



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON STUTTGART
UNIT 30401
APO AE 09107-0401

06 AUG 2012

IMSG-ZA

MEMORANDUM FOR All Directorates, Units and Agencies of the USAG Stuttgart

SUBJECT: USAG Stuttgart Command Policy Letter #44, USAG Stuttgart Website

1. References:

- a. DOD Directive 5230.09, Clearance of DOD Information for Public Release, 22 August 2008.
- b. DOD Instruction 5230.29, Security and Policy Review of DOD information for Public Release, 8 January 2009.
- c. AE Supplement 1 to Army Regulation 25-1, Army Knowledge Management and Information Technology, 28 April 2006.

2. The USAG Stuttgart Website, at www.stuttgart.army.mil, is the single authorized source of information about the USAG Stuttgart on the Internet's World Wide Web. This site has the required Installation Management Command-Europe (IMCOM-E) approval and is managed by the Public Affairs Office (PAO) in accordance with above references. No USAG Stuttgart directorate or agency will establish a Web site or operate a web server in the military domain (.mil) independent of the official USAG Stuttgart Website, nor coordinate directly with IMCOM-E PAO. The Director of Morale, Welfare and Recreation (DMWR) may fund and independently operate a commercial (.com) Web site only.


3. All information published on the official USAG Stuttgart Website requires PAO approval and will meet the standards required for IMCOM-E Public Affairs approval.

4. All USAG Stuttgart directorates and agencies will have a section on the USAG Stuttgart Website unless approved otherwise. All information contained will conform to a standard format with emphasis on content. While some graphic interface may be used, graphics that require extensive bandwidth, i.e., audio/video clips, animation, will not be used unless otherwise approved by PAO. The USAG Stuttgart Website will meet the same editorial standards as all other public affairs media. These include readability, conformation to standard Associated Press style, and up-to-date, accurate information. Additionally, all sections of the USAG Stuttgart Website will update web page material by submitting revised information electronically to the Media Center, preferably in a Microsoft Word document. The updates do not have to be in final format.

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5. Point of contact for this policy is the USAG Stuttgart Public Affairs Officer at DSN 431-1400.



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