAL YEAR	APPEALS OF END OF YEAR	1. NUMBER AFFIRMED ON APPEAL	70 z	2. AFFIRMED AND AFFIRMED AND PARTIALLY EVERSED/REMANDED ON APPEAL	3. NUMBER COMPLETELY REVERSED/ REMANDED ON APPEAL		4. NUMBER OF APPEALS CLOSED FOR OTHER REASONS	R SED	5. TOTAL
48	63		96	15	5						45		45
C. REASONS FOR DENIAL ON APPEAL.  1. Number of Times Exemptions Applied. Note: If an administrative appeal results in the denial of information based on exemptions and also based on a reason or reasons presented in C.2 and 3, report that appeal on all applicable sections. For each administrative appeal, report all exemptions applied; however, count each exemption only once per appeal.	IIAL ON APPE, mptions Applied applicable sections.	AL. d. Note: If a ons. For ear	ote: If an administrative appeal results in the denial of information based on exemptions and also based on a reason c For each administrative appeal, report all exemptions applied; however, count each exemption only once per appeal.	al results in the	denial of info	ormation base	d on exemp	otions and also	based on a re	ason or re	easons pre	sented in (	3.2 and 3,
EX. EX.	ω <b>(</b> Σ	EX.	EX.	EX.	7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)		7(F)	∞ X	9 🛱
		2	8	14	0	_	6	1	0		0	0	0
Reasons Other than Exemptions.		ovide the nu	Provide the number of administrative appeals resulting in denial for reasons other than exemp	appeals result	ting in denial	for reasons ot	her than ex	otions,	as described below	W.			
(1) NO RECORDS REFEI INITIAL LE	RECORDS REFERRED AT V INITIAL REQUEST LEVEL	(3) REQUEST WITHDRAWN	(4) FEE- RELATED REASON	(5) RECORDS NOT REASONABLY DESCRIBED	(6) IMPROPER REQUEST FOR OTHER REASON		(7) NOT AGENCY RECORD	(8) DUPLICATE REQUEST OR APPEAL		(9) REQUEST IN LITIGATION	(10) APPEAL BASED SOLELY ON DENIAL OF REQUEST FOR EXPEDITED PROCESSING	BASED DENIAL ST FOR TED SING	(11) OTHER (Explain in C.3 below)
16	0	ω	0	0	0		0	_		25			
3. "Other" Reasons for Denial.		descriptions	Provide descriptions of the "other" reasons and the number of times each was relied upon. "Total"	s and the numl	per of times e	ach was relied	d upon. "Tc	1000	must equal "Other" column in C.2	mn in C.2.			
			DESCRIPTION	(1) DESCRIPTION OF "OTHER" REASON	R" REASON						N	(2) NUMBER OF	TIMES
Data not available													
										V			
											(3) TOTAL		

### B. PROCESSED REQUESTS - RESPONSE TIME FOR PERFECTED REQUESTS FOR WHICH INFORMATION WAS GRANTED. number of days to process all perfected requests in which information was granted (full grants and partial grants). granted expedited processing. NOTE: Chart A must reflect the response times for all processed perfected requests. Chart B is a sub-set of Chart A and must reflect the response times only for those perfected requests in which A. PROCESSED REQUESTS - RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all If using a multi-track processing system, report response times separately for each track. If not using a multi-track processing system, at a minimum, report separately requests which have been For charts in Section VII, include response times for only perfected requests. Begin counting days from the date of receipt of the perfected request perfected requests information was granted, either in full or in part C.4. SUBCOMPONENT/COMPONENT OR AGENCY REPORTING (2) NUMBER OF DAYS PENDING (1) DATE OF RECEIPT Ten Oldest Pending Administrative Appeals. Provide the date of receipt of the ten oldest pending administrative appeals, and the number of days pending. (YYYYMMDD, (1) MEDIAN NUMBER OF DAYS (1) MEDIAN NUMBER OF DAYS DATA Response time for Administrative Appeals. Provide the (1) median, (2) average, and (3) and (4) range in number of days to respond to administrative appeals MEDIAN NUMBER OF DAYS (2) AVERAGE NUMBER OF DAYS 207 (2) AVERAGE NUMBER OF DAYS 48 1. SIMPLE SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS (3) RANGE - LOWEST NUMBER OF DAYS AVAIL RANGE - LOWEST RANGE - HIGHEST NUMBER NUMBER OF DAYS OF DAYS SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS 20080806 10th OLDEST 77 ASU~ RANGE - HIGHEST NUMBER OF DAYS 20080613 114 9th **AVERAGE NUMBER OF DAYS** 20080613 (1) MEDIAN NUMBER OF DAYS (1) MEDIAN NUMBER OF DAYS 114 268 8th 20080613 (2) AVERAGE NUMBER OF DAYS (2) AVERAGE NUMBER OF DAYS 114 7th 2. COMPLEX 2. COMPLEX (3) RANGE - LOWEST NUMBER OF DAYS (3) RANGE - LOWEST NUMBER OF DAYS 20080519 RANGE - LOWEST NUMBER OF DAYS 132 6th (A) RANGE - HIGHEST NUMBER OF DAYS (4) RANGE - HIGHEST NUMBER OF DAYS 20080128 211 5th Provide the (1) median, (2) average and (3) and (4) range in 20071119 (1) MEDIAN NUMBER OF DAYS (1) MEDIAN NUMBER OF DAYS 256 4th REPORT FOR FISCAL YEAR 3. EXPEDITED PROCESSING (2) AVERAGE NUMBER OF DAYS 20050131 EXPEDITED PROCESSING (2) AVERAGE NUMBER OF DAYS RANGE - HIGHEST NUMBER OF DAYS 964 3rd (Continued) (3) RANGE - LOWEST NUMBER OF DAYS (3) RANGE - LOWEST NUMBER OF DAYS 20030507 e.g. 20030918) 1406 1510 2008 2nd 4 (4) RANGE - HIGHEST NUMBER OF DAYS (4) RANGE - HIGHEST NUMBER OF DAYS 20030303 OLDEST 1453

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### SUBCOMPONENT/COMPONENT OR AGENCY REPORTING SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS (Continued) REPORT FOR FISCAL YEAR 2008

## C. PROCESSED REQUESTS - RESPONSE TIME IN DAY INCREMENTS

- (1) Provide the number of perfected requests processed in each of the thirteen designated time increments (i.e., within 20 days in the first column, within 21-40 days in the second column, etc.).
- which have been granted expedited processing. (a) If using a multi-track system, create separate charts as presented below to report the information for each track. If not using a multi-track system, at a minimum create a separate chart for requests

(b) Insert the sum of the thirteen columns in the "Total" column to reflect the total number of requests processed for each of the tracks.

D		T	Т	Т		Т	Т	T	Т
PENDING	34	DAYS			DAYS		5985	1-20 DAYS	
REQUESTS		DAYS			21-40 DAYS		,	21-40 DAYS	
- ALL PENDIN		DAYS		2428	DAYS			DAYS	
IG PERFECTE		DAYS			DAYS			DAYS	
D. PENDING REQUESTS - ALL PENDING PERFECTED REQUESTS.		81-100 DAYS			81-100 DAYS			81-100 DAYS	
•		101-120 DAYS	3. REQUEST		101-120 DAYS			101-120 DAYS	
		121-140 DAYS	3. REQUESTS GRANTED EXPEDITED PROCESSING		121-140 DAYS	2. COMPLEX		121-140 DAYS	1. SIMPLE
		141-160 DAYS	EXPEDITED P		141-160 DAYS	2. COMPLEX REQUESTS	٠	141-160 DAYS	1. SIMPLE REQUESTS
		161-180 DAYS	ROCESSING		161-180 DAYS			161-180 DAYS	
		181-200 DAYS			181-200 DAYS			181-200 DAYS	
		201-300 DAYS			201-300 DAYS			201-300 DAYS	
		301-400 DAYS			301-400 DAYS			301-400 DAYS	
		401+ DAYS			401+ DAYS			401+ DAYS	
	34	TOTAL		2428	TOTAL		5985	TOTAL	

Provide the number of perfected requests pending as of the end of the fiscal year, and the median and average number of days those requests had been pending. If an agency or component is unable to determine whether all of its pending requests are perfected, the agency must include all pending requests and attach a footnote that it has done so.

	1. SIMPLE			2. COMPLEX		3. E	3. EXPEDITED PROCESSING	ing.
(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS
DATA NOT	NOT AVA	AVAILABLE						
E. PENDING REQUESTS - TE	E. PENDING REQUESTS - TEN OLDEST PENDING PERFECTED REQUESTS.	PENDING PERFECTED	REQUESTS.					

Provide the date of receipt of the ten oldest perfected requests pending as of the end of the fiscal year, and the number of days pending.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
1. DATE OF RECEIPT	20020102	20010801	20000121	20000104	19991125	19981125	19970627	19971110	19970428	19970409
2. NUMBER OF DAYS PENDING	1737	1844	2234	2247	2285	2535	2888	2917	2931	2944

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processing costs (from Section IX, B.1.) that those fees represent. In any other direct costs permitted by agency regulations.	ROCESSING COSTS	2. PERCENTAGE OF TOTAL PROCESSING COSTS					4
					OLLECTED	1. TOTAL AMOUNT OF FEES COLLECTED	
	essing costs (from Section IX	Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing costs (from Section IX, B.1.) that those fees represent. calculating the amount of fees collected, include fees received from a FOIA requester for search, review document duplication, and any other direct costs permitted by agency regulations	their requests. Also r	requesters for processing received from a FOIA requ	collected from FOIA lected, include fees	Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing their requests amount of fees collected, include fees received from a FOIA requester for search, review document duplication, and	
	EQUESTS	COLLECTED FOR PROCESSING REQU	ES COLLECTED	SECTION X - FEES			_
§ 7585999.6	\$ 0.00	\$ 7585999.6	113			113	_
3. TOTAL COSTS	2. LITIGATION-RELATED COSTS	1. PROCESSING COSTS	3. TOTAL NUMBER OF FULL-TIME FOIA STAFF	1 1222	NUMBER OF EQUIVALENT FULL-TIME FOIA EMPLOYEES	NUMBER OF FULL-TIME FOIA EMPLOYEES	
B. COSTS.  Add together all costs expended by the agency for processing FOIA requests at the initial request and administrative appeal levels, and for litigating FOIA requests. Include salaries of FOIA personnel, overhead, and any other FOIA-related expenses. (Agency's budget may be used as a resource.) (Enter numbers only, no commas or periods.)	er all costs expended by the agency for processing istrative appeal levels, and for litigating FOIA requestive and any other FOIA-related expenses. (Enter numbers only, no commas or periods.)	B. COSTS. Add together all costs expended and administrative appeal levels, personnel, overhead, and any ott resource.) (Enter numbers only, i	e FOIA ions).	ing the number of "Full-Tim ees" (see DFOIPO Instructi	FOIA Staff" by add Time FOIA Employ	A. PERSONNEL.  Provide the number of "Full-Time FOIA Staff" by adding the number of "Full-Time FOIA Employees" (see DFOIPO Instructions).	
		SECTION IX - FOIA PERSONNEL AND COSTS	ON IX - FOIA PER	SECTION			_
4. AVERAGE NUMBER OF DAYS TO ADJUDICATE		MEDIAN NUMBER OF DAYS TO ADJUDICATE	NIED	2. NUMBER DENIED		1. NUMBER GRANTED	
<ul> <li>B. REQUESTS FOR FEE WAIVER.</li> <li>(1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.</li> <li>(2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days that may precede consideration of the fee waiver request, e.g., days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.</li> </ul>	ays that may precede consid	<ul> <li>B. REQUESTS FOR FEE WAIVER.</li> <li>(1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.</li> <li>(2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.</li> </ul>	nd, when applicable, a uest. Count working commencement of ac	at the initial request level an udicating the fee waiver req ssing time which precedes	ER. of fees made both a the days spent adju ssing queue, proce	<ul> <li>B. REQUESTS FOR FEE WAIVER.</li> <li>(1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.</li> <li>(2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional of days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request,</li> </ul>	
		16		CA NOTAVAILABE	DATA	34	-
5. NUMBER ADJUDICATED WITHIN TEN CALENDAR DAYS	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE TO ADJUDICATE TO ADJUDICATE	MEDIAN NUM TO ADJI	2. NUMBER DENIED		1. NUMBER GRANTED	
A. REQUESTS FOR EXPEDITED PROCESSING.  (1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level.  (2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count calendar days, not working days.  (3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for expedited processing. This does not cover the FOIA requests which have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Rather, this new requirement reflects the time taken to make a determination, (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA requires agencies to determine within ten calendar days whether a request satisfies the standards for expedited processing.	level. days. for expedited processing. The Rather, this new requiremers to determine within ten cale	A. REQUESTS FOR EXPEDITED PROCESSING.  (1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level (2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count <u>calendar</u> days, not working days. (3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for exhibit have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Ratt determination, (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA requires agencies to determination, or expedited processing.	wel and, when applicated processing. Commet taken to decide we coessing "track, and rould be granted or der	both at the initial request le idicating the request for exprequirement captures the tirequirement expedited proplaced in the "expedited pror expedited processing should be a supposed to the initial request."	d processing made the days spent adjuths new reporting texpedited status, per the texpedited status, per the there a request for sessing.	A. REQUESTS FOR EXPEDITED PROCESSING. (1) Include requests for expedited processing made (2) Calculating days: Count only the days spent adj (3) NOTE: The response time of this new reporting which have already been granted expedited status, determination, (i.e., adjudicate) whether a request f the standards for expedited processing.	V
Section VIII now reflects new mandatory reporting requirements and is no longer an optional section. Provide information for <u>adjudicated</u> requests for expedited processing or <u>adjudicated</u> requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver which were granted or denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied.	lited processing or requests f s a result, were neither grant	Section VIII now reflects new mandatory reporting requirements and is no longer an optional section.  Provide information for <u>adjudicated</u> requests for expedited processing or <u>adjudicated</u> requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied	er an optional section cated requests for a f waiver which became	equirements and is no longeredited processing or adjudicessing or requests for a fee	ndatory reporting re ed requests for exporting re for expedited proce	Section VIII now reflects new mandatory reporting requirements and is no longer an optional section. Provide information for <u>adjudicated</u> requests for a fe expedited processing or <u>adjudicated</u> requests for a fe denied. Do not include requests for expedited processing or requests for a fee waiver which became	
:R	UESTS FOR FEE WAIVER	OCESSING AND REQ	EXPEDITED PR	/III - REQUESTS FOR	SECTION V		
2008							
REPORT FOR FISCAL YEAR	REPORT			EPORTING	IT OR AGENCY RI	SUBCOMPONENT/COMPONENT OR AGENCY REPORTING	

Page 8 of 9 Pages	Pa								8	DD FORM 2564, OCT 2008	_
										. NUMBER OF DAYS PENDING	2
										. DATE OF RECEIPT	
OLDEST	2nd	3rd	4th	5th	6th	7th	8th	9th	10th OLDEST		
P.	ending.	number of days po	PENDING AT YOUR AGENCY.  ne fiscal year, and the number of	CIES AND PEND he end of the fisc:	I OTHER AGEN	RECEIVED FROM the pending at you	NSULTATIONS I from other agenc	ations received	REQUESTS - TE ten oldest consult	C. CONSULTATIONS ON FOIA REQUESTS - TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT YOUR AGENCY.  Provide the date of receipt of the ten oldest consultations received from other agencies pending at your agency as of the end of the fiscal year, and the number of days pending	
	1			3							1
								80 43	D De	NOT REQUIRED	
ECEIVED FROM OUR AGENCY AS YEAR	4. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES <u>PENDING</u> AT YOUR AGENCY AS OF <u>END</u> OF THE FISCAL YEAR	NUMBER OF CO OTHER AGENCIE OF EN	NNS RECEIVED FROM ERE <u>PROCESSED</u> BY THE FISCAL YEAR		NUMBER OF CONSULTATION OTHER AGENCIES THAT WE YOUR AGENCY DURING	ECEIVED FROM FISCAL YEAR	2. NUMBER OF CONSULTATIONS <u>RECEIVED</u> FROM OTHER AGENCIES DURING THE FISCAL YEAR	NUMBER OF CO	3 RECEIVED ING AT YOUR FISCAL YEAR	1.  NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF START OF THE FISCAL YEAR	
						nber in Column 4.	ust equal the nun	r in Column 3 m	minus the number	(3) The sum of Columns 1 and 2 minus the number in Column 3 must equal the number in Column 4	1
ast year's Annual	Column 4) from k	he Fiscal Year" ((	ther agencies. blumns below. Agency as of End of the Fiscal Year" (Column 4) from last year's Annual	not sent to other a bed in the column ling at Your Agen	.TATIONS. other agencies, anding, as describes that Were Penc	ons received from sed, and those perm Other Agencies	about consultatic ies, those proces ions Received fro	puire information rom other agence rer of "Consultati	Annual Report req tations received fr tatons the numb	The consultation portions of the Annual Report require information about consultations received from other agencies, not sent to other agencies (1) Provide the number of consultations received from other agencies, those processed, and those pending, as described in the columns below. (2) The number in Column 1 must match the number of "Consultations Received from Other Agencies that Were Pending at Your Agency as of Report.	
		stigation).	contract, inve	coordination, o	lupie agency	r, required mu	alle, ciassillet	ogo (mgm voic	o comprax caa		
				Populari in the second	tiplo occopy	required man	ma classified	es (high volu	(Optional)	3. EXPLAIN BACKLOG HERE (Optional)  Majority of the backlog are complex cases (high volume classified required multiple cases operation to the complex cases (high volume classified required multiple cases operation to the case of the	-
			13						789		_
	CAL YEAR	OF END OF FISCAL YEAR	GGED APPEALS AS OF	F BACKLOGGE	2. NUMBER OF BACKLO		SCAL YEAR	OF END OF F	D REQUESTS AS	1. NUMBER OF BACKLOGGED REQUESTS AS OF END OF FISCAL YEAR	_
working days	to ten additional	/ be extended up	end of the fiscal year. 52(a)(6)(A)(i). but may be extended up to ten additional working days	iod as of the end C. Section 552(a)	statutory time per uest (see 5 U.S.	ding beyond the s of a perfected req	als that were penulays from receipt (552(a)(6)(B)(i).	inistrative appearinistrative working d	JESTS AND ADM requests and adm riod is ordinarily to re present (see 5	A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS.  (1) Provide the number of FOIA requests and administrative appeals that were pending beyond the statutory time period as of the (2) NOTE: The statutory time period is ordinarily twenty working days from receipt of a perfected request (see 5 U.S.C. Section 55 when "unusual circumstances" are present (see 5 U.S.C. Section 552(a)(6)(B)(i).	
			MPARISONS	AND CO	CONSULTATIONS,		N XII - BACKLOGS,	SECTION XII -			_
						quirement.	Il satisfy this re-	licy Office wil	Information Po	The Defense Freedom of Information Policy Office will satisfy this requirement	_
				SCHEDULE.	NG THEIR FEE S	TIONS, INCLUDIN	FOIA REGULAT	LINK TO THEIR	N ELECTRONIC	AGENCIES MUST PROVIDE AN ELECTRONIC LINK TO THEIR FOIA REGULATIONS, INCLUDING THEIR FEE SCHEDULE	41-7
				SNOI	IA REGULAT	SECTION XI - FOIA REGULATIONS	SEC				_
	2008										_
	REPORT FOR FISCAL YEAR	REPORT FOR						REPORTING	NT OR AGENCY	SUBCOMPONENT/COMPONENT OR AGENCY REPORTING	_

## SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS (Continued)

# D. COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT - REQUESTS RECEIVED, PROCESSED, AND BACKLOGGED.

- Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current (1) Provide the number of requests received and the number of requests processed during the fiscal year, and the number of requests backlogged as of the end of the fiscal year (starting with the Annual
- in Columns 3 and 4 must match the "Number of Requests Processed in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Requests as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, (2) The numbers in Columns 1 and 2 must match the "Number of Requests Received in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively. The numbers

respectively.

- E. COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT APPEALS RECEIVED, PROCESSED, AND BACKLOGGED.

  (1) Provide the number of administrative appeals received and the number of administrative appeals processed during the fiscal year, and the number of administrative appeals backlogged as of the end end of the fiscal year, from the current Annual Report of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the
- (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Administrative Appeals as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current (2) The numbers in Columns 1 and 2 must match the "Number of Administrative Appeals Received in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively Annual Report, respectively. The numbers in Columns 3 and 4 must match the "Number of Administrative Appeals Processed in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively.

E DISCUSSION OF OTHER FOIL ACTIVITIES (O. F		155	155	NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	NUMBER RECE DURING FISCAL FROM LAST YE. ANNUAL REPO	NUMBER RECE DURING FISCAL FROM LAST YEL ANNUAL REPO
	55			2000	374 200	
	63			NUMBER FECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	2.  MBER RECEIVED RING FISCAL YEAR FROM CURRENT ANNUAL REPORT	JMBER RECEIVED RING FISCAL YEAR FROM CURRENT ANNUAL REPORT
	184			NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	NUMBER PROCESSED  NUMBER PROCESSED  DURING FISCAL YEAR  FROM LAST YEAR'S  ANNUAL REPORT  FROM LAST YEAR'S  ANNUAL REPORT  ANNUAL REPORT
	96			A. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	A.  NUMBER PROCESSED  DURING FISCAL YEAR  FROM CURRENT  ANNUAL REPORT	NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT
	NOT REQUIRED FOR FY 2008			NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	APPEALS B  5.  NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT
	NOT REQUIRED FOR FY 2008			NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT  ANNUAL REPORT  ANNUAL REPORT  6.  NUMBER BACKLOGGED  NUMBER BACKLOGGED  NUMBER BACKLOGGED  NUMBER BACKLOGGED  NUMBER BACKLOGGED  ANUMBER BACKLOGGED  NUMBER BACKLOGGED  ANUMBER BACKLOGGED  NUMBER BACKLOGGED  ANUMBER BACKLOGGED  NUMBER BACKLOGGED  ANUMBER BACKLOGGED  NUMBER BACKLOGGED  NUMBER BACKLOGGED  ANUMBER BACKLOGGED  NUMBER BACKLOGGED  ANUMBER BACKLOGGED	NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT	APPEALS BACKLOGGED 6. LOGGED NUMBER BACKLOGGED FISCAL YEAR AS OF END OF THE FISCAL YEAR PORT ANNUAL REPORT

F. DISCUSSION OF OTHER FOIA ACTIVITIES (Optional). Provide here any further information about the agency's efforts to improve FOIA administration. Attach additional pages if necessary. The AF has identified 5 area of improvements based on the outcome of the Mar 08 Process Improvement Event:

- Elevate FOIA importance across the AF
- Centralize FOIA-management at MAJCOM level
- Obtain additional resources
- Procure/implement a comprehensive FOIA tool
- Standardize FOIA training

### ↑ TN∃MHOATTA

### SECTION II - MAKING A FOIA REQUEST

### MOJLAM

HQ ACC/A6XP 180 Benedict Ave., Ste. 210 Langley AFB, VA 23665-1933 Tel.: 757-764-2265/2261 HQ AETC/A6OCR 61 MAIN CIRCLE, STE 2 RANDOLPH AFB TX 78150-4545 (210) 652-6576 HQ AFMC/A6OS 4225 Logistics Ave., Room S-132 Wright-Patterson AFB OH 45433-5006 Tel: 937-656-0618

HQ AFRC/A6II 155 Richard Ray Blvd Robins AFB GA 31098-8888 Tel 478-327-1899

27 SOCS/SCXK 101 W. Eureka Ave. Cannon AFB, MM 88103-5016 Tel. (505) 784-4759

21 SCS/SCXIF 655 West Ent Ave Ste 107 Peterson AFB, CO 80914-1645 (719) 554-2503

HQ AMC/A6OBR 203 WEST LOSEY ST, RM 3640 SCOTT AFB IL 62225-5223 618-229-5402 Tel. (618-229-5402)

HQ PACAF/A6IE 25 E. Street, Suite C-316 Hickam AFB, HI 96853-5409 Tel. (808)449-4795 USAFE CSS/SCXM Unit 3325 APO AE 09094 Tel Number 011-49-6371-405-2545

### DIRECT REPORTING UNITS

AFDW 1535 Command Dr., Suite B-109 Andrews AFB, Md., 20762 301-981-4088
AFOTEC 8500 Gibson Blvd SE Kirtland AFB NM 87117-5558 505-846-2593
USAFA 10 CS/SCSF 4199 Academy Drive USAF Academy CO 80840-4200 719-333-6231

### FIELD OPERATING AGENCIES

HQ AFCEE/CCEA 3300 Sidney Brooks Brooks City-Base TX 78235-5112 (210) 536-3055

ACECESA/CEBIM 139 Barnes Drive Ste 1 Tyndall AFB FL 32403-5319 904-283-6368

HQ AFCESA/CEBIM 139 Barnes Drive Ste 1 Tyndall AFB FL 32403-5319 904-283-6368

HQ AFCRA/CCQI 203 W Losey Street Rm 1004 Scott AFB IL 62225-5222 618-229-5505

HQ AFHRA/RSA 600 Chennault Circle Maxwell AFB AL 36112-6424 334-953-2964

HQ AFHRA/HR 550 E Street East Randolph AFB TX 78150-4451 210-652-2494

HQ AFOSI/XILI P. O. Box 2218 Waldorf MD 20604-2218 301-870-1100

HQ AFPC/DPDXI 550 C Street West Ste 48 Randolph AFB TX 78150-4750 210-565-4244

AFPA Fort Belvoir, VA 22160-6232 703-767-9893

AFRPA/DR 143 Billy Mitchell Blvd., Ste.100 San Antonio, TX 78226 (210) 925-3026

B8 CG/SCCM 3810 Communications Blvd WPAFB, OH 45433-5706 (937) 522-3095

HQ AFSFC 37 CS/SCBR 2261 Hughes Ave Ste 102 Lackland AFB TX 78236-9802 210-671-7005

HQ AFSVA/CDSS 10100 Reunion Place, Ste 500 San Antonio TX 78216-4138 210-652-2087

HQ AFWA/SCR 106 Peacekeeper Dr Ste 2N3 Offutt AFB NE 68113-4039 402-294-6265

HQ AFWA/SCR 106 Peacekeeper Dr Ste 2N3 Offutt AFB NE 68113-4039 402-294-6265

### **ATTACHMENT 2**

### SECTION IV EXEMPTION 3 STATUTES

3	50 USC Section 403-1 (i)
L L	50 USC Section 402 Sec 6, P.L. Sec 86-36
10	42 USC Section 2168 (a)(1) (C)(FRD)
6	42 USC Section 2162 (a)(RD)
7	41 USC Section 253b (1) (m)
3	26 USC Section 6103
	Export Control Act
	22 USC Sec 2778 (e) Sec 38 (e) of the Arms
L L	18 USC Section 798(a)
77	10 USC Section 2305 (g)
	10 USC Section 1102
<b>L</b>	10 USC Section 618 (f)
3	10 USC Section 130c
36	10 USC Section 130b
35	10 USC Section 130
L	10 USC Section 128
<b>\</b>	2 USC Sec 7114 (b)(4)
NO. OF TIMES RELIED UPON	STATUE