

## Army Band NCO Academy Required Documents Listing

All required documents will be submitted in digital format via email prior to the start of the course. Small Group Leaders (SGLs) will communicate specific details pertaining to document submission in the weeks prior to course start date.

<p>TRADOC FORM 350-18-2-R-E, JUL 2009 (ASOM Overprint) (Pre-Execution Checklist / PEC) (attachments listed separately below) Use the checklist available at <a href="https://abi.army.mil/resources/default.asp?group=257&amp;category=649">https://abi.army.mil/resources/default.asp?group=257&amp;category=649</a></p>
<ul style="list-style-type: none"> <li>• Unit DA FORM 705 (PT card) – within 30 days for AC, 90 days for RC (USAR). ARNG Unit DA FORM 705 submitted IAW Order of Merit List (OML).</li> </ul>
<ul style="list-style-type: none"> <li>• Unit DA FORM 5500-R or 5501-R (Body Fat Worksheet) (if applicable)</li> </ul>
<ul style="list-style-type: none"> <li>• ERB (AC) or PQR (RC)</li> </ul>
<ul style="list-style-type: none"> <li>• DD FORM 1610 or DTS Travel Orders – All Travel Orders must be signed by approval authorities for those documents to be considered valid.</li> </ul>
<ul style="list-style-type: none"> <li>• Current ID Card and personal identification tags</li> </ul>
<ul style="list-style-type: none"> <li>• DA FORM 3349 (Permanent Profile / MMRB results) – Must be accompanied by MMRB paperwork. For temporary profiles, students must bring a letter from their Commander stating the injury was sustained during deployment (if applicable).</li> </ul>
<ul style="list-style-type: none"> <li>• ALC-CC Certificate of Completion (BNCOC Ph I 1059) – You may attend the residency phase of ALC prior to completion of ALC-CC, but you will not be considered a graduate of the course until it is completed.</li> </ul>
<ul style="list-style-type: none"> <li>• Waivers</li> </ul>
<ul style="list-style-type: none"> <li>• Commander’s Assessment (ASOM Form 1-9B, 1 January 2012) / Army Musician Proficiency Assessment (AMPA) – within 30 days for AC, 90 days for RC (USAR). ARNG AMPA submitted IAW Order of Merit List (OML).</li> </ul>
<p>SGLV 8286 (Servicemembers’ Group Life Insurance Election and Certificate), MAY 2009</p>
<p>DD 93 (Record of Emergency Data), JAN 2008</p>
<p>Information Assurance Certificate of Training - <a href="https://ia.signal.army.mil/login.asp">https://ia.signal.army.mil/login.asp</a></p>