



**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY GARRISON STUTTGART  
UNIT 30401  
APO AE 09107-0401

06 AUG 2012

IMSG-ZA

MEMORANDUM FOR Service Members and Civilian Employees within the USAG Stuttgart Area of Responsibility

SUBJECT: USAG Stuttgart Command Policy Letter #36 – Military Vehicle Safety and Dispatch Procedures

1. REFERENCES:

- a. AE Pam 385-10, Army Safety Program, Chapter 11, 23 May 2008.
- b. AR 385-10, The Army Safety Program, RAR 4 October 2011.
- c. AE Regulation 385-55, Prevention of Motor Vehicle Accidents, 13 February 2006.
- d. AR 600-55, The Army Driver and Operator Standardization Program, 18 June 2007
- e. AE Regulation 600-55, Driver and Operator– Standardization Program, 08 February 2007.
- f. AR 420-1, Army Facilities Management, 17 June 2009.

2. PURPOSE: To establish policy for military and civilian personnel operating military vehicles in the USAG Stuttgart area of responsibility.

3. APPLICABILITY: This policy applies to all military and civilian personnel operating military vehicles in the USAG Stuttgart area of responsibility.

4. RESPONSIBILITIES: The careless operation of Army vehicles costs too much in the way of injuries and property damage. Commanders/ Staff Directors will give special attention to the safety and welfare of soldiers and civilians involved in military vehicle operations and will:

a. Ensure military vehicle operators are:

(1) Trained and licensed according to AER 600-55. This also applies to remedial and annual skill-sustainment training and testing.

(2) Certified by the first-line leader/ supervisor as properly trained and capable of performing all tasks associated with the mission and with operator-level maintenance.

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b. Conduct risk assessment according to AE Pam 385-10 on the mission, enemy, terrain, troops, and time (METT-T) available before starting an operation involving military vehicles. Vehicle dispatch during adverse environmental/ weather conditions will comply with AE Pam 385-10.

c. Ensure the tactical vehicles are not dispatched individually or in convoys without a Noncommissioned Officer In Charge (NCOIC). Dispatching tactical vehicles without an NCOIC will require the personal approval of the Commander, based on a risk assessment of the mission.

d. Take steps to minimize risks.

e. Ensure that all vehicles have seatbelts that work and that personnel use them whenever operating or riding in vehicles. Commanders will administratively deadline vehicles without seatbelts.

f. Ensure that the Kevlar helmet is worn with the chinstrap properly secured by all personnel operating or riding in:

(1) Tactical vehicles during field training exercises and tactical operations.

(2) Non-tactical vehicles when participating in training exercises or tactical operations in which the Kevlar helmet is part of the uniform.

g. Adhere to environmental guidelines concerning idling vehicles IAW AR 420-1, Section III, Chapter 22-11-4, paragraph (b), the administrative use of vehicles, aircraft, and other energy-consuming equipment will be monitored for abuse and unnecessary use beyond that needed to maintain readiness. Engines will be turned off when vehicles are parted or driver/ operator is not at the controls unless maintenance operations require the engine to be running.

5. Point of contact for this memorandum is the DOL Transportation Officer at DSN 431 3411 or Mr. Karl-Heinz Mueller, Director of Logistics, at DSN 431 1340 or e-mail: karlheinz.mueller4.ln@mail.mil.

  
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