



# GradeSpeed

connecting DoDEA parents & students

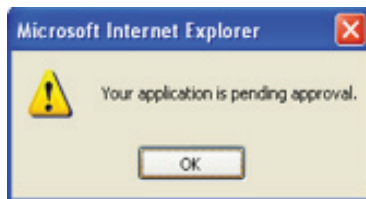
1. Go to <http://dodea.gradespeed.net>
2. Click "Parent" in the list of choices.
3. Select the appropriate area from the dropdown and click the link in the lower left corner to sign up.

4. Fill in the blanks. You will use this username and password each time you log into GradeSpeed.

*Note: Make sure your email address is correct.*

5. Click Sign Up.

6. Click OK.



7. Click the "Add a Student" Link.
8. Use the Student ID number provided. Use student's full legal name. Click Submit.
9. Click OK.
10. Log off and wait a full work day for your account to be approved.

**Each parent can set up their own account.**

## After You Are Approved...

You can access the following features within your account by clicking the links found on the left of the screen.

- Grades** - click to view the current grade average in each class. Click the individual letter grade link to view the assignments associated with that grade. You may email the teacher from this screen by clicking the teacher's name.
- Attendance** - click to view your student's attendance info.
- Triggers** - click to set up automatic grade and attendance notifications.
- Calendar** - click to view school events.
- My Settings** - click to edit parent account information (name, email, address, password, etc.)

## Remember:

- *GradeSpeed* is not intended to replace face-to-face communication between parents and teachers in meetings and parent conferences.
- A teacher's primary job is to teach! While communication with parents enhances the educational experience, parents must be reasonable about expectations on the posting of grades and responsiveness.
- Be patient when waiting for an email response.
- While students may have concerns about how much information parents will have, the truth is children with parents who are involved in their education have a much greater chance to be successful.
  - Always keep your email address current.