

Nice, clean opening contact info.

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EDUCATION

Aug 2006-May 2008

Dates are not as important as degree or school and should be listed after the degree.

B.S. in Chemistry and Biochemistry, Cum Laude

The College of Staten Island (CUNY), Staten Island, New York

- Honors Thesis: 'Highly Efficient Conversion of Silanes to Silanols via Platinum nano catalysis'

Aug 2004-Jun 2006

A.S. in Engineering Science, Cum Laude

Queensborough Community College, CUNY, Bayside, New York

WORK EXPERIENCE

May 2007-Present

Again, dates are not as important as title or employer and should be listed after title.

Undergraduate Research Scholar

Center for Engineered and Polymeric Materials (CePM), at the City University of New York, Staten Island NY

Responsibilities Included:

- Coordinating and designing research experiments with the Director
 - Data analysis using tools such as Gas Adsorption, Thermogravimetry, and Transmission Electron Microscopy
- Supervisor: Dr. Elena Charynski

Not necessary to include this.

May 2004-May 2007

Undergraduate Research Assistant

Center for Engineered and Polymeric Materials (CePM), at the City University of New York, Staten Island NY

Responsibilities Included:

- Coordinating and designing research experiments with the Director
- Synthesis of nano catalysts
- Data analysis using tools such as Nuclear Magnetic Resonance spectroscopy, Infrared spectroscopy, Mass spectroscopy, UV spectroscopy, Chromatography, and Transmission Electron Microscopy
- Oral presentations at national and international scientific conferences

Use past tense in descriptions of past jobs.

Begin descriptions with strong action verbs.

Supervisors: Dr. Lara Chekhov, Dr. Lilo Badu

Ok to include, but not required.

HONORS AND AWARDS

2008 1ST place in Physical Sciences State-wide Collegiate Student Technology Conference

Going on to a second page is fine if needed, but it should include a header with name and page number.

2007-2008 National Dean's List
2006 Martin Luther King Jr. Award for promoting Racial Harmony
2006 All USA Academic Team, New York
2006 The Belle Vader Mancott Award for Excellence in Undergraduate Research
2006 CUNY Award for Leadership and Service to the College Community
2006 Eastham Award for Outstanding Achievement in upper level Mathematics
2005-2006 JP Morgan Chase Scholarship
2005-2006 Who's Who Among Students in American Junior Colleges
2005 Women's Club Award for Outstanding Leadership and Service to the College Community
2005 Alumni Association Award for Scholastic Achievement, Leadership and Service
2005 CRC Press award for excellence in General Chemistry
2005 Allan Barnes Memorial Award for Outstanding Achievement in Mathematics
2005 Collegiate-All American Scholar
2004-2005 Dean's List

SKILLS

Nice listing of different types of skills

- Proficient in Microsoft Office and Bioinformatics software tools (BLAST, CLUSTAL, T-COFFEE etc.)
- Adept at using analytical tools such as NMR, TEM, UV, IR, TGA, MS, PCR, Blotting methods, and SDS gel-electrophoresis.
- Dedicated, hard-working, and dependable
- Well accustomed to working under pressure, as part of a team or individually
- Bi-lingual

← Would have included languages here in parentheses.

PUBLICATION

Highly Efficient Conversion of Silanes to Silanols via Water, Charles Duchamps, Harik Palu, Lara Chekhov, Lilo Badu. (Submitted for publication April 2008.)

Publication list looks cleaner if title of article is italicized or set off with quotation marks.