



DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-1
300 ARMY PENTAGON
WASHINGTON DC 20310-0300

DAPE-MPE-DR

OCT 29 2004


MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Implementation Guidance for Converting Active Duty Medical Extension (ADME) to the Medical Retention Processing (MRP) for those Soldiers eligible for Community Base Health Care Organization (CBHCO)

1. Enclosed is the Implementation Guidance for Converting ADME to MRP for those Soldiers eligible for CBHCO.
2. The DCS, G-1 responsible officer for ADME to MRP to CBHCO is LTC Mary Sherman, 703-695-7874 or DSN 225-7874. Please contact her for more detailed information or assistance.

FOR THE CHIEF OF STAFF, G-1:

Enclosure
As


KELLY R. FRASER
Colonel, GS
Chief, Enlisted Career
Systems Division

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Implementation Guidance for Converting Active Duty Medical Extension (ADME) to a Medical Retention Processing (MRP) for those Soldiers Eligible for Community Base Health Care Organization (CBHCO)

Purpose: To provide specific implementation guidance to convert from ADME to MRP for Soldiers eligible for CBHCO.

Background: On 6 March 2004, the Assistant Secretary of the Army for Manpower and Reserve Affairs (ASA (M&RA)) approved the transition of Reserve Component (RC) Soldiers from partial mobilization orders to medical retention processing. Implementation instructions were published soon thereafter and implementation started 1 May 2004.

Applicability: These instructions apply to Reserve Component Soldiers currently under 12301 (h) ADME orders effective 1 January 2004 to the present that require health care based on medical conditions identified while in an active duty (AD) status in support of the Global War on Terrorism (GWOT) contingency operations. GWOT ADME cases previous to that day will be reviewed on case-by-case basis.

Intent: These instructions address ADME TO MRP – Soldiers transferring from 12301 (h) to 12301 (d). Soldiers must have been mobilized prior to being placed on ADME. Soldiers mobilized under mobilization orders (12302) or Contingency Temporary Tour of Active Duty (COTTAD) are eligible.

Soldiers on a current ADME 12301(h) who qualify for CBHCO may volunteer to be assigned to the Medical Retention Processing Unit (MRPU) on the Army Installation that is providing medical care with further assignment to a CBHCO. Soldiers getting medical treatment at a civilian medical facility will move to the Army Installation to which they are currently attached. MRP orders will include Travel and Per Diem (GWOT fund cite) authorized incident to travel from MTF to MRPU, MRPU to CBHCO and CBHCO to residence as designated by the MRPU Commander.

Primary Care Managers: Case Managers and Medical Hold Commanders will review the ADME Soldiers attached to their MTF Med Hold Company and identify potential candidates for CBHCO. They will forward this list to HQDA, DCS, G-1 (ADME Office) for review and their concurrence or non-concurrence based on the Soldier's ADME file. If G-1 concurs, then the CM will be notified and they will offer CBHCO to the individual Soldiers. If they accept, the CM will then send a request packet through the G-1 to Human Resources Command (HRC) – Alexandria for MRP processing. If HQDA, DCS, G-1 (ADME Office) does not concur, we will discuss with the CM and the Soldier will stay on ADME. If the Soldier does not want CBHCO – then the Soldier will stay on ADME.

ADME to MRPU orders request packet will include DA Form 4187, ADME medical documentation, and copies of the Soldier's individual mobilization orders with amendments and all ADME orders as well as any COTTAD orders. The same DA Form

4187 used to request ADME can be used to request conversion from ADME to MRPU with additional statement on the DA Form 4187 "CONVERSION FROM ADME TO MRPU" in capital letters in block 7 of the DA Form 4187.

A DD Form 214 is NOT required for this conversion. The ADME service will be consolidated with MRPU service. A final DD Form 214 will be published by the Transition Center supporting the assigned MRPU, Garrison or MTF at the end of MRP service 12301(d), ADME 12301(h) will be listed in the remarks block of the DD Form 214 (Block 18) as follows:

20040101 to 20040601 (ADME Service) 12301 h
20040602 to 20040701 (MRPU Service) 12301 d

Soldiers who transfer to MRP will not be eligible for the Transitional Assistance Management Program (TAMP) since they were REFRAD from their contingency order before entering the ADME program.