

Commons Version 2.30.0.0

Release Notes

New Features

Commons

PD/PI Name Included on the Final Invention Statement Email Notification

The email notification indicating that a Final Invention Statement has been submitted to NIH now includes the PD/PI name associated with the grant. The text of the email has been changed to include the following:

The Final Invention Statement has been submitted to the NIH for Grant <Grant Number> associated with Program Director/Principal Investigator <PD/PI Name> through the eRA Commons.

In the case of multiple PIs for the grant, the PD/PI name listed in the email is the Contact PD/PI.

PACR Role Added to Commons

A new role has been added to Commons called *PACR*. This role has no privileges other than access to the Commons *Home* page. The purpose of the role is to provide access to the Public Access Compliance Report system via a link on the Commons *Home* page.

SOs, AAs, and AOs can assign this new role to anyone with a Commons account, and the role may exist on its own or in combination with any other roles. The *PACR* role can be found on the *Create Account*, *Search Account*, and *Edit Account* screens.

Edit Account [Info]

Search View Edit Delete Create

- Enter any changed information below in the editable field.
- * indicates required field

Account Information

First Name: Dolly
Middle Name:
Last Name: Madison
User Name: DOLLYMADISON

Role: *
Hold down Ctrl key to do multiple select or to deselect.
PI
POSTDOC
SO
TRAINEE
SPONSOR
PACR

Reassign Account: *
JMONROE

Name	Email	Role(s)
Jim Monroe	eRATest@mail.nih.gov	AO

E-mail: *
eRATest@mail.nih.gov

Account Lock Status: *
 Lock Unlock

Reset Password: *
 No Yes

Submit Cancel

Figure 1: Edit Account Screen with PACR Role as an Option

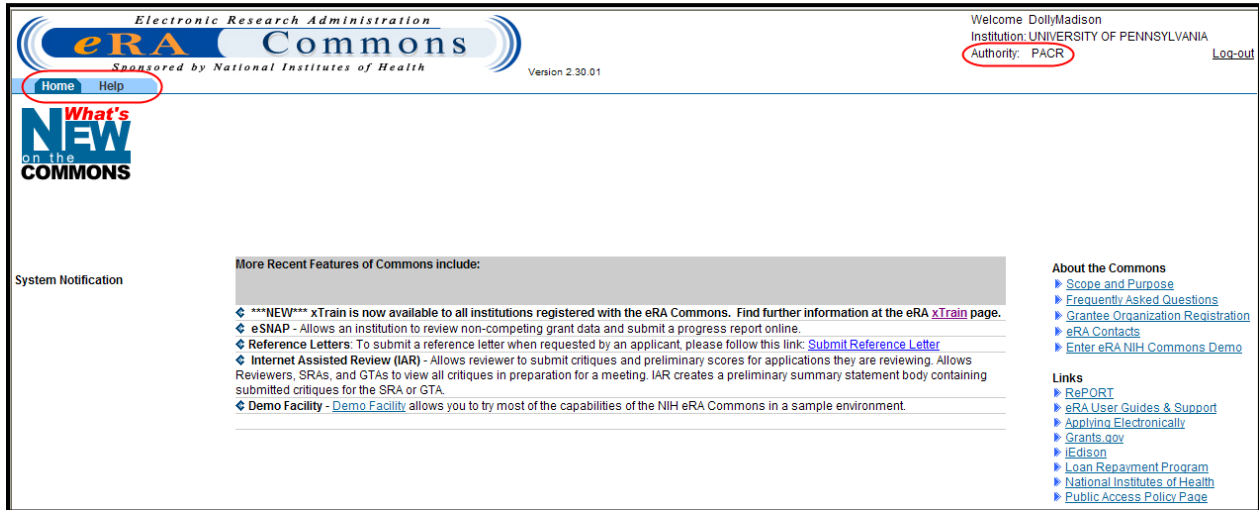


Figure 2: eRA Commons as Accessed by a PACR User

Change of Dates for Continuous Submission Coverage

The Continuous Submission (CS) Eligibility term has been extended starting in 2011. The CS coverage now begins on August 16 for all CS members and ends on September 30 of the following year.

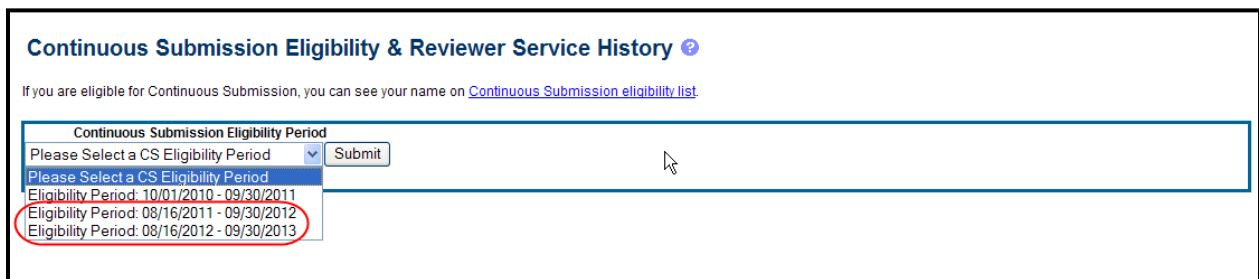


Figure 3: Continuous Submission Eligibility Periods

FFR

OpDIV Contact Information Added to the FSR/FFR Rejection Email Text for OpDIV Pilot Users

Email notifications sent to OpDIV pilot users of the Federal Financial Report now reflect the specific OFM OpDIV contact information including agency, phone number, email address, and department name.

eSNAP

eSNAP Edit Business – All Personnel List Includes New Project Role

A new role called *Biostatistician* has been added to the *Edit Business – All Personnel List* screen **Project Role** drop-down menu.

The screenshot shows the 'Edit Business - All Personnel List' form. The 'Project Role' dropdown menu is open, showing a list of roles including 'Biostatistician', which is circled in red. Other roles include 'Please Select a Role', 'Co-Investigator', 'Consultant', 'Faculty Collaborator', 'Graduate Research Assistant', 'Postdoctoral Scholar, Fellow, or Other Postdoctoral Position', 'Research Assistant/Coordinator', 'Staff scientist (Doctoral level)', 'Technician', 'Undergraduate Research Assistant', and 'Other'. The form also includes fields for 'Commons User ID', 'First Name', 'Middle Name', 'Last Name', 'Degree(s)', 'Supplement Support', and 'Months Devoted to Project' (Calendar, Academic). A table at the bottom lists personnel with columns for Name, Supplement Support, and Months Devoted to Project (Calendar, Academic, Summer).

Figure 4: Edit Business - All Personnel List Biostatistician Project Role

eSNAP Edit Business – All Personnel List Accepts Partial Month Value for PD/PIs

PD/PIs can now indicate time devoted to a project as less than one month. The **Calendar**, **Academic**, and **Summer** fields — previously having accepted only a whole number value between 1 and 12 — now also accepts a one-digit decimal value between 0 and 1 (e.g., .5) to indicate less than one month devoted to the project for PD/PIs only. The **Months Devoted to Project** for other personnel must still be entered as a value greater than 1.

NOTE: A known issue exists surrounding the entry of partial months for PD/PIs. Currently, only the Contact PD/PI can indicate time devoted to a project of less than one month. eRA is aware of this issue and will implement a correction in a future release.

Edit Business - All Personnel List

- List all personnel (salaried and unsalaried) who participate in the project for at least one-person-month or longer, for the current budget period at the applicant organization or elsewhere. The Commons ID is required for all PD/PIs and all individuals with a postdoctoral role.
- All users with a postdoctoral-like role should select "Postdoctoral Scholar, Fellow, or Other Postdoctoral Position" from the dropdown list of project roles.
- If you know an individual's Commons user ID, use the "Prepopulate" feature.

*Indicates a Required Field

Personnel Form

Commons User ID: [Pre-populate from Profile](#)

First Name* Middle Name Last Name* Last 4 digits of Social Security Number: XXX-XX- DoB (MM/YY)

Degree(s) Project Role* Supplement Support (if applicable) Months Devoted to Project*

Other(Project Role)

Calendar Academic Summer

[Save & New](#) [Clear](#)

Name	Degree(s)	Role	Supplement Support	Months Devoted to Project			Action
				Calendar	Academic	Summer	
Buchanan, James	PHD, MA	PD/PI		0.5			Edit
Burr, Aaron		Biostatistician					Edit Delete
Grant, Ulysses		Other (Specify)-Subcontract PI					Edit Delete
MADISON, JAMES		Other (Specify)-Co-investigator					Edit Delete

Figure 5: Edit Business - All Personnel List Partial Month Calendar Entry

eSNAP Edit Business – All Personnel List Academic and Summer Fields Maximum Value has Changed

The maximum allowable values for the **Academic** and **Summer** fields (under **Months Devoted to Project**) have changed. The maximum value for **Academic** is 9 months (changed from 12) and the maximum value for **Summer** is 3 months (changed from 12).

eSNAP Edit Business – All Personnel List Accepts Only One Decimal Place After Zero in Months Devoted to Project Fields

The accepted values for the **Months Devoted to Project** fields (either **Calendar**, **Academic**, or **Summer**) have changed. Only one decimal place after the zero (e.g., 2.5) is allowed. If a value with more than one decimal place (e.g., 2.25) is entered, the following message is displayed:

Calendar time cannot have more than one digit after the decimal (ID: 200490)

xTrain

RL5 and RL9 Activity Codes Added for Appointing Trainees

xTrain now supports activity codes RL5 (Linked Education Project) and RL9 (Linked Research Training Award) for appointing trainees.

Change of Institution

COMING SOON: Grantees will be able to submit Relinquishing Statements (PHS 3734s) electronically in Commons. Relinquishing Statements are the official documents relinquishing interests and rights to Public Health Service (PHS) research grants and typically accompany a change of institution or successor in interest request. Although the Commons pieces are now in place, we still have some work to do behind the scenes before this feature is fully ready.

Fixes

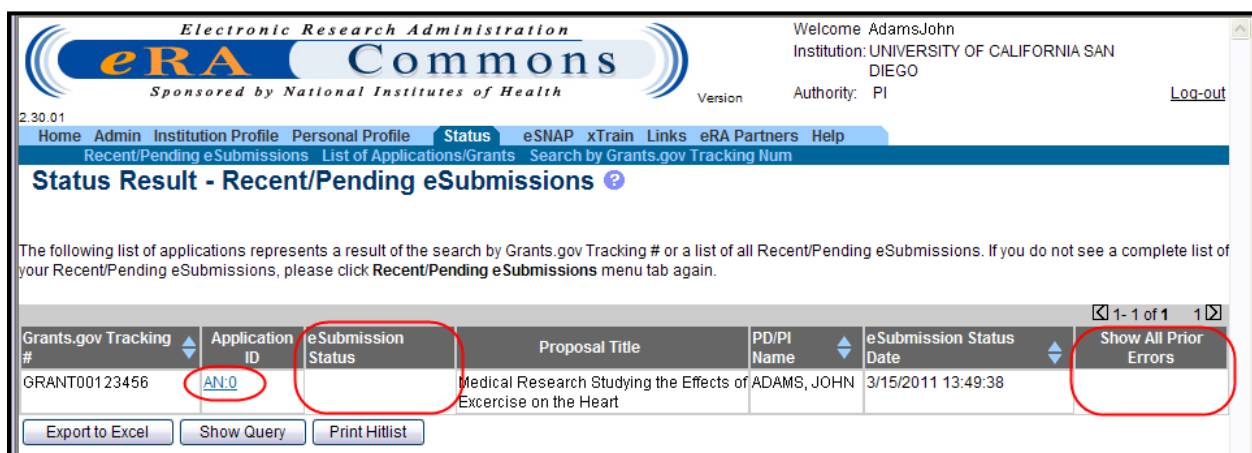
Commons

Applications Awaiting Processing (Application ID AN:0) No Longer Display eSubmission Error as Status

Previously, when an application was awaiting processing (Application ID AN:0), the *Status Result – Recent/Pending eSubmissions* screen displayed the **eSubmission Status** as eSubmission Error. Additionally, the **Show All Prior Errors** link displayed even though no warnings or errors existed.

Resolution

The *Status Result – Recent/Pending eSubmissions* screen now displays AN:0 applications with no **eSubmission Status** and no **Show All Prior Errors** link.



Grants.gov Tracking #	Application ID	eSubmission Status	Proposal Title	PD/PI Name	eSubmission Status Date	Show All Prior Errors
GRANT00123456	AN:0		Medical Research Studying the Effects of Exercise on the Heart	ADAMS, JOHN	3/15/2011 13:49:38	

Figure 6: eSubmission Status for AN:0 Application

xTrain

Signature Fields Text Corrected on Termination Notice

The **Signature of Fellow or Trainee** field (field 12) and the **Signature of Sponsor or Program Director** field (field 13) on the *Termination Notice* PDF displayed incorrect information.

Resolution

Field 12 on the *Termination Notice* PDF has been corrected to include the signature (name) of the Fellow for Fellowship Grants and the signature (name) of the Trainee for Training Grants.

Field 13 on the *Termination Notice* PDF has been corrected to display the signature (name) of the Sponsor for Fellowships and the signature (name) of the Program Director for Training appointments.