

Request for Return / Information

(Federal/State Tax Exchange Program - State and Local Government Use Only)

SECTION A	Return to
	Internal Revenue Service Disclosure Scanning Operation Stop 93A Post Office Box 621506 Atlanta, GA 30362-3006

I am requesting the following identified return(s) / return information under terms of the Federal / State Tax Coordination Agreement. I understand disclosure or use of the information received for other than authorized tax administrative purposes is subject to criminal and civil liabilities under sections 7213 and 7431 of the Internal Revenue Code.

SECTION B	1. Name of Taxpayer	SSN / EIN	
	Address		
	2. Information Requested Copy of return(s) <input type="checkbox"/> Yes <input type="checkbox"/> No Check the appropriate block <input type="checkbox"/> Transcript <input type="checkbox"/> Audit Workpapers <input type="checkbox"/> Outstanding balance of assessments including penalties and interest computed to _____ <input type="checkbox"/> Other (Specify below) _____ (date)	Tax periods	Type of return forms
3. Reason requested (Check the appropriate block) <input type="checkbox"/> Pending Examination <input type="checkbox"/> Criminal Investigation <input type="checkbox"/> Pending Collection Activity <input type="checkbox"/> Other (Specify) _____			

SECTION C	1. Name of employee making request	Date request made	
	2. Group Manager Signature	Group Manager phone number	Division / Branch / Group
	3. From (Signature / Authorized Representative)	Date signed	Telephone number
	4. Requesting Agency Agency name _____ Attention _____ Street address _____ Street address _____ City, State, ZIP code _____		

Instructions for Form 8796-A, Request for Returns/Information under Federal/State Exchange Agreement

The form may be used by state and local tax agency personnel requesting return(s) or return information from IRS.

Complete Sections A, B and C. After signature approval, forward to the pre-printed address in Section A. State the agency's need and use for the requested data as specifically as possible in section B-3. A general statement that it is needed for tax administration is insufficient.

Note: Do not send expedite requests or other requests that require local handling to the address in Section A. Contact your local Disclosure Office. If the office agrees to expedite or otherwise handle your request locally, you will submit it directly to that office.