



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON STUTTGART
UNIT 30401
APO AE 09107-0401

IMSG-ZA

06 August 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG Stuttgart Command Policy Letter #27, Parking Policy

1. REFERENCES:

- a. AR 190-5, Motor Vehicle Traffic Supervision, dated 22 May 2006.
- b. AER 600-1, Regulated Activities in Europe, dated 20 May 2009.
- c. AER 190-1, Driver and Vehicle Requirements and the Installation Traffic Code for the U.S. Forces in Germany, dated 13 August 2010.
- d. AE Pam 550-19, Appendix E, The German Road Traffic Ordinance, dated 14 April 2010.

2. PURPOSE: To establish the policy and procedures for the designation of reserved parking spaces, general parking and enforcement within the USAG Stuttgart area of responsibility (AOR).

3. APPLICABILITY: This policy applies to all operators of USAREUR privately owned vehicles (POV), government owned vehicles (GOV), rental vehicles and German plated vehicles driven on USAG Stuttgart installations. Violation of this policy may result in administrative and/or punitive action taken under the provisions of the Uniformed Code of Military Justice (UCMJ) and/or AER 27-9, Misconduct by Civilians.

4. PROCEDURES:

a. Owners of POVs registered and maintained as operational:

(1) Will not park on lawns, seeded areas, on curbs or in front of a lowered curb known as a "Half Curb", sidewalks, within 5 meters of an intersection or crosswalk or which clearly interferes with ongoing operations or movement of traffic that threatens public safety or convenience, unless specifically authorized by posted signs.

(2) Will not park as to block the use of a fire hydrant or in designated fire lanes.

(3) Will not park in such a manner that hinders the ability of emergency vehicles to respond.

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(4) Utilize school "Kiss and Ride" areas at schools; this designated stopping area can be used for no longer than 3 minutes to drop off and/or pick up only. Vehicles may not be left unattended at anytime.

(5) May park in designated loading zones (circle with diagonal slash) in front of school for up to 15 minutes to pick up and drop off children provided the vehicle's emergency flashers are on.

(6) Will not perform major repairs or maintenance on motor vehicles in the family housing areas; major repairs are defined as any repair that render a vehicle inoperable for 48 hours. Automotive craft shops will be utilized for repairs that will render a vehicle inoperable for more than 48 hours.

(7) Will park between two white lines.

b. Owners of POVs registered as non-operational must store their vehicle. The only authorized storage area is inside the USAG Stuttgart's Non-operational Lot adjacent to the Indoor Firing Range on Panzer Kaserne. This must be coordinated with the Panzer Kaserne Installation Coordinator.

c. Abandoned vehicles will be handled IAW AER 190-1. Units and directorates are responsible for all fees associated with enforcing abandoned vehicle regulations if a current or former member of their unit or directorate cannot be contacted.

d. Owners of Mobile Homes or Recreational Vehicles (RV) will not park on the USAG Stuttgart installations longer than 24 hours. The only exception is the RV lot on Stuttgart Army Air Field. Mobile Homes and RVs may be parked there as long as the USAREUR license plates remain valid.

e. Overnight parking is not authorized in USAG Stuttgart parking areas with the following exceptions:

(1) Designated reserved parking spot in government housing.

(2) Individual departing on TDY that requires long term parking will submit a memorandum from their unit to the DES requesting an exception. DES will make every effort to accommodate requests; however parking may be on any garrison installation.

(3) An individual's ability to drive is impaired for any reason i.e. illness, consumption of alcohol, prescription medication, etc. The individual will contact the MP Desk Sergeant at 430-5262 or 0711 680-5262 and provide vehicular information and location. The MP Desk Sergeant will ensure the vehicle is not cited provide it is moved the next day.

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5. Designation of Reserved Parking:

a. Any parking space marked as handicapped with sign or paint.

b. Each quarter within government housing will have a designated reserved parking space. Visitor parking spaces are for individuals visiting residents. Residents are prohibited from utilizing these spaces.

c. Single Soldier barrack parking will be marked as "Permit Parking Only". Residents will be issued a parking permit by their building manager. This permit must be displayed on the driver's side front dashboard.

d. Designated Parking Spaces:

(1) Each O-5 level commander, or higher, will have the following assigned parking spaces:

(a) Commander (O-5 and above).

(b) Senior Enlisted Advisor.

(c) Civilian Deputy Commander (if applicable).

(2) AFRICOM, EUCOM, and 1/10th SFG (A) will have reserved parking in their respective areas only. Requests for reserved parking outside of those areas will follow the procedures designated below.

(3) DoDDS will have limited designated parking (principals and assistant principals).

(4) 52nd Signal Battalion will have limited designated parking.

(5) Exchange parking lot will have special designated parking approved by the USAG Stuttgart Commander.

(e) Procedures for requesting designated parking:

(1) All requests for reserved parking will be submitted in memorandum format thru the Director of Public Works (DPW) for the Commander, USAG Stuttgart.

(2) The DPW will re-evaluate the existing reserved parking spaces, including handicapped spots, as needed and notify the owner(s) prior to their removal.

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6. Violations:

a. Any vehicle illegally parked is subject to having an immobility device (boot) installed.

b. Units or individuals that designate parking spaces on their own will have their signs removed and disposed of by the Military Police.

7. This memorandum supersedes USAG Stuttgart Policy Letter 16 dated 23 July 2010.

8. The point of contact for this policy is the Director of Emergency Services at DSN: 430-1380.


JOHN P. STACK
COL, SF
Commanding

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