

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1 REQUISITION NUMBER SEE SCHEDULE		PAGE 1 OF 91						
2 CONTRACT NO GS-00F-0026M		3 AWARD/EFFECTIVE DATE 24-Feb-2010		4 ORDER NUMBER HQ0034-10-F-0075-P00028		5 SOLICITATION NUMBER HQ0034-10-R-0012						
7 FOR SOLICITATION INFORMATION CALL		8 NAME KORTNEE STEWART			6 TELEPHONE NUMBER (No Collect Calls) 703-696-2461		8 OFFER DUE DATE/LOCAL TIME					
9. ISSUED BY WHS ACQUISITION DIRECTORATE 1155 DEFENSE PENTAGON WASHINGTON DC 20301-1155 TEL: FAX:			CODE HQ0034		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS: 541110		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP					
15. DELIVER TO			CODE		16. ADMINISTERED BY							
SEE SCHEDULE			SEE ITEM 9									
17a. CONTRACTOR/OFFEROR LOGISTICS MANAGEMENT INSTITUTE SHANNON THOMPSON 2000 CORPORATE RDG MC LEAN VA 22102-7854 TEL. (703) 917-9800			CODE 2D675		18a. PAYMENT WILL BE MADE BY DFAS-CO/SOUTH ENTITLEMENT OPERATIONS P.O. BOX 182264 COLUMBUS OH 43218-2264							
FACILITY CODE 2D675			CODE HQ0338									
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM								
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY		22. UNIT		23. UNIT PRICE		24. AMOUNT	
SEE SCHEDULE												
25. ACCOUNTING AND APPROPRIATION DATA See Schedule								26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$12,659,931.26				
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED												
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED												
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u> 1 </u> COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.						29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . . . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:						
30a. SIGNATURE OF OFFEROR/CONTRACTOR						31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) (b)(6)			31c. DATE SIGNED 25-Feb-2010			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30c. DATE SIGNED			31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) (b)(6) CONTRACTING OFFICER			TEL: (b)(6) EMAIL: (b)(6)			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
<p>SEE SCHEDULE</p>					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)	
		42b. RECEIVED AT (<i>Location</i>)
	41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE

Section SF 1449 - CONTINUATION SHEET

POINTS OF CONTACT

Contractor: Logistics Management Institute

Shannon Thompson

Phone: 571-633-7962

Email: sthompson@lmi.org

COP and WAWF Acceptor:

(b)(6)

OUSD (AT&L) DPAP

Phone: (b)(6)

Email: [Redacted]

DFAS Customer Service Vendor Pay:

1-888-332-7366 (Option 2)

Technical Point of Contact for SubCLIN 200406:

(b)(6)

PARCA

Phone: (b)(6)

Email: [Redacted]

Financial Contact:

(b)(6)

OUSD (AT&L) DPAP

Phone: (b)(6)

Email: [Redacted]

Contract Specialist: (b)(6)

Washington Headquarters Service (WHS)

Acquisition Directorate

Phone: (b)(6)

Email: [Redacted]

Contracting Officer: (b)(6)

Washington Headquarters Service (WHS)

Acquisition Directorate

Phone: (b)(6)

Email: [Redacted]

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Policy Development & Execution - Base FFP Period of Performance: 1 Mar 2010 - 30 Nov 2010 (9 Months) The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with Policy Development & Execution of Legislative Requirements Support. PURCHASE REQUEST NUMBER: HQ010200140047000	(b)(4)	Months	(b)(4)	(b)(4)

NET AMT

ACRN AA

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000101	Corrected funding line for CLIN 0001 FFP				(b)(4)

NET AMT

ACRN AC

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Policy Development & Execution - Base FFP Period of Performance: 01 Dec 2010 - 28 Feb 2011 (3 Months) The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with Policy Development & Execution of Legislative Requirements Support. PURCHASE REQUEST NUMBER: HQ010203400002000	(b)(4)	Months	(b)(4)	(b)(4)

NET AMT

ACRN AH

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Materials & Travel FFP Period of Performance: 1 Mar 2010 - 28 Feb 2011 Materials & Travel NTE (b)(4) PURCHASE REQUEST NUMBER: HQ010200140047000	(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

NET AMT

ACRN AA

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000301	Corrected funding line for CLIN 0003 FFP				(b)(4)

NET AMT

(b)(4)

ACRN AC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Other Direct Costs (ODC) FFP Period of Performance: 1 Mar 2010 - 28 Feb 2011 Other Direct Costs NTE PURCHASE REQUEST NUMBER: HQ010200140047000	(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

NET AMT

(b)(4)

ACRN AA

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000401	Corrected funding line for CLIN 0004 FFP				(b)(4)

NET AMT

(b)(4)

ACRN AC

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

Surge CLIN - Base Year

FFP

Period of Performance: 1 Mar 2010 - 28 Feb 2011

Additional Executive Order/Legislative in-scope requirements

Surge NTE (b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000501					(b)(4)

Surge - Expeditionary Acquisition Tools

FFP

Period of Performance: 6 Apr 2010 - 28 Feb 2011

Contractor shall invoice for (b)(4) per month for the 11 month period of performance.

The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities for legislative requirement for Expeditionary Acquisition Tools.

PURCHASE REQUEST NUMBER: HQ010200880140000

NET AMT

(b)(4)

ACRN AB

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000502	Material & Travel FFP Material & Travel - in support of services performed under CLIN 0005AA Period of Performance: 6 Apr 2010 - 28 Feb 2011 Materials & Travel NTE (b)(4) PURCHASE REQUEST NUMBER: HQ010200880140000				(b)(4)
				NET AMT	(b)(4)
	ACRN AB				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000503	Surge - 3in1 Tools - Acquisition Tools FFP Period of Performance: 2 Aug 2010 - 28 Feb 2011 Contractor shall invoice for (b)(4) per month for the 6 month period of performance. The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities for legislative requirement for Expeditionary Acquisition Tools. PURCHASE REQUEST NUMBER: HQ010202090333000				(b)(4)
				NET AMT	(b)(4)
	ACRN AD				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000504	Surge - Auto AAR - Acquisition Tools FFP Period of Performance: 20 Sep 2010 - 28 Feb 2011 Contractor shall invoice for (b)(4) per month for the 5 month period of performance. The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities for legislative requirement for Expeditionary Acquisition Tools. PURCHASE REQUEST NUMBER: HQ010202460401000				(b)(4)
				NET AMT	(b)(4)
	ACRN AE				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000505	Surge - 3in1 tools additional tasks FFP Period of Performance: 20 Sep 2010 - 28 Feb 2011 The work required under this subCLIN are additional tasks to those required under subCLIN 000503. Contractor shall invoice for (b)(4) per month for the 5 month period of performance. The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities for legislative requirement for Expeditionary Acquisition Tools. PURCHASE REQUEST NUMBER: HQ010202460403000				(b)(4)
				NET AMT	(b)(4)
	ACRN AF				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000506	Surge - Guidebooks Updates - Task 1 FFP Period of Performance: 27 Sep 2010 - 28 Feb 2011 Contractor shall invoice for (b)(4) per month for the 5 month period of performance. The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities delineated in Section 5.5.3 Task 1 - for legislative requirement for Expeditionary Acquisition Tools. PURCHASE REQUEST NUMBER: HQ010202500405000				(b)(4)
				NET AMT	(b)(4)
	ACRN AG				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000507 OPTION	Surge - Defense Base Act - Task 2 FFP Period of Performance: TBD - 28 Feb 2011 The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities delineated in Section 5.5.3 Task 2 - for legislative requirement for Expeditionary Acquisition Tools. PURCHASE REQUEST NUMBER: HQ010203410001000				(b)(4)
				NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000508 OPTION	Surge - Defense Base Act - Task 3 FFP Period of Performance: TBD - 28 Feb 2011 The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities delineated in Section 5.5.3 Task 3 - for legislative requirement for Expeditionary Acquisition Tools. PURCHASE REQUEST NUMBER: HQ010203410001000				(b)(4)
NET AMT					(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001 EXERCISED OPTION	Policy Development & Execution-Option 1 FFP Period of Performance: 1 Mar 2011 - 29 Feb 2012 The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with Policy Development & Legislative Requirements Support	(b)(4)	Months	(b)(4)	(b)(4)
NET AMT					(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100101	Incremental funding for CLIN 1001		Months		(b)(4)
EXERCISED OPTION	FFP The Contractor shall invoice against this subCLIN for the first nine months of performance.				
	ACRN AJ			NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100102	Incremental Funding				(b)(4)
	FFP This Mod fully funds Opt CLIN 1001				
	ACRN AM			NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002	Materials & Travel	(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)
EXERCISED OPTION	FFP Period of Performance: 1 Mar 2011 - 29 Feb 2012 Materials & Travel NTE (b)(4)				
	ACRN AJ			NET AMT	(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100201	Travel Funds FFP The purpose of this SubCLIN is to add travel funds in support of CLIN 1002. The Contractor shall invoice against this SubCLIN once the funds on CLIN 1002 have been exhausted. When invoicing against this SubCLIN, the contractor shall provide adequate supporting documentation and all costs shall be IAW JTR.				(b)(4)

ACRN AR

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100202	Travel Funds FFP The purpose of this SubCLIN is to add travel funds in support of CLIN 1002. The Contractor shall invoice against this SubCLIN once the funds on CLIN 1002 have been exhausted. When invoicing against this SubCLIN, the contractor shall provide adequate supporting documentation and all costs shall be IAW JTR.				(b)(4)

ACRN AR

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100203	Correct LOA for CLIN 100202 FFP This SubClin is to correct the LOA for CLIN 100202.			(b)(4)	(b)(4)

NET AMT

ACRN AS

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100204	Travel Funds for JSF pricing spt FFP The purpose of this SubCLIN is to add travel funds in support of CLIN 1002. 2 trips at (b)(4) per IAW JTR for JSF pricing support.				(b)(4)

NET AMT

ACRN AT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1003	Other Direct Costs (ODC) FFP Period of Performance: 1 Mar 2011 - 29 Feb 2012 Other Direct Costs NTE (b)(4)	(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

NET AMT

ACRN AJ

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1004		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

OPTION Surge CLIN - Option One
FFP
Period of Performance: 1 Mar 2011 - 29 Feb 2012
Additional Executive Order/Legislative in-scope requirements
Surge NTE (b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100401					(b)(4)

OPTION Surge - Guidebook Updates - Acq Tools
FFP
Period of Performance: 1 Mar 2011 - 29 Feb 2012
Contractor shall invoice for (b)(4) per month for the 12 month period of performance.
The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities delineated in Section 5.5.3 for legislative requirement for Expeditionary Acquisition Tools.

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1005	3in1 Tool Phase I FFP The contractor shall provide support in accordance with the 3in1 Tool Performance Work Statement.	(b)(4)	Months	(b)(4)	(b)(4)
ACRN AK					NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1006 EXERCISED OPTION	3in1 Tool Phase II FFP The contractor shall provide support in accordance with the 3in1 Tool Performance Work Statement.	(b)(4)	Months	(b)(4)	(b)(4)
ACRN AL					NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1007	AAR & Handbook Revisions	(b)(4)	Months	(b)(4)	(b)(4)
EXERCISED OPTION	FFP The contractor shall provide support in accordance with the Performance Work Statement.				

NET AMT

ACRN AN

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1008	RESERVED		Dollars, U.S.	(b)(4)	(b)(4)
	FFP RESERVED PURCHASE REQUEST NUMBER: HQ010211740005000				

NET AMT

ACRN AP

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1009	3-In-1 VIDEO FFP Additional Labor CLIN-The contractor shall provide support in accordance with the Performance Work Statement. PURCHASE REQUEST NUMBER: HQ010211740005000	(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)
				NET AMT	(b)(4)
	ACRN AP				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1010	Electronic Archiving Pilot Study FFP Additional Labor CLIN-The contractor shall provide support in accordance with the Performance Work Statement.Additional labor PURCHASE REQUEST NUMBER: HQ010212100001000	(b)(4)	Months	(b)(4)	(b)(4)
				NET AMT	(b)(4)
	ACRN AQ				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1011		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

cASM a/ Clause Logic Implement. Labor
FFP

(LABOR) To ensure implementation of the Congressional requirement to improve C3E tools, the contractor shall provide the following during the deployment of cASM Version 3 and the clause logic service. Phase 1 runs from Date of Award to 29 February 2012

NET AMT

ACRN AR

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
101101				(b)(4)	(b)(4)

Correct LOA for CLIN 1011
FFP

This SubClin is to correct the LOA for CLIN 1011.

NET AMT

ACRN AS

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1012		(b)(4)	Months	(b)(4)	(b)(4)

EXERCISED
OPTION

JSF SUPPORT for OY1
FFP

To ensure implementation of the Congressional requirement to improve pricing with in the DOD.

i.)Conduct pricing support to the JSF program office and Director of Defense Pricing to assist in cost analysis of the JSF Lot 5 sub contract. Also to support the contracting officer in various cost and price tasks for 1 month. Some travel may be required. A weekly progress report is required. Work conducted offsite.

NET AMT

ACRN AT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		(b)(4)	Months	(b)(4)	(b)(4)

EXERCISED
OPTION

Policy Development & Execution-Option 2
FFP

Period of Performance: 1 Mar 2012 - 28 Feb 2013

The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with Policy Development & Execution of Legislative Requirements Support.

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200101	Funding for CLIN 2001 FFP See description of CLIN 2001				(b)(4)

NET AMT

ACRN AV

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002	Materials & Travel FFP Period of Performance: 1 Mar 2012 - 28 Feb 2013 Materials & Travel NTE	(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200201	Travel for the DCMA pricing study FFP 7 trips at (b)(4) per LAW JTR for a total of (b)(4) Support to the DCMA pricing capability study, Work conducted offsite. PoP 01 March 2012- 31 May 31, 2012. PURCHASE REQUEST NUMBER: HQ010220190003000200201				(b)(4)

NET AMT

ACRN AU

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200202	Funding for CLIN 2002 FFP See description of CLIN 2002				(b)(4)
				NET AMT	(b)(4)
	ACRN AV				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200203	Travel for Cost and Pricing Support FFP Travel IAW JTR for a total of (b)(4) Support to the DPAP Cost and Pricing support conducted offsite. POP 04-SEP-2012 to 28-FEB-2012.	(b)(4)			(b)(4)
				NET AMT	(b)(4)
	ACRN BD				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2003		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)
EXERCISED OPTION	Other Direct Costs (ODC) FFP Period of Performance: 1 Mar 2012 - 28 Feb 2013 Other Direct Costs NTE (b)(4)				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200301	Funding for CLIN 2003 FFP See description of CLIN 2003.				(b)(4)

NET AMT

(b)(4)

ACRN A-V

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2004		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

EXERCISED OPTION
Surge CLIN - Option Two
FFP
Period of Performance: 1 Mar 2012 - 28 Feb 2013
Additional Executive Order/Legislative in-scope requirements
Surge NTE (b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200401					(b)(4)

Surge - Guidebook Updates - Acq Tools
FFP
Period of Performance: 1 Mar 2012 - 28 Feb 2013
Contractor shall invoice for (b)(4) per month for the 12 month period of performance.
The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities delineated in Section 5.5.3 for legislative requirement for Expeditionary Acquisition Tools.

NET AMT

(b)(4)

ACRN AW

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200402	DCMA Pricing Capability FFP To ensure implementation of the Congressional requirement to improve pricing with in the DOD. i.) Conduct a 3 month study of the DCMA pricing capability required to ensure effective operations by the planned Integrated Cost Analysis Teams (ICAT). The review should focus on the skills, policy, tools and training necessary to ensure effectiveness of the planned ICATs. PoP March 01 2012- May 31 2012 PURCHASE REQUEST NUMBER: HQ010220190003000				(b)(4)
				NET AMT	(b)(4)
	ACRN AU				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200403	Expeditionary Acquisition Tools Phase 1 FFP This Surge SubCln shall include Phase 1 of CCO AAR, Handbook Updates and Final COWC report as described in PWS 5.5.8. Contractor shall invoice for (b)(4) per month for the 11 month period of performance. Period of Performance: 16-APR-2012 to 28-FEB-2013.				(b)(4)
				NET AMT	(b)(4)
	ACRN AY				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200404	Expeditionary Acquisition Tools Phase 2 FFP REVISION: This Surge SubClin for Phase 2 of Automated After Action report PWS 5.5.8 (Original price (b)(4) for 10 Month POP) shall NOT be used nor will funding be provided.				(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200405	Managed Services Acquisitions FFP This Surge SubClin shall include Phases 1 through 3 of the Managed Services Acquisitions - DoD Instruction Implementation as described in PWS 5.5.7. Contractor shall invoice for (b)(4) per month for the 11 month period of performance. Period of Performance: 16-APR-2012 to 28-FEB-2013.				(b)(4)

NET AMT

(b)(4)

ACRN AZ

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200406					(b)(4)

Unrealistic Cost & Schedule Estimates

FFP

This Surge SubCln shall include the Unrealistic Cost and Schedule Estimates effort for PARCA as described in PWS 5.5.9. Contractor shall invoice for (b)(4) per month for the 5 month period of performance. Period of Performance REVISION: 14-MAY-2012 to 29-OCT-2012. NO COST EXTENSION FOR 30 days.

NET AMT

ACRN BA

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200407					(b)(4)

3in1 Tool Implementation

FFP

This Surge SubCln shall include the Expeditionary Acquisition Tool - 3in1 Tool Implementation as described in PWS 5.5.10. Contractor shall invoice for (b)(4) per month for the 10 month period of performance. Period of Performance: 14-MAY-2012 to 28-FEB-2013.

NET AMT

ACRN BB

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200408	DODD 5000.01 Labor FFP This Surge SubClin shall include support for the DODD 5000.01, DODI 5000.02 and the Defense Acquisition Guidebook (DAG) described in PWS reference 5.5.11. Contractor shall invoice for (b)(4) per month for the 7 month period of performance. Period of Performance: 25-JUL-2012 to 28-FEB-2013. ADDITIONAL MARKINGS: DPAP-2525-12-110-M				(b)(4)

NET AMT

ACRN BC

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200409	Cost and Pricing Support Labor FFP This Surge SubClin shall include cost and pricing support for DPAP as described in PWS reference 5.5.12. Contractor shall invoice for (b)(4) per month for the 6 month period of performance. Period of Performance: 04-SEP-2012 to 28-FEB-2013.				(b)(4)

NET AMT

ACRN BD

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200410	Enhanced Clause Logic FFP This Surge SubClin shall include support for DPAP as described in PWS reference 5.5.13. Contractor shall invoice for (b)(4) per month for the 6 month period of performance. Period of Performance: 10-SEP-2012 to 28-FEB-2013.				(b)(4)
				NET AMT	(b)(4)
	ACRN BE				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
200411	Additional FTE DODI 5000.02 FFP This Surge SubClin shall include similar support to SubClin 200408 for the DODI 5000.02 described in PWS reference 5.5.11. Contractor shall invoice for (b)(4) per month for one additional FTE for the 6 month period of performance. Period of Performance: 10-SEP-2012 to 28-FEB-2013.				(b)(4)
				NET AMT	(b)(4)
	ACRN BF				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2005	cASM & Clause Logic P2 Labor FFP (LABOR) To ensure implementation of the Congressional requirement to improve C3E tools, the contractor shall provide the following during the deployment of cASM Version 3 and the clause logic service for Phase 2 (See PWS for details).	(b)(4)	Months	(b)(4)	(b)(4)
				ESTIMATED COST	(b)(4)
	ACRN AX				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2006	cASM and Clause Logic Travel FFP Travel funds IAW JTR to support CLIN 2005; cASM and Clause Logic Phase 2. Approval by COR prior to travel.	(b)(4)	Lot	(b)(4)	(b)(4)

ACRN AX ESTIMATED COST (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3001 OPTION	Policy Development & Execution-Option 3 FFP Period of Performance: 1 Mar 2013 - 28 Feb 2014 The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with Policy Development & Execution of Legislative Requirements Support.	(b)(4)	Months	(b)(4)	(b)(4)

NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)
OPTION	Materials & Travel FFP Period of Performance: 1 Mar 2013 - 28 Feb 2014 Materials & Travel NTE	(b)(4)			

NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3003		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)
OPTION	Other Direct Costs (ODC) FFP Period of Performance: 1 Mar 2013 - 28 Feb 2014 Other Direct Costs NTE	(b)(4)			

NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3004		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)
OPTION	Surge CLIN - Option Three FFP Period of Performance: 1 Mar 2013 - 28 Feb 2014 Additional Executive Order/Legislative in-scope requirements Surge NTE	(b)(4)			

NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
300401 OPTION	Surge - Guidebook Updates - Acq Tools FFP Period of Performance: 1 Mar 2013 - 28 Feb 2014 Contractor shall invoice for (b)(4) per month for the 12 month period of performance. The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities delineated in Section 5.5.3 for legislative requirement for Expeditionary Acquisition Tools.				(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3005 OPTION	cASM & Clause Logic Labor FFP Same description as CLIN 2005; Option Year 3.	(b)(4)	Months	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3006 OPTION	cASM and Clause Logic Travel FFP Travel funds IAW JTR to support CLIN 3005; Option Year 3. Approval by COR prior to travel.	(b)(4)	Lot	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3007 OPTION	DODD 5000.01 Labor FFP Support for the DODD 5000.01, DODI 5000.02 and the Defense Acquisition Guidebook (DAG) described in PWS reference 5.5.11.	(b)(4)	Months	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3008 OPTION	Cost and Pricing Labor FFP Cost and pricing support as described in PWS reference 5.5.12.	(b)(4)	Months	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3009		(b)(4)	Lot	(b)(4)	(b)(4)
OPTION	Cost and Pricing Travel FFP Travel funds LAW JTR to support CLIN 3008. Approval by COR prior to travel.				

NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3010		(b)(4)	Months	(b)(4)	(b)(4)
OPTION	Enhanced Clause Logic Labor FFP Support as described in PWS reference 5.5.13.				

NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4001		(b)(4)	Months	(b)(4)	(b)(4)
OPTION	Policy Development & Execution-Option 4 FFP Period of Performance: 1 Mar 2014 - 28 Feb 2015 The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with Policy Development & Execution of Legislative Requirements Support.				

NET AMT (b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4002		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

OPTION Materials & Travel
FFP
Period of Performance: 1 Mar 2014 - 28 Feb 2015
Materials & Travel NTE (b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4003		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

OPTION Other Direct Costs (ODC)
FFP
Period of Performance: 1 Mar 2014 - 28 Feb 2015
Other Direct Costs NTE (b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4004		(b)(4)	Dollars, U.S.	(b)(4)	(b)(4)

OPTION Surge CLIN - Option Four
FFP
Period of Performance: 1 Mar 2014 - 28 Feb 2015
Additional Executive Order/Legislative in-scope requirements
Surge NTE (b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
400401 OPTION	Surge - Guidebook Updates - Acq Tools FFP Period of Performance: 1 Mar 2014 - 28 Feb 2015 Contractor shall invoice for (b)(4) per month for the 12 month period of performance. The contractor shall provide the Defense Procurement & Acquisition Policy (DPAP) Office with support services surge capabilities delineated in Section 5.5.3 for legislative requirement for Expeditionary Acquisition Tools.				(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4005 OPTION	cASM & Clause Logic Labor FFP Same description as CLIN 2005; Option Year 4.	(b)(4)	Months	(b)(4)	(b)(4)

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4006		(b)(4)	Lot	(b)(4)	(b)(4)
OPTION	cASM and Clause Logic Travel FFP Travel funds IAW JTR to support CLIN 4005; Option Year 4. Approval by COR prior to travel.				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4007		(b)(4)	Months	(b)(4)	(b)(4)
OPTION	DODD 5000.01 Labor FFP Support for the DODD 5000.01, DODI 5000.02 and the Defense Acquisition Guidebook (DAG) described in PWS reference 5.5.11.				

NET AMT

\$536,612.28

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4008		(b)(4)	Months	(b)(4)	(b)(4)
OPTION	Cost and Pricing Labor FFP Cost and pricing support as described in PWS reference 5.5.12.				

NET AMT

(b)(4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4009		(b)(4)	Lot	(b)(4)	(b)(4)
OPTION	Cost and Pricing Travel FFP				
	Travel funds LAW JTR to support CLIN 4008. Approval by COR prior to travel.				

NET AMT

(b)(4)

ITEMNO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4010		(b)(4)	Months	(b)(4)	(b)(4)
OPTION	Enhanced Clause Logic Labor FFP				
	Support as described in PWS reference 5.5.13.				

NET AMT

(b)(4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
000101	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
000301	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
000401	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
000501	N/A	N/A	N/A	Government
000502	N/A	N/A	N/A	Government
000503	N/A	N/A	N/A	Government
000504	Destination	Government	Destination	Government
000505	N/A	N/A	N/A	Government
000506	N/A	N/A	N/A	Government

000507	N/A	N/A	N/A	Government
000508	N/A	N/A	N/A	Government
1001	Destination	Government	Destination	Government
100101	Destination	Government	Destination	Government
100102	N/A	N/A	N/A	Government
1002	Destination	Government	Destination	Government
100201	Destination	Government	Destination	Government
100202	N/A	N/A	N/A	Government
100203	N/A	N/A	N/A	Government
100204	N/A	N/A	N/A	Government
1003	Destination	Government	Destination	Government
1004	Destination	Government	Destination	Government
100401	N/A	N/A	N/A	Government
1005	Destination	Government	Destination	Government
1006	Destination	Government	Destination	Government
1007	Destination	Government	Destination	Government
1008	N/A	N/A	N/A	Government
1009	Destination	Government	Destination	Government
1010	Destination	Government	Destination	Government
1011	N/A	N/A	N/A	Government
101101	N/A	N/A	N/A	Government
1012	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
200101	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government
200201	Destination	Government	Destination	Government
200202	Destination	Government	Destination	Government
200203	Destination	Government	Destination	Government
2003	Destination	Government	Destination	Government
200301	Destination	Government	Destination	Government
2004	Destination	Government	Destination	Government
200401	Destination	Government	Destination	Government
200402	Destination	Government	Destination	Government
200403	Destination	Government	Destination	Government
200404	Destination	Government	Destination	Government
200405	Destination	Government	Destination	Government
200406	Destination	Government	Destination	Government
200407	Destination	Government	Destination	Government
200408	Destination	Government	Destination	Government
200409	Destination	Government	Destination	Government
200410	Destination	Government	Destination	Government
200411	Destination	Government	Destination	Government
2005	Destination	Government	Destination	Government
2006	Destination	Government	Destination	Government
3001	Destination	Government	Destination	Government
3002	Destination	Government	Destination	Government
3003	Destination	Government	Destination	Government
3004	Destination	Government	Destination	Government
300401	N/A	N/A	N/A	Government
3005	Destination	Government	Destination	Government
3006	Destination	Government	Destination	Government
3007	Destination	Government	Destination	Government
3008	Destination	Government	Destination	Government
3009	Destination	Government	Destination	Government

3010	Destination	Government	Destination	Government
4001	Destination	Government	Destination	Government
4002	Destination	Government	Destination	Government
4003	Destination	Government	Destination	Government
4004	Destination	Government	Destination	Government
400401	N/A	N/A	N/A	Government
4005	Destination	Government	Destination	Government
4006	Destination	Government	Destination	Government
4007	Destination	Government	Destination	Government
4008	Destination	Government	Destination	Government
4009	Destination	Government	Destination	Government
4010	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-MAR-2010 TO 30-NOV-2010	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	HQ0102
000101	N/A	N/A	N/A	N/A
0002	POP 01-DEC-2010 TO 28-FEB-2011	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	HQ0102
0003	POP 01-MAR-2010 TO 28-FEB-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
000301	N/A	N/A	N/A	N/A

0004	POP 01-MAR-2010 TO 28-FEB-2011	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	
000401	N/A	N/A	N/A	N/A
0005	POP 01-MAR-2010 TO 28-FEB-2011	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	
000501	N/A	N/A	N/A	N/A
000502	N/A	N/A	N/A	N/A
000503	N/A	N/A	N/A	N/A
000504	N/A	N/A	N/A	N/A
000505	N/A	N/A	N/A	N/A
000506	N/A	N/A	N/A	N/A
000507	N/A	N/A	N/A	N/A
000508	N/A	N/A	N/A	N/A
1001	POP 01-MAR-2011 TO 29-FEB-2012	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	
100101	POP 01-MAR-2011 TO 29-FEB-2012	N/A	N/A FOB: Destination	
100102	POP 01-MAR-2011 TO 29-FEB-2012	N/A	N/A FOB: Destination	

1002	POP 01-MAR-2011 TO 29-FEB-2012	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	HQ0102
100201	N/A	N/A	N/A	N/A
100202	N/A	N/A	N/A	N/A
100203	N/A	N/A	N/A	N/A
100204	N/A	N/A	N/A	N/A
1003	POP 01-MAR-2011 TO 29-FEB-2012	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	HQ0102
1004	POP 01-MAR-2011 TO 29-FEB-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
100401	N/A	N/A	N/A	N/A
1005	POP 28-APR-2011 TO 27-SEP-2011	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	HQ0102
1006	POP 28-SEP-2011 TO 27-MAR-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
1007	POP 10-AUG-2011 TO 28-FEB-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
1008	N/A	N/A	N/A	N/A

1009	POP 10-AUG-2011 TO 28-FEB-2012	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	
1010	POP 15-SEP-2011 TO 29-FEB-2012	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) OUSD AT&L DPAP/CPIC 3600 DEFENSE PENTAGON SUITE 5E621 WASHINGTON DC 20301-3060 (b)(6) FOB: Destination	
1011	POP 05-JAN-2012 TO 29-FEB-2012	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	
101101	N/A	N/A	N/A	N/A
1012	POP 01-FEB-2012 TO 29-FEB-2012	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 FOB: Destination	
2001	POP 01-MAR-2012 TO 28-FEB-2013	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 (b)(6) FOB: Destination	
200101	N/A	N/A	N/A	N/A

2002	POP 01-MAR-2012 TO 28-FEB-2013	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 (b)(6) FOB: Destination	
200201	N/A	N/A	N/A	N/A
200202	N/A	N/A	N/A	N/A
200203	N/A	N/A	N/A	N/A
2003	POP 01-MAR-2012 TO 28-FEB-2013	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 (b)(6) FOB: Destination	
200301	N/A	N/A	N/A	N/A
2004	POP 01-MAR-2012 TO 28-FEB-2013	N/A	DEFENSE PROCUREMENT/ACQUISITION HQ0102 POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 (b)(6) FOB: Destination	
200401	N/A	N/A	N/A	N/A
200402	N/A	N/A	N/A	N/A
200403	N/A	N/A	N/A	N/A
200404	N/A	N/A	N/A	N/A
200405	N/A	N/A	N/A	N/A
200406	N/A	N/A	N/A	N/A
200407	N/A	N/A	N/A	N/A
200408	N/A	N/A	N/A	N/A

200409	N/A	N/A	N/A	N/A
200410	N/A	N/A	N/A	N/A
200411	N/A	N/A	N/A	N/A
2005	POP 01-MAR-2012 TO 28-FEB-2013	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 (b)(6) FOB: Destination	HQ0102
2006	POP 01-MAR-2012 TO 28-FEB-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
3001	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
3002	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
3003	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
3004	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
300401	N/A	N/A	N/A	N/A
3005	POP 01-MAR-2013 TO 28-FEB-2014	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 (b)(6) FOB: Destination	HQ0102
3006	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
3007	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
3008	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
3009	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102

3010	POP 01-MAR-2013 TO 28-FEB-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4001	POP 01-MAR-2014 TO 28-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4002	POP 01-MAR-2014 TO 28-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4003	POP 01-MAR-2014 TO 28-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4004	POP 01-MAR-2014 TO 28-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
400401	N/A	N/A	N/A	N/A
4005	POP 01-MAR-2014 TO 27-FEB-2015	N/A	DEFENSE PROCUREMENT/ACQUISITION POLICY (b)(6) DPAP, USD (AT&L) 3060 DEFENSE PENTAGON RM 3B855 WASHINGTON DC 20301 (b)(6) FOB: Destination	HQ0102
4006	POP 01-MAR-2014 TO 27-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4007	POP 01-MAR-2014 TO 27-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4008	POP 01-MAR-2014 TO 27-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4009	POP 01-MAR-2014 TO 27-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102
4010	POP 01-MAR-2014 TO 27-FEB-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	HQ0102

ACCOUNTING AND APPROPRIATION DATA

AA: 9700100.1120.2585.2525.S49447

AMOUNT (b)(4)

CIN HQ0102001400470001 (b)(4)

CIN HQ0102001400470003

CIN HQ0102001400470004

AB: 9700100.1120.2559.2525 S49447 DSAC00200
AMOUNT: (b)(4)
CIN HQ010200880140000AA (b)(4)
CIN HQ010200880140000AB (b)(4)

AC: 9700100.1120.2585.2525 S49447 DSAC00107
AMOUNT: (b)(4)
CIN HQ010200140047: (b)(4)

AD: 9700100.1120.2534.2525 S49447 DSAC00395
AMOUNT: (b)(4)
CIN HQ010202090333000000503 (b)(4)

AE: 9700100.1120.2534.2525 S49447 DSAC00463
AMOUNT: (b)(4)
CIN HQ010202460401000: (b)(4)

AF: 9700100.1120.2534.2525 S49447 DSAC00465
AMOUNT: (b)(4)
CIN HQ010202460403000: (b)(4)

AG: 9700100.1120.2567.2525 S49447 DSAC00467
AMOUNT: (b)(4)
CIN HQ010202500405000: (b)(4)

AH: 971 0100.1120.2585.251A S49447 DSAC10071
AMOUNT: (b)(4)
CIN HQ0102034000020000002: (b)(4)

AJ: 971 0100.1120.2525.251A S49447 DSAC10182
AMOUNT: (b)(4)
CIN 0000000000000000000000000000000000 (b)(4)

AK: 971 0100.1120.2534.251A S49447 DSAC10273
AMOUNT: (b)(4)
CIN HQ010211030001000: (b)(4)

AL: 971 0100.1120.2534.251A S49447 DSAC10298
AMOUNT: (b)(4)
CIN HQ0102112900020000001: (b)(4)

AM: 971 0100.1120.2525.251A S49447 DSAC10305
AMOUNT: (b)(4)
CIN HQ0102113200010000001 (b)(4)

AN: 971 0100.1120.2525.251A S49447 DSAC10386
AMOUNT: (b)(4)
CIN HQ0102117400040000001 (b)(4)

AP: 971 0100.1120.2534.251A S49447 DSAC10387
AMOUNT: (b)(4)
CIN HQ0102117400050000001 (b)(4)
CIN HQ0102117400050001008 (b)(4)

AQ: 971 0100.1120.2582.251A S49447 DSAC10471
AMOUNT: (b)(4)
CIN HQ010212100001001010: (b)(4)

AR: 97 2 0100.1120.2525.251A S49447 DSAC20020
AMOUNT: (b)(4)
CIN HQ0102129900010000001 (b)(4)
CIN HQ010213620001000100202 (b)(4)

CIN HQ0102136200010001011: \$0.00

AS: 972 0100.1120.2568 251A S49447 DSAC20121

AMOUNT: (b)(4)

CIN HQ0102136400010001002AA: (b)(4)

CIN HQ0102136400010001011AA: (b)(4)

AT: 972 0100.1120.2585 251A S49447 DSAC20151

AMOUNT: (b)(4)

CIN HQ010220180002000100204: (b)(4)

CIN HQ0102201800020001012: (b)(4)

AU: 972 0100.1120.2585 251A S49447 DSAC20152

AMOUNT: (b)(4)

CIN HQ010220190003000200201: (b)(4)

CIN HQ010220190003000200402: (b)(4)

AV: 972 0100.1120.2525 251A S49447 DSAC20203

AMOUNT: (b)(4)

CIN HQ010220470005000200101: (b)(4)

CIN HQ010220470005000200202: (b)(4)

CIN HQ010220470005000200301: (b)(4)

AW: 972 0100.1120.2585 251A S49447 DSAC20204

AMOUNT: (b)(4)

CIN HQ010220470006000200401: (b)(4)

AX: 972 0100.1120.2568 251A S49447 DSAC20224

AMOUNT: (b)(4)

CIN HQ0102205900010002005: (b)(4)

CIN HQ0102205900010002006: (b)(4)

AY: 972 0100.1120.2525 251A S49447 DSAC20254

AMOUNT: (b)(4)

CIN HQ0102207200010002004: (b)(4)

AZ: 972 0100.1120.2585 251A S49447 DSAC20274

AMOUNT: (b)(4)

CIN HQ0102208000060000001: (b)(4)

BA: 972 0400.1120.P2421 0403 251B S49447 DWAC20103

AMOUNT: (b)(4)

CIN HQ0596208200010000001: (b)(4)

BB: 972 0100.1120.2568 251A S49447 DSAC20342

AMOUNT: (b)(4)

CIN HQ0102211400040000001: (b)(4)

BC: 972 0100.1120.2525 251A S49447 DSAC20349

AMOUNT: (b)(4)

CIN HQ0102211600020000001: (b)(4)

BD: 972 0100.1120.2585 251A S49447 DSAC20514

AMOUNT: (b)(4)

CIN HQ0102220900030000001: (b)(4)

CIN HQ0102220900030000002: (b)(4)

BE: 972 0100.1120.2559 251A S49447 DSAC20537

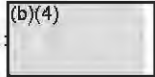
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CIN HQ0102222100010000001: (b)(4)

BF: 972 0100.1120.2585 251A S49447 DSAC20557

AMOUNT: (b)(4)

CIN HQ0102224100010000001



CLAUSES INCORPORATED BY REFERENCE

52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	FEB 2012
52.227-14	Rights in Data--General	DEC 2007

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the current Period of Performance.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within the current Period of Performance; provided that the Government gives the Contractor a preliminary written notice of its intent to extend before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 66.

(End of clause)

252.209-7998 REPRESENTATION REGARDING CONVICTION OF A FELONY CRIMINAL VIOLATION UNDER ANY FEDERAL OR STATE LAW (DEVIATION 2012-O0007) (MAR 2012)

(a) In accordance with section 514 of Division H of the Consolidated Appropriations Act, 2012, none of the funds made available by that Act may be used to enter into a contract with any corporation that was convicted of a felony criminal violation under any Federal or State law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.

(b) The Offeror represents that it is [] is not [] a corporation that was convicted of a felony criminal violation under a Federal or State law within the preceding 24 months.

(End of provision)

252.209-7999 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (DEVIATION 2012-O0004) (JAN 2012)

(a) In accordance with sections 8124 and 8125 of Division A of the Consolidated Appropriations Act, 2012,(Pub. L. 112-74) none of the funds made available by that Act may be used to enter into a contract with any corporation that—

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that—

(1) It is [___] is not [___] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is [___] is not [___] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

252.232-7007 LIMITATION OF GOVERNMENT'S OBLIGATION (MAY 2006)

(a) Contract line item(s) 1001 through 1003 are incrementally funded. For these item(s), the sum of (b)(4) of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For items(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause, or otherwise agreed to by the

parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT".

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraph (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "DEFAULT." The provisions of this clause are limited to work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) or (e) of this clause.

(h) Nothing in this clause affects the right of the Government to this contract pursuant to the clause of this contract entitled "TERMINATION FOR CONVENIENCE OF THE GOVERNMENT."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract \$--

February 25, 2011 (b)(4)

After passage of a FY2011 budget (b)(4)
(End of clause)

252.232-7007 LIMITATION OF GOVERNMENT'S OBLIGATION (MAY 2006) - ALTERNATE I (MAY 2006)

(a) Contract line item SubClin 200404 (Expeditionary Acquisition Tools Phase 2) is incrementally funded. The sum of (b)(4) is presently available for payment and allotted to this contract modification. An allotment schedule is contained in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s)

for the Government's convenience, approximate the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any costs for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state

(1) the estimate date when that point will be reached and

(2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (I) of this clause, or to a mutually agreed upon substitute date.

The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause, or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notified, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT".

(d) additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraph (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default." The provisions of this clause are limited to the work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) and (e) of this clause.

(h) Nothing in this clause affects the right of the Government to terminate this contract pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract modification P00024; (b)(4)

Funding for SubClin 200404 (b)(4) is subject to availability of funds and would be added under a separate modification.

(End of clause)

CONTRACTING OFFICER'S REPRESENTATIVE (COR) (MARCH 2007)

The COR is a representative for the Government with limited authority who has been designated in writing by the Contracting Officer to provide technical direction, clarification, and guidance with respect to existing specifications and statement of work (SOW)/statement of objectives (SOO) as established in the contract. The COR also monitors the progress and quality of the Contractor's performance for payment purposes. The COR shall promptly report Contractor performance discrepancies and suggested corrective actions to the Contracting Officer for resolution.

The COR is NOT authorized to take any direct or indirect actions or make any commitments that will result in changes to price, quantity, quality, schedule, place of performance, delivery or any other terms or conditions of the written contract.

The Contractor is responsible for promptly providing written notification to the Contracting Officer if it believes the COR has requested or directed any change to the existing contract (or task/delivery order). No action shall be taken by the Contractor for any proposed change to the contract until the Contracting Officer has issued a written directive or written modification to the contract (or task/delivery order). The Government will not accept and is not liable for any alleged change to the contract unless the change is included in a written contract modification or directive signed by the Contracting Officer.

If the Contracting Officer has designated an Alternate COR (ACOR), the ACOR may act only in the absence of the COR (due to such reasons as leave, official travel, or other reasons for which the COR is expected to be gone and not readily accessible for the day).

COR authority IS NOT delegable.

WHS A&PO WAWF INVOICING INSTRUCTIONS (Mar 2009)

To implement DFARS 252.232-7003, "Electronic Submission of Payment Requests and Receiving Reports (March 2008)", Washington Headquarters Services, Acquisition & Procurement Office (WHS A&PO) utilizes WAWF to electronically process vendor requests for payment. The web based system is located at <https://wawf.eb.mil>, and allows government contractors and authorized Department of Defense (DOD) personnel to generate, capture, process and track invoice and acceptance documentation electronically. The contractor is required to utilize this system when submitting invoices and receiving reports under this contract. Submission of hard copy DD250/Invoice/Public Vouchers (SF1034) is no longer permitted.

The contractor shall ensure an Electronic Business Point of Contract is designated in Central Contractor Registration at <http://www.ccr.gov/> and register to use WAWF at <https://wawf.eb.mil> within ten (10) days after award of the contract or modification incorporating WAWF into the contract. Step by step instructions to register are available at <http://wawf.eb.mil>.

The contractor is directed to select from the following invoice types:

2-n-1 - if invoicing for Services Only

Combo - if invoicing for Supplies Only

Combo - if invoicing for a combination of Supplies and Services

Cost Voucher - if invoicing for Cost Type/Reimbursable Contracts

****Cost Vouchers are only used when contracts/orders require invoices be sent to DCAA for approval.**

Grant and Cooperative Agreement Voucher – if requesting payment for a Grant or Cooperative Agreement

Back up documentation may be attached to the invoice in WAWF under the “Misc Info” tab.
Fill in all applicable information under each tab.

The following required information should automatically populate in WAWF; if it does not populate, or does not populate correctly, enter the following information:

Contract Number	Leave Blank
Delivery Order	HQ0034-10-F-0075
Pay DoDAAC	HQ0338
Issue By DoDAAC	HQ0034
Admin By DoDAAC	HQ0034
Inspect By DoDAAC/Extension	Leave Blank
Service Acceptor DODAAC/Extension <u>or</u> Ship to DODAAC/Extension <u>or</u> Service Approver DODAAC/Extension <u>or</u> Grant Approver DODAAC/Extension	HQ0102
DCAA Auditor DODAAC/Extension	Leave Blank
LPO DODAAC	Leave Blank

The Contractor shall verify that the DoDAACs automatically populated by the WAWF system match the above information. If these DoDAACs do not match then the contractor shall correct the field(s) and notify the contracting officer of the discrepancy (ies).

The Contractor will need to enter a Shipment (or Voucher) Number in a specific format.

- The correct format for a shipment number for MOCAS invoices is AAAXNNN where A = alpha, X = alphanumeric and N = numeric characters, followed by a “Z” suffix if it is a final invoice. (e.g. SER0001, BVN0002Z, SERA003)
- WAWF will affix the prefix “SER” for 2-in-1 invoices and prefix “BVN” for cost vouchers to the Shipment (or Voucher) Number fields. For Combo documents, the

contractor may enter their own three letter prefixes.

Take special care when entering Line Item information . The Line Item tab is where you will detail your request for payment and material/services that were provided based upon the contract. Be sure to fill in the following items exactly as they appear in the contract:

- Item Number: If the contract schedule has more than one ACRN listed as sub items under the applicable Contract Line Item Number (CLIN), use the 6 character, separately identified Sub Line Item Number (SLIN) (e.g. – 0001AA) or Informational SLIN (e.g. – 000101), otherwise use the 4 character CLIN (e.g. – 0001).
- Unit Price
- Unit of Measure
- ACRN: Fill-in the applicable 2 alpha character ACRN that is associated with the CLIN or SLIN.

Note – DO NOT INVOICE FOR MORE THAN IS STILL AVAILABLE UNDER ANY CLIN/SLIN/ACRN.

Before closing out of an invoice session in WAWF but after submitting your document or documents, the contractor will be prompted to send additional email notifications. Contractor shall click on “Send More Email Notification” on the page that appears. Add the following email address robert.jarrett@osd.mil and kortnee.stewart@whs.mil in the first email address block and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that all appropriate persons are aware that the invoice documents have been submitted into the WAWF system.

If you have any questions regarding WAWF, please contact the WAWF Help Desk at 1-866-618-5988.

PERFORMANCE WORK STATEMENT

Section C: Performance Work Statement

Policy Development and Execution for various Legislative requirements

Part 1: GENERAL INFORMATION

1.1 Background

The office of the Director, Defense Procurement and Acquisition Policy, (DPAP) was established to provide oversight and management for the effective and efficient delivery of equipment and services that meet the needs of the warfighter through innovative policy, guidance, and oversight while being good stewards of the taxpayers’ money. DPAP continues to receive various legislative requirements that are additive in nature and are not resourced from a manpower perspective.

1.2 Objectives

The Contractor shall provide the following to the Director, DPAP:

Analyze, assess, develop, and evaluate, any procedures, legislation, doctrine, strategy, program, and training to enable AT&L to satisfactorily implement various Legislative and regulatory requirements. These requirements are unplanned and fast moving. For example the Task Force that was formed in response to the Commission on Wartime contracting initial report had to produce a response in 90 days. These emerging requirements are beyond

the level of staffing that DPAP has on board and required submission dates do not allow sufficient time to compete individual staff augmentation requirements. The reply to the Commission's initial report required; forming the Task Force, conducting meetings, consolidating minutes, developing future discussion/decision topics, and codifying the data into action items and to provide surveillance. The coordination and production of the response is a labor-intensive, fast-moving action requiring specific expertise on a daily basis.

These efforts are critical to the success of OSD's support to the warfighter as well as to Congress. DPAP requires a highly qualified, self-starting professional team to address various legislative requirements using inherent experience and knowledge of DoD acquisition processes, procurement policy, and Congressional reporting requirements

Part 2: DEFINITIONS

PWS: Performance Work Statement

Contracting Officer's Representative (COR): A representative from the requiring activity assigned by the Contracting Officer to perform surveillance and to act as liaison to the contractor

Quality Control: Those actions taken by a contractor to control the performance of services so that they meet the requirements of the PWS.

Quality Assurance: Those actions taken by the government to assure services meet the requirements of the Performance Work Statement.

Part 3: GOVERNMENT FURNISHED

The government shall provide the facilities, equipment, materials, and/or services listed below. Performance of this effort may require the contractor to access and use data and information proprietary to a Government agency or Government contractor which is of such a nature that its dissemination or use, other than in performance of this effort, would be adverse to the interests of the Government and/or others.

As determined by mutual agreement, the Government will provide additional property that may be required in the performance of this effort.

At the request of the Government, or at completion of this effort, the contractor will immediately return any Government-provided property, including any equipment, specialized or off-the-shelf software, and all other property provided by the Government for the contractor to use to complete this effort.

3.1 Information

The government will provide the contractors with access to relevant government facilities, studies, reports, data, and key staff as required to perform the Tasks contained in this PWS. The government will provide timely feedback and comments on contractor draft deliverables within ten (10) working days of receipt, to ensure final deliverables are received in a timely manner.

3.2 Utilities

All utilities in the facility will be available for the contractor's use in performance of duties outlined in this PWS. The Contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities.

3.3 Facilities

When applicable, the Government will furnish the necessary workspace for the contractor staff to provide the support outlined in this PWS to include desk space, telephones, computers and other items necessary to maintain an office environment. The contractor will be allowed access to the Government's facilities, as specified below:

Pentagon, to include issuance of building passes to qualified contractor personnel supporting these tasks. Building pass/access requests shall identify the visit frequency requirement.

Part 4: CONTRACTOR FURNISHED

Except for those items specifically stated to be government furnished in Part 3, the contractor shall furnish everything required to perform this PWS. In fulfillment of this effort, the Contractor will provide the deliverables identified in Section 7. All deliverables will be submitted to the COR, unless otherwise agreed upon.

Part 5: SPECIFIC REQUIREMENTS

5.1 Place(s) of Performance

The contractor is responsible for providing support between the hours of 8:00am to 5:00pm Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. The Contractor must at all times maintain an adequate work force for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. Work will be performed in the DPAP Pentagon and Crystal City offices, the contractor's location, and other National Capitol Region (NCR) locations.

5.2 Recognized Holidays:

New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

5.3 Period of Performance

The period of performance shall be for one (1) base year of 12 months and four twelve (12) month option years.

5.4 Specifics

The contractor shall perform the following tasks independent of Government supervision for Government approval

- a) Schedule and support all directorate efforts to implement the various assigned Legislative requirements in accordance with the DPAP plan of action and strategic communication plan. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attend and develop action matrices and follow up on actions; draft minutes and meeting summaries.
- b) Prepare consolidated data call correspondence; gather, organize, and perform initial analysis of plans; draft overview briefings, coordinate with appropriate offices and provide plans of action. Analyze complex statutory requirements and develop implementing contingency contracting policy and regulations.
- c) Prepare talking points and progress status briefings for senior leaders. Track legislative developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
- d) Draft Congressional testimony as required based on intimate knowledge of the team actions. Prepare reports to Congress required by National Defense Authorization Acts. Prepare charts on statistical data

- and provide analysis. Prepare leadership. through skull sessions, for hearings. Prepare any resulting answers to Questions for the Record and coordinate through appropriate channels.
- e) Attend meetings, research issues, analyze data, prepare and coordinate other plans or correspondence as appropriate. Includes interfacing and providing data to Congressionally mandated Commissions.

5.5 Additional Executive Order/Legislative in-scope requirements (CLIN 0005 and associated Option CLINs)

5.5.1 Legislative Requirement for Expeditionary Acquisition Tools

Background: Section 849 of the National Defense Authorization Act for Fiscal Year 2008 required the Department to evaluate and implement the recommendations from the Commission on Army Acquisition and Program Management in Expeditionary Operations. A key recommendation was to improve the tools available for contracting in a contingency/combat environment (C3E). In addition, Section 841 of the National Defense Authorization Act for Fiscal Year 2008 (Public Law 110-181) established the Commission on Wartime Contracting, whose June 2009 interim report emphasized the importance of contingency business systems. To implement improvements to C3E tools and systems, the DD, DPAP(PDI) has developed a draft Theater Business Environment (TBE) Concept of Operations (CONOPS) defining the needed infrastructure and tools.

Requirement: To ensure implementation of the Congressional requirement to improve C3E tools, provide support as follows.

- i.) TBE CONOPS – *Background:* The draft TBE CONOPS outlines a comprehensive approach to insert technology and e-business tools into the contingency environment to optimize the acquisition process for operational contracted support. *Task:* Refine the TBE CONOPS to reflect the progression of systems from pilot to deployment phases. Diagram process flows.
- ii.) TBE Concept of Operations Financial Management Interfaces – *Task:* Develop a concept of operations, business rules, and governance concept for select C3E tools to connect to existing financial management and procurement systems, to ensure implementation of Congressional requirement to improve C3E tools available. Help refine the concept of how cASM will operate with financial management and procurement systems. There currently are no electronic interfaces for cASM and financial systems, requiring manual entry for financial data.
- iii.) cASM – *Background:* cASM is a web based application, currently in the limited deployment phase, that uses information collected through the questionnaire to automatically generate an initial draft of requirements documents, such as work statements. The cASM tool includes templates for developing a performance work statement/statement of work (PWS/SOW), and DoD has developed a draft cASM Template Development Guide. *Task:* Finalize the cASM Template Development Guide (supplement to the cASM user guide), currently in draft form.
- iv.) 3in1 – *Background:* The 3in1 Tool is technology-based solution to record and transfer purchase data associated with on-the-spot, over-the-counter, field purchases of supplies and services in circumstances where use of the Government Commercial Purchase Card (GCPC) would generally be appropriate, but is not feasible. Typically, this is expected in a contingency environment. The 3in1 is in the pilot testing phase. *Task:* Provide an acquisition expert to support 3in1 transition from pilot to initial deployment phase. Develop a test plan for the planned 3in1 field test in Fort Polk, LA. Develop a 3in1 deployment plan. Develop a concept and outline for a user guide.
- v. Government Commercial Purchase Card (GCPC). *Background:* Depending on the operational environment, the GCPC can be a key component in the acquisition of mission critical supplies and services in a contingency by simplifying the procurement process for purchases that are less than or equal to the micro-purchase threshold. (The GCPC is mandatory for these purchases.) Proper use of the GCPC eliminates procurement lead-time and results in substantial transaction cost savings. The GCPC also automates the invoice and certification process, which facilitates timely payments and reduces errors associated with manual entry. *Task:* Support monthly working group meetings to discuss GCPC use in contingency environment and other key topics. Refine the DoD Purchase Card Guidebook as necessary. Provide contracting subject matter expertise to support development of issue papers on topics such as how contracting thresholds are increased in a CONUS or OCONUS (e.g., Haiti) disaster or humanitarian response.

vi. Unique Identification (UID). **Background:** The Wartime Commission cited concerns with property accountability, as the Department draws down in Iraq and builds up in Afghanistan. Item Unique Identification (IUID) is DoD's vision for end-to-end item visibility and management. The IUID will be instrumental in tracking and reporting the value of items the Government owns. Ensuring Automated Information Systems (AIS) that support in-theater efforts, such as Wide-Area Workflow, have UID capability will further the ability to use IUID to track property in theater. **Task:** Support UID program by developing implementation plan for AIS to have UID capability.

Reporting Requirements and Deliverables:

a) Reporting Requirements

Oral Reports	As required by the COR
Monthly financial and activity report	By the 5 th day of the month

b) Deliverables

Briefings and analysis papers	As requested by the COR
Updated TBE Concept of Operations	30 Nov 2010
Updated cASM User Guide	30 Jun 2010
Test Plan for 3in1 Field Test	15 June 2010
3in1 Deployment Plan	30 May 2010
Outline for 3in1 User Guide	30 Apr 2010
Contingency Operations Annex for Charge Card Guide	30 Oct 2010
Implementation Plan for UID Capability in AIS	28 Feb 2011

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition/contracting/financial management processes and OSD policy formulation
- b) Contingency contracting, financial management, and FAR/DFARS expertise and knowledge
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- e) Excellent oral and written communication skills

Personnel: DPAP anticipates the need for the equivalent of approximately 3 full time equivalents to complete these tasks, comprised of various analysts in different labor categories. The main labor categories are Senior Program Manager, Project Leader, and Specialists.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with this task and present a company and individual non-disclosure agreement for Government approval.

Period of Performance: 6 Apr 2010 through 28 Feb 2011 – these requirements end at the completion of the base year (28 Feb 2011) and not included in subsequent Option Years.

5.5.2 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Deputy Director, DPAP (Program Development and Implementation) (DD,DPAP(PDI)), the contractor shall perform the following task independent of Government supervision:

- a. Legislative Requirement for Expeditionary Acquisition Tools—3in1 Tool

Background: Section 849 of the National Defense Authorization Act for Fiscal Year 2008 required the Department to evaluate and implement the recommendations from the Commission on Army Acquisition and Program

Management in Expeditionary Operations. A key recommendation was to improve the tools available for contracting in a contingent/combat environment (C3E). In addition, Section 841 of the National Defense Authorization Act for Fiscal Year 2008 (Public Law 110-181) established the Commission on Wartime Contracting, whose June 2009 interim report emphasized the importance of contingency business systems. To implement improvements to a specific C3E tool--the 3in1--PDI needs approximately 320 hours of a Specialist to accomplish the tasks described below.

Requirement: To ensure implementation of the Congressional requirement to improve C3E tools, provide support as follows. 3in1 – Background: The 3in1 Tool is technology-based solution to record and transfer purchase data associated with on-the-spot, over-the-counter, field purchases of supplies and services in circumstances where use of the Government Commercial Purchase Card (GCPC) would generally be appropriate, but is not feasible. Typically, this is expected in a contingency environment. The 3in1 is in the pilot testing phase and requires a specialist to complete the following efforts over a three to four-month period, estimated to begin in July. Task: Provide a Specialist to assist in coordinating and documenting efforts during the forthcoming 3in1 testing phase. Expected efforts include:

- Coordinate administrative aspects of End-to-End system test
- Review Instruction Manuals for currency with release updates
 - Assist in testing software releases
 - Provide coordination and administrative support for Technical Readiness Review, Operational Assessment, User Testing and Working Group Meetings
 - Update and maintain current program and demonstration briefings
 - Track enhancements, requirements, and bug fixes for release updates
 - Provide coordination for and assistance with 3in1 Tool initial and mass deployment
 - Coordinate hardware requirements and delivery for deployment
 - Coordinate initial roll out Road Show and User Training
 - Coordinate transition of written training material to video training
 - Provide coordination for theater reach-back and sustainment requirements of the 3in1 Tool
 - Conduct Second Level Technical Readiness Review of the 3in1 device and workstation application
 - Coordinate integration of testing with JITC and development contractors
 - Prepare business rules for deployment and implementation for use across the Department of Defense
 - Coordinate requirements for and prepare briefing and accompanying report for 3in1 Tool Program presentation to the Defense Information Assurance Security Accreditation Working Group

Reporting Requirements and Deliverables:

- a) Reporting Requirements
 - i) Oral reports as required by the COR
 - ii) Monthly financial and activity report
- b) Deliverables
 - i) Program and Demonstration Briefing – 10 August 2010
 - ii) Draft program reports as required in response to congressional or senior leader taskers – within 10 days of receipt
 - iii) Weekly update status reports - weekly
 - iv) Operational Assessment Test Scenario Plan and Executive Summary – 15 Aug 2010
 - v) Document the role based structure for the end to end 3in1 process – 1 Dec 2010
 - vi) Program Business Rules for implementation - 1 Jan 2011
 - vii) DSAWG briefing and report by 30 Sep 2010
 - viii) Edit instruction annuals for 3in1 device and workstation application - 1 Dec 2010

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition/contracting/financial management processes
- b) Familiarity with systems testing
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- e) Excellent oral and written communication skills

Personnel: DPAP anticipates the need for the equivalent of approximately 760 hours to complete these tasks, comprised of an Analyst in a Specialist labor category.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with this task and present a company and individual no-disclosure agreement for Government approval.

Period of Performance: 2 Aug 2010 through 28 Feb 2011 – these requirements end at the completion of the base year (28 Feb 2011) and not included in subsequent Option Years.

Security Clearance: Secret

5.5.3 Expeditionary Acquisition Tools

For the Deputy Director, DPAP (Cost, Pricing and Finance) (DD,DPAP(CPF)), the contractor shall perform the following task independent of Government supervision:

Contractor Support for CPF

Background: Substantial revisions are needed to update several guidebooks to provide training on regulatory matters. However, continued staff shortages at CPF and the increased student throughput at DAU have combined to prevent significant progress on the Guidebooks. Accordingly, additional staff support is required to prevent further delays in implementing various Government Accountability Office (GAO - legislative) recommendations to update the guides on several regulations. In addition, in response to Section 843 of the National Defense Authorization Act (NDAA) for fiscal year 2009, there is draft legislation and analysis required to implement government-wide self-insurance or implement other improvements to the Defense Base Act (DBA) which will require subject matter expertise support. Both DBA and updates to the guidebooks are ongoing efforts and will require funds in excess of those available for FY10. Due to the shortage in CPF staff and in addition to the above-mentioned tasks, an additional FTE is required to assist CPF with developing and assessing procedures and policy to implement various Legislative and regulatory requirements.

Requirement: To provide subject matter expertise support to the DPAP/CPF office for guidebooks on regulatory matters, for DBA insurance and its replacement, and for an FTE to respond to Legislative and regulatory requirements.

- (1) Guidebooks: The following guidebooks on Federal Acquisition Regulations (FAR) and the Defense Supplement (DFARS) are being updated or developed to implement recommendations in DoD Inspector General and GAO reports and to help train DoD personnel:

- Performance-Based Payments Guide (DFAR232.10),
- Award Fee and Incentive Fee Guide (FAR16.4) and
- Contract Pricing Reference Guide (FAR 15.4).

- a. Task : Provide Specialists and other personnel to prepare and/or update the three guidebooks to CPF's reasonable satisfaction. Efforts include, but are not limited to
 - Review/validate and prepare hyper links and references

- Prepare materials and present to CPAG
 - Implement and coordinate GAO-06-66 DoD Proposed Changes
 - Professionally edit guidebooks and providing the guidebooks in written, bounded and in electronic format.
- (2) Defense Base Act. In response to the 2009 NDAA, CPF is working with the Department of Labor on draft legislation for the Overseas Contractor's Compensation Act (OCCA) to replace DBA in addition to other improvements in DBA, e.g, waivers. The OCCA and/or DBA improvements will require additional support to ensure the Department's interests in DBA (and the War Hazards Act) related matters met.
- a. Task: Provide a Specialist to assist in evaluating, responding, and drafting OCCA and other DBA improvements. Expected efforts include but are not limited to:
- Evaluate and prepare draft legislation;
 - Prepare talking points and progress status;
 - Prepare briefings as necessary;
 - Information collection;
 - Attend meetings and represent DoD interests;
 - Write reports;
 - Support and draft FAR/DFAR cases;
 - Develop regulatory language and/or regulatory deviations;
 - Draft memorandums;
 - Review and provide assessments of specific issues that may require implementing action in either the DFARS (including PGI) or Departmental acquisition policies;
 - Providing assistance in preparing for and responding to Congressional hearings; and
 - Prepare Congressional reports
- (3) Additional FTE. To analyze, assess, and develop procedures, policy and training to implement legislative (including GAO) and regulatory or policy requirements. .

Task. Provide a Specialist to assist CPF. Expected efforts include but are not limited to:

- Research and attend meetings
- National Defense Authorization Act Provisions
- TINA/CAS Waiver Exception Report
- FAR/DFAR Cases
- Participate in working groups to resolve current issues
- CPF Newsletter
- Assess current court and administrative law decision for impact and training to workforce
- Commercial Price Trend Report
- Advise on DAU cost and pricing training and certification standards

Reporting Requirements/Deliverables:

a) Reporting Requirements

- i) Oral reports as required by the COR
- ii) Monthly financial and activity report – due by the 5th of the month

b) Deliverables

- i) Draft program reports, memos, policy, “white papers”, and regulations as required in response to congressional or senior leader taskers – as required

- ii) Weekly update status reports
- iii) Updated guidebooks as specified above – 28 Feb 2011
- iv) Develop a database requirement for OCCA tracking – 31 Dec 2010
- vi) Demonstrate which FAR parts need to be changed for OCCA – 31 Dec 2010
- vii) Draft applicable portions of the OCCA – 31 Dec 2010

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical and Subject Matter expertise in DoD acquisition/ contracting/ financial management processes (Task 1 and 2), including: Contract Pricing, Performance Based Payments, and Incentive Fees (Task 1)
- b) Familiarity with DBA insurance, War Hazards Act, self-insurance, and other forms of workman's compensation (Task 2)
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements (Task 1 and 2)
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed (Task 2) and acquisition policy development processes (Task 1 and 2)
- e) Excellent oral and written communication skills (Task 1 and 2) and publication and editorial skills (Task 1)

Place of performance: Work will be performed in the DPAP Pentagon and Crystal City offices, the contractor's location, and other National Capitol Region (NCR) locations

Period of Performance: 27 Sep 2010 – 28 Feb 2011 – these requirements continue into the Option Years – prepriced informational CLINS have been built into the subsequent Option Years Surge CLINs.

Anticipated Level of Effort: DPAP anticipates the need for the equivalent of approximately 3,277 hours to complete these tasks (1,767 for Task 1 and 400 for Task 2) Task 1 will require a SME, three specialists for successful completion. Task 2 will require one SME. Task 3 will require one specialist with approximately 1,100 hours for the remainder of the period of performance.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with this task and present a company and individual no-disclosure agreement for Government approval.

5.5.4 Expeditionary Acquisition Tools

Automated After Action Report

Background: To implement improvements to Contingency Contracting Tools, the DD, DPAP(PACC) requires an automated contingency contracting officer (CCO) After Action Report. Through AARs, CCOs can help their successors improve support to the warfighter and OSD can leverage lessons learned. The current AAR collection is ad hoc – CCOs are encouraged to provide their experiences on a Defense Acquisition University community of practice. However, the lack of a standard format makes recording cumbersome and data mining virtually impossible.

DPAP built a prototype automated AAR, founded on 40 standard questions (using multiple choice and yes/no format) in a fillable PDF format, hosted on a temporary contractor web site, with limited report capability. DPAP now seeks to have this prototype fully developed and implemented.

Requirement: Take the current prototype automated AAR and develop a fully operational CCO AAR that can be used across the department in any contingency environment to record and transmit lessons learned to a web accessible reporting interface. The AAR shall:

- have a report submission process in accordance with the process flow depicted attachment 1
- have a user registration process to control access to stored information (see attachment 2),

- have a workflow approval process that requires a commander's review and approval prior to inclusion of the data into the prime database (see attachment 3),
- have a reporting capability that allows for filtering to isolate sample groups and deliver reports for at least 5 canned reports (see attachment 4 for questions included in each report),
- include modifications identified in attachment 5 to the CCO survey questionnaire previously piloted,
- have advance reporting capability to allow for trend analysis of contract skills required for a specific location or AOR, and training received prior to deployment. (see attachment 6)
- System documentation shall be submitted on the requirements documents, test plan, and for network connection approval, security, and sustainment
- Ensure system is developed IAW Department of Defense Information Assurance Certification and Accreditation Process and support DoD PKI requirements for use of CAC enabled application access

The AAR application will be hosted on the LMI website during development and initial testing and deployment.

The developed capabilities shall be demonstrated during a contractor lead Technical Readiness Review. The contractor shall support a final government operational test in Feb to test the final development capabilities.

3in1 Tool Training Video:

Background: The 3in1 Tool is technology-based solution to record and transfer purchase data associated with on-the-spot, over-the-counter, field purchases of supplies and services in circumstances where use of the Government Commercial Purchase Card (GCPC) would generally be appropriate, but is not feasible. Typically, this is expected in a contingency environment. The 3in1 will be deployed in November to a pilot location with mass deployment to follow 2 months later. For mass deployment DPAP requires a training video to standardize training and implementation of the 3in1 Tool.

Requirement: To provide standardized training on new 3in1 Tool policy, implementation, and operations DPAP requires the development of an online training video for the handheld device and workstation applications. The video format should be similar in nature to the DAU CLG105 Purchase Card Online system training. The video shall ensure a valuable and effective learning experience specialized for each user role. The Video's modular role-based training approach shall ensure each viewer receives the right knowledge and skill sets that are most relevant to his or her job. Each segment of the video will be tailored to address one of the following roles in the 3in1 acquisition process:

1. Field Ordering Officer (FOO) and Paying Agent (PA)
2. Contracting
3. Financial (Disbursing Agent and Resource Manager)
4. System Administrator
5. Manager

Reporting Requirements/Deliverables:

- a) CCO After Action Report:
 - a. Monthly progress reports
 - b. Mid-term PMR briefing
 - c. Modified CCO AAR Survey Report in a fillable PDF format IAW requirements identified above due 15 Feb 2011
 - d. 5 dynamic general user reports, adhoc report, and 2 trend analysis reports, due 15 Feb 2011
 - e. Technical Readiness Review NLT 15 Feb 2011
- b) 3in1 Training Video:
 - a. Monthly Progress Reports
 - b. Mid-term PMR
 - c. Story Board Review due 1 December

- d. Preliminary Video Review 1 January
- e. Final Video Delivery in CD and online format 30 January

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

After Action Report:

- a) Systems development expertise in DoD acquisition/contracting/financial management tools. Specific experience with developing the prototype automated AAR.
- b) Contingency contracting knowledge
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- e) Excellent oral and written communication skills

3in1 Tool Video:

- a) Instructional Training Experience
- b) Demonstrated instructional training experience and automated video training development for software applications
- c) Excellent oral and written communication skills

Place of performance: Development work will at the contractor's facility with the ability to demonstrate incremental capabilities during program management reviews at the DPAP Pentagon and Crystal City offices, the contractor's location, and other National Capitol Region (NCR) locations

Period of Performance. 20 Sept 2010 through 28 Feb 2011 – these requirements end at the completion of the base year (28 Feb 2011) and not included in subsequent Option Years.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with this task and present a company and individual non-disclosure agreement for Government approval.

Attachment 1, 2, and 3 – separate document.

Attachment 4
AAR Report Generation Tool

A dynamic report generation tool that requires a website log-in to access and allows users to: (1) filter data by selected general information fields and (2) select the report type by subject.

(1) Data filter

- General user filter fields:
 - i. Branch of service
 - ii. Deployed location/supported contingency
 - iii. Start date/end date
 - iv. Warrant amount
- Possible additional filter fields for management use only
 - i. Rank/grade
 - ii. Military status
 - iii. Warrant Issued by
 - iv. APDP/DAWIA Certification Level
 - v. Command (Joint, Non-Joint, Other)
 - vi. If Joint, position

(2) Report types

- General user reports (see next page for questions by report type)

- i. Contractor Interactions
- ii. Operations - Contracts/agreements
- iii. Operations - Management/workflow
- iv. Operations - General experience
- v. Lessons Learned/Best Practices
- vi. Pre-Deployment Preparation and Training

Report characteristics

-Reports are viewed on the web and can export to PDF, Word, Excel and other formats.

-Management will have additional options for filtering data not available to general users (e.g. CCOs Access is defined by log-ins.

-Each filter criterion is optional. If no filter fields are selected, all responses will be included; More than one check box can be selected for each filter criterion.

-All data for general users will be presented as percentages rather than raw numbers.

-Comments will be grouped at the back of the report by question number.

**Charts attached via attachment

Attachment 5 – separate document.

AAR Modifications

Attachment 6 – separate document.

Advance report functions and modifications

Part 6: ADMINISTRATIVE REQUIREMENTS

The following security requirements (sections 6.1 and 6.2) are mandatory and non-negotiable:

6.1 Clearances

Contractor personnel assigned to this task and working (assigned desk space) within the DPAP Pentagon and Crystal City offices shall have and maintain a Secret clearance. (Proof of Secret Clearance must be evidenced in Technical Proposal). Security procedures will be in accordance with DOD 5200.2R, "Personnel Security Program;" 5105.2 I-M-1, "Department of Defense Sensitive Compartmented Information Administrative, Security Manual;" DOD 5220.22-M, "National Industrial Security Program" (NISPOM); and DOD 5220.22-M-S, "National Industrial Security Program Supplement" (NISPOMSIJP).

6.2 Security Requirements

6.2.1 Physical Security: The contractor shall be responsible for safeguarding all government property provided for contractor use. At the close of each work period, government facilities, equipment, and materials shall be secured.

6.2.2 Disclosure of Information. Information made available to the Contractor by the Government for the performance or administration of this effort shall be used only for those purposes and shall not be used in any other way without the written consent of the Contracting Officer (CO). Contractor and/or contractor personnel will not divulge or release data or information developed or obtained in performance of this effort, until made public by the Government, except to authorize Government personnel or upon written approval of the Contracting Officer (CO). The contractor will not use, disclose, or reproduce proprietary data that bears a restrictive legend, other than as required in the performance of this effort. Nothing herein will preclude the use of any data independently acquired by the contractor without such limitations or prohibit an agreement at no cost to the Government between the contractor and the data owner which provides for greater rights to the contractor.

6.2.2.1 The Contractor agrees to assume responsibility for protecting the confidentiality of Government records, which is not considered public information. Each Contractor or employee of the Contractor to whom

information may be made available or disclosed shall be notified in writing by the Contractor that such information may be disclosed only for purposes and to the extent authorized herein. The Contractor shall not release any information related to this contract to the public, media or other unauthorized persons or organizations unless the government has conducted the appropriate security review and granted written approval (e.g. posting information to a public website). Performance of this effort may require the contractor to access and use data and information proprietary to a Government agency or Government contractor which is of such a nature that its dissemination or use, other than in performance of this effort, would be adverse to the interests of the Government and/or others.

6.3 Personnel.

Currently DPAP has the requirement for (3) full time personnel in the labor category of Senior Program Manger. All proposals shall be priced on this requirement. A Senior Program Manager would have the equivlivan of an advanced degree with 15 years of experience or bachelors degree with 17 years experience. DPAP also anticipates the need for changes to this requirement, based on future legislative actions, so offers should include multiple labor categories with rates for inclusion at award.

6.4 Conservation of Utilities.

The contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish cleaning vehicles and equipment.

6.5 Damage to Government Property.

The Contractor shall immediately report any damage of Government Property to the COR. The Contractor shall be responsible for any damage caused by Contractor operations.

6.6 Quality Control (QC)

The Contractor shall institute a complete QC Program to ensure that the requirements of this contract are fulfilled as specified. At a minimum, the Contractor shall include the following elements in the program:

- A comprehensive inspection system of all the scheduled and unscheduled services required in this document.
- The name(s) and contact information of the designated QC Inspector(s) and their backups who will be performing the inspections.
- A proactive methodology to identify and correct problems before the Government identifies these problems. Contractor shall notify the Government of any problems.
- An organized, current file of all Contractor conducted inspections, corrective actions taken, and follow-up inspections.
- Government receipt of all QC reports same day generated.

6.7 Travel

All non-local travel shall be approved by the COR, and only a small amount is anticipated. Travel expenses must comply with FAR 31.205-46 – Travel Costs.

7.0 DELIVERABLES

All deliverables must meet professional standards and meet the requirements set forth in contractual documentation. The contractor will be responsible for delivering all end items specified. All deliverables developed under this task order become the property of the US Government. Specific deliverables under this task and the dates that they must be delivered will be as mutually agreed upon between the government and the contractor.

Unless otherwise specified, the Government will have a maximum of ten (10) calendar days from the day the draft deliverable is received to review the document, provide comments back to the contractor, approve or disapprove the deliverable(s). The contractor will have a maximum of ten (10) calendar days from the day comments are received to incorporate all changes and submit the final deliverable to the Government. All days identified below are intended to be calendar days unless otherwise specified. The format for individual deliverables will be the contractor’s standard format for written reports and client presentations. All documents will be provided in either hard copy and/or electronically as requested by the COR. Electronic documents will be provided in the appropriate Microsoft Office format (e.g., Word or PowerPoint); if appropriate, the Government may be asked that they be provided in compressed or PDF format.

The format for individual deliverables will be determined through consultation between the COR and the contractor at the orientation briefing and identified in writing then provided to the contracting office, COR, and the contractor. Products that reflect the contractor’s analysis and opinion (e.g., studies or analyses) may be in contractor format. Products that are to be used by the LS office in the execution of their responsibilities (e.g., strategy documents, reports, roadmaps, analysis and briefings) will be in a specified Government format. All documents will be provided in either hard copy or electronically as requested by the COR. Electronic documents will be provided in the appropriate Microsoft Office format (e.g., Word or PowerPoint); if appropriate, the Government may be asked that they be provided in compressed or PDF format

In fulfillment of this effort, the contractor shall provide the deliverables identified in this section. All deliverables shall be submitted to the LS and selected representatives, unless otherwise agreed upon. In addition to the reports listed below, additional reports/products may be requested as deemed necessary.

Title	Delivery Date/Description
Oral Reports	As required by the COR
Draft and socialize agendas; consolidate and develop briefings; provide pre-brief materials; develop action matrices and follow up on actions; draft minutes and meeting summaries.	As required by the COR
A comprehensive Project Management Plan that sets measurable goals and objectives.	30 Days after contract award, updated 6 months after contract award
Prepare talking points, issue papers, positions, and progress status briefings for senior leaders.	As required by the COR
Financial & Activity Reports	Monthly

7.1 Final Results Report

Contractor will prepare a final report summarizing the contractor’s activities to be submitted to the Director, DPAP at the end of the contract period.

7.2 Oral Reports

Oral reports as required by the COR.

7.3 Monthly Reports

Monthly financial and activity reports.

8.0 PERFORMANCE OBJECTIVES

8.1 Quality Assurance Plan:

The government shall evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government must do to ensure that the contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the minimum acceptable defect rate(s). The QASP will be provided upon award.

8.2 Performance Thresholds

The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success. General quality measures, as set forth below, will be applied to each work product received from the contractor under this performance work statement.

- Accuracy - Work Products will be accurate in presentation, technical content, and adherence to accepted elements of style. Written documents will be in formats as specified above and shall be 99% free of grammar and spelling errors.
- Appearance - All work products will be neat and attractive, reflecting the role that LS fulfills and the level at which work products will be used.
- Clarity - Work Products will be clear and concise. Any/All diagrams shall be easy to understand and be relevant to the supporting narrative.
- Consistency to Requirements - All work products must satisfy the requirements of this performance work statement.
- File Editing - All text and diagrammatic files will be editable by the Government.
- Format - Work Products will be submitted in hard copy (where applicable) and in media mutually agreed upon prior to submission. Hard copy formats shall follow any specified Directives or Manuals.
- Timeliness - Work Products will be submitted on or before the due date specified in this performance work statement or submitted in accordance with a later scheduled date determined by the Government.

3IN1 TOOL PWS

5.5 Additional Executive Order/Legislative in-scope requirements

5.5.5 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Deputy Director, DPAP (Program Development and Implementation) (DD,DPAP(PDI)), the contractor shall perform the following task independent of Government supervision:

a. Legislative Requirement for Expeditionary Acquisition Tools—3in1 Tool Implementation

Background: Section 849 of the National Defense Authorization Act for Fiscal Year 2008 required the Department to evaluate and implement the recommendations from the Commission on Army Acquisition and Program Management in Expeditionary Operations. A key recommendation was to improve the tools available for contracting in a contingent/combat environment (C3E). In addition, Section 841 of the National Defense Authorization Act for Fiscal Year 2008 (Public Law 110-181) established the Commission on Wartime Contracting, whose June 2009 interim report emphasized the importance of contingency business systems.

To implement improvements to available tools in a C3E, PDI is supporting the development of the 3in1 Tool to automate the three key processes, Field Ordering, Receiving, and Payment in one solution. The 3in1 Tool is a joint procurement and financial management solution. It will reduce risk to the field team, improve procurement and cash management on the battlefield, and provide immediate visibility into purchases and payments.

Due to the contingency operations in Iraq and Afghanistan, the 3in1 Tool is required for immediate pilot deployment to ensure usability and effectiveness in the field. The pilot will be conducted in two Phases. The duration of Phase I,

select user pilot, will be for 5 months from contract award; and the duration of Phase II. remote site pilot. will be for 6 months from the end of Phase I.

Requirement: To ensure implementation of the Congressional requirement to improve C3E tools, the contractor shall provide the following during the pilot deployment: *Note: Phase II is an optional phase, dependent on results from Phase I.*

1. Schedule and support all efforts to implement the plan of action and strategic communication plan for rapid implementation of the automated field ordering any payment system. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attend and develop action matrices and follow up on actions; draft minutes and meeting summaries.
2. Prepare consolidated data call correspondence; gather, organize, and perform initial analysis of plans; draft overview briefings, coordinate with appropriate offices and provide plans of action. Analyze complex statutory requirements and develop implementing contingency contracting policy and regulations.
3. Prepare talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
4. Attend meetings, research policy issues, analyze data, prepare and coordinate other plans or correspondence as appropriate. Includes interfacing and providing data to congressionally mandated Commissions.
5. Ensure that all 3in1 Instruction Manuals are current and accurate for each software release as software is developed and improved.
6. Review the 3in1 application and processes to ensure compliance with regulation and policies
7. Provide fully coordinated draft deployment, delivery, and training schedules for Piloting Phases I and II.
8. Develop updated program briefings and demonstrations suitable for—
 - a. Operational Commands
 - b. Finance Commands
 - c. Procurement Commands
 - d. Operational Users
 - e. General Audience Overview
9. Develop and deliver a coordinated plan for providing reach back and response to sustainment issues raised by in-Theater use.
10. Identify and draft requirements packages and Engineering Change Proposals for future software enhancements to address issues that arise during pilot deployment.

Reporting Requirements and Deliverables:

1. Reporting:
 - a. Oral reports as required by the COR
 - b. Monthly financial and activity report
 - c. Weekly status reports

2. Deliverables

- a. 3in1 Instruction Manual Mark-ups identifying required changes and corrections – 60 days after contract award
- b. White papers, as required to address noncompliance issues with 3in1 application and processes – 45 days after contract award
- c. Two draft deployment schedules for Piloting Testing: one for Phase I and one for Phase II – 30 days after contract award
- d. Two draft delivery schedules for Piloting Testing: one for Phase I and one for Phase II – 30 days after contract award
- e. Two draft training scheduled for Piloting Testing: one for Phase I and one for Phase II – 30 days after contract award
- f. Five updated program briefings as identified under requirements above – within 15 days of tasking
- g. Five updated program demonstrations as identified under requirements above – within 15 days of tasking
- h. Plan for reach back and response to sustainment issues – 90 days after contract award
- i. Requirements packages and Engineering Change Proposals for future software enhancements – within 20 days of tasking

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition/contracting/financial management processes
- b) Familiarity with systems testing
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- e) Excellent oral and written communication skills

Personnel/Workload: This effort is Firm Fixed Price. The following workload estimate is provided purely to assist in assessing workload requirements and in no way alters the FFP structure. To date the 3in1 system has deployed to 1 location within the Army. Phase I will require support to the rapid deployment of the 3in1 to 3 locations along with coordinating integration into the Navy, Marines and Air Force. Phase II will require support to 1 new deployment location and continued support to the existing 4 deployed locations. Both phases will require coordination with senior level personnel. Only two government workstations/spaces will be provided.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with these requirements and present a company and individual no-disclosure agreement for Government approval.

Period of Performance: Phase I: 5 months from contract award; Phase II: 6 months from the end of Phase I

Security Clearance: Secret

**Unless delineated herein – all other requirements, terms, and conditions of the original Performance Work Statement are in full effect and shall be priced as such.

ELECTRONIC ARCHIVING**5.5 Additional Executive Order/Legislative in-scope requirements**

5.5.5 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Deputy Director, DPAP (Defense Acquisition Regulations System) (DD, DPAP(DARS)), the contractor shall perform the following task independent of Government supervision:

Legislative Requirement for Acquisition Tool—Electronic Archiving Pilot Study

Background: The National Archives and Records Administration (NARA) has designated DARS as its custodian for Federal regulatory and legislation records. DARS is responsible for implementing Executive orders, Public Law, and policy into the Federal Acquisition Regulation (FAR) and the Defense Federal Acquisition Regulation Supplement (DFARS). DARS is also responsible for processing urgent regulatory requirements for contingency operations in Iraq and Afghanistan.

This effort requires a pilot study that applies the principals of library science for the development and implementation of a data management tool that archives the DARS work product, and allows for the electronic storage, search and retrieval of documents. DARS must maintain the original paper files, intact and in the original order, and provide access to authorized individuals, which can include litigants in a Federal case (the Department of Justice and private bar). DARS uses these files to facilitate preparation for congressional testimony, to provide answers to congressional inquiries, and to support the processing of urgent regulatory change. DARS requires the implementation of an automated solution to improve efficiency in its support to DoD.

This effort is critical to the success of OSD's support to the warfighter as well as to Congress. DARS requires a highly qualified, self-starting professional team to address this requirement using inherent experience and knowledge of DoD acquisition processes, procurement policy, and congressional reporting requirements.

Requirement: The electronic archiving pilot study will focus on developing a process that will deliver a searchable library of files that uses the principals of library science to chronologically index by subject matter. The archived files need to be indexed and cross-indexed as a coherent whole for search-ability purposes. The electronic archiving capability delivered needs to have the capability to store, search and retrieve meta data.

The archives need to use Optical Character Recognition, and use indexing software to make searches capable of rapid retrieval of documents. Searches should utilize Boolean search logic. The required solution must be basic, rely on existing technology, and be compatible on the Office of the Secretary of Defense (OSD) network architecture with Defense Information Systems Agency security technical implementation guides applied. DARS does not desire a high-technology (e.g., web-based), high-risk approach. The solution must be transportable (available to the Government after conclusion of this effort), support key word searching, and be able to grow in the future, as additional work product is opened and added to the archives

DARS paper files date from 1947 to present and encompass approximately 1,112 linear feet of file cabinets. The creation of an electronic copy of records is necessary to decrease wear on the original files and to increase efficiencies in researching.

DARS documents requiring archiving consist of the following documents: paperwork burden, and deviations; FAR and DFARS cases; holding files, transition of DAR to FAR; clause control plans; Federal Acquisition Circulars/Defense Acquisition Circulars/Departmental letters; approvals to publish for FAR and DFARS cases; Congressional notifications; approvals of proposed rules; publication in Federal Register; DARS reference library; read files; and DFARS transformation. The original documents must be returned to the original state, in the exact order with staples and fasteners reattached. Most documents in the files are standard letter size (8-1/2" x 11"), but some of the older files contain tabloid size (11" x 17") documents that will also need to be archived. The older files have delicate "onion-skin" paper.

In regards to case management files, case files are separated by year for FAR and DFARS. DARS cases are primarily housed in fastener folders with multiple tabs, although some are in expanding jackets. The case management files comprise multiple documents in 6 part file folders, which are separated in the file by staples and fasteners filed in accordance with the attached file plan.

The envisioned archival approach for the study should focus on establishing a standard repeatable protocol for task execution. The repeatable process will include the archiving of documents, creating PDF files, and electronically filing them as compatible documents on the DPAP shared network. This would include the following:

A. Create PDF versions of DARS archived information (see Personnel/Workload section below, under file archiving/naming), which are compliant with NARA standards for documents to remain readable, renderable and accessible for the long-term. The archiving process must comply with relevant NARA statutes and regulations governing the transfer of electronic data. NARA standards must be used in order to send electronic records to NARA for archiving. The electronic archiving solution must also ensure that best practices for a customer focused library will be utilized to ensure the archived files facilitate usable, timely and accurate searches.

Contractor work will be performed off site. DARS is currently located at Crystal Square 4, 241 18th St. S., Suite 200, Arlington, VA. The organization will move to the Mark Center, Arlington VA within the calendar year (projected September 2011). The contractor will deliver an archived work product to the Government with each individual document's contents archived with its integral documents. Files need to be searchable and retrievable on a file sharing basis.

B. Save the PDF versions using the folder and file naming conventions outlined in the approved business rules. Each case management record must be a top-level folder with standard sub-folders containing individual documents underneath it.

Reporting Requirements and Deliverables:

3. Reporting:

Oral reports as required by the COR.

4. Deliverables

- (a) Pilot study – Includes an action plan and recommendations for completion of the archiving effort and how best to prepare or stage the files for archiving;
- (b) Project management plan;
- (c) Business rules;
- (d) Lessons learned;
- (e) Continuity books for DARS to make future updates; and
- (f) Weekly status updates

Qualification Requirements: The specific tasks will require as a minimum contractor personnel to--

- (a) Support the directorate effort to implement various assigned legislative requirements in accordance with the DPAP plan of action and the strategic communications plan; and
- (b) Familiarity with DoD acquisition/contracting/financial management processes.

Personnel/Workload: This effort is Firm Fixed Price. The following workload estimate is provided purely to assist in assessing workload requirements and in no way alters the FFP structure. The process requires the following:

- (1) Document preparation - Prepare hard copy documents. Remove staples and paperclips, conserve any deteriorating documents.
- (2) Scanning - Scan hard copies onsite at the Government location using contractor equipment.
- (3) File archiving/naming –
 - (a) Paperwork burden, and deviations - File names will correspond to the existing numbering conventions;

- (b) FAR and DFARS cases - FAR and DFARS cases are numbered sequentially by fiscal year.
- (c) Holding files
- (d) Transition of DAR to FAR – 8 1/2 X 14, and 14 X 26;
- (e) Clause control plans – Filed by 3 ring binders;
- (f) Federal Acquisition Circulars/Defense Acquisition Circulars/Departmental letters – Filed by year;
- (g) Approvals to publish for FAR and DFARS cases – Filed by case number and year;
- (h) Congressional notifications – Filed by year;
- (i) Approvals of proposed rules – Filed by year;
- (j) Publication in Federal Register – Filed by year and rule type;
- (k) Reference library of 3 ring binders – Filed by publication date;
- (l) Read files – Filed chronologically by year; and
- (m) DFARS Transformation – Filed in 3 ring binders.

Convert archived files to PDFs using the agreed file naming convention from the approved business rules. The PDF files must be available for multiple users on a searchable and retrievable file sharing basis. Afterwards, return all hard copy files to their original state; save soft copy files to OSD LAN. This process requires coordination with senior level personnel.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with these requirements and present a company and individual non-disclosure agreement for Government approval.

Period of Performance: Completion of pilot study and receipt of all deliverables.

Security Clearance: Secret

**Unless delineated herein – all other requirements, terms, and conditions of the original Performance Work Statement are in full effect and shall be priced as such.

CASM & CLAUSE LOGIC PWS**5.5 Additional Executive Order/Legislative in-scope requirements**

5.5.5 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Deputy Director, DPAP (Program Development and Implementation) (DD,DPAP(PDI)), the contractor shall perform the following task independent of Government supervision:

a. Legislative Requirement for Expeditionary Acquisition Tools—cASM and Clause Logic Implementation

Background: Section 849 of the National Defense Authorization Act for Fiscal Year 2008 required the Department to evaluate and implement the recommendations from the Commission on Army Acquisition and Program Management in Expeditionary Operations. A key recommendation was to improve the tools available for contracting in a contingent/combat environment (C3E) In addition, Section 841 of the National Defense Authorization Act for Fiscal Year 2008 (Public Law 110-181) established the Commission on Wartime Contracting, whose June 2009 interim report emphasized the importance of contingency business systems.

To implement improvements to available tools in a C3E, PDI is supporting the development of the Contingency Acquisition Support Module (cASM) and an enterprise clause logic service to be implemented with contract writing solutions used in contingency acquisition.

cASM is a key component in the Department's efforts to improve end-to-end procure to pay in theater. It assists the warfighter in defining and documenting requirements. cASM's initial deployment occurred in late 2010. DoD is now on cASM Version 3. The cASM PM is planning to leverage joint exercises scheduled in the Q4FY12 timeframe to conduct formal operational testing of Version 3.

The enterprise clause logic service is also critical to the end-to-end procure to pay processes in theater. This web capability is being designed to integrate directly with contract writing tools being used in theater to ensure that clauses included in resulting contracts are compliant with the Federal Acquisition Regulation and various supplements that apply. The clause logic service is preparing for initial testing toward a goal of Q2FY12 initial operational capability.

Requirement: To ensure implementation of the Congressional requirement to improve C3E tools, the contractor shall provide the following during the deployment of cASM Version 3 and the clause logic service.

cASM

11. Schedule and support all efforts to implement the plan of action and strategic communication plan for rapid implementation of the cASM version 3. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attend and develop action matrices and follow up on actions; draft minutes and meeting summaries.
12. Prepare talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
13. Develop and deliver a coordinated plan for providing reach back and response to sustainment issues raised by in-Theater use

14. Identify and draft requirements packages and Engineering Change Proposals for future software enhancements to address issues that arise during pilot deployment.

Clause Logic Service

1. Review provision and clause rules currently established in the application for any necessary corrections. Assist in fully populating the tool with remaining FAR and Defense FAR Supplement (DFARS) requirements. Prepare concept of operations for Component use of application to load Component supplement-required clauses.
2. Prepare functional test scenarios and scripts to support testing prior to initial implementation and subsequent test events.
3. Prepare talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
4. Identify and draft requirements packages and Engineering Change Proposals for future software enhancements to address issues that arise during pilot deployment.

Reporting Requirements and Deliverables:

5. Reporting:
 - a. Oral reports as required by the COR
 - b. Monthly financial and activity report
 - c. Weekly status reports
6. Deliverables (to be confirmed by the COR)

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition/contracting/financial management processes
- b) Familiarity with systems testing
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- e) Excellent oral and written communication skills

Personnel/Workload: This effort is Firm Fixed Price. The following workload estimate is provided purely to assist in assessing workload requirements and in no way alters the FFP structure. No government workstations/spaces will be provided.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with these requirements and present a company and individual no-disclosure agreement for Government approval.

Security Clearance: Secret

**Unless delineated herein – all other requirements, terms, and conditions of the original Performance Work Statement are in full effect and shall be priced as such.

MANAGING SVCS ACQUISITIONS PWS

5.5 Additional Executive Order/Legislative in-scope requirements

5.5.7 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Deputy Director, DPAP (Contract Policy and International Contracting) (DD,DPAP(CPIC)), the contractor shall perform the following task independent of Government supervision:

a. Legislative Requirement for Managing Services Acquisitions—DoD Instruction Implementation

Background: Section 863 of the Ike Skelton National Defense Authorization Act for Fiscal Year 2011 requires the Department to establish a process for identifying, assessing, reviewing, and validating requirements for the acquisition of services. Section 864 of that same Act requires the Department to review Defense Acquisition Guidance contained in Department of Defense Instruction 5000.02 and assess the extent to which separate guidance should be established for services. The Defense Science Board conducted a study on improvements needed in services contracting. The DSB final report (March 11, 2011), available at <http://www.acq.osd.mil/dsb/reports/ADA550491.pdf>, states that “Buying services is fundamentally different than buying weapons systems, yet most current acquisition regulations, laws, policies, processes, standards, training, education, and management structures are focused on optimizing the characteristics of products.” It notes that services contracting to support contingency operations is a special case needing fast response.

To implement improvements to services contracting--including contracting for services in a combat and contingent environment--CPIC is supporting the development of a stand-alone DoD Instruction on Services (notionally to be DoDI 5000.03), pulling all services material out of the existing DoDI 5000.02, The Defense Acquisition System.

Requirement: To ensure implementation of the Congressional requirement to improve services acquisition, the contractor shall provide the following to deploy a stand-alone DoD Instruction on Services.

Phases are successive.

I. Phase 1: Support Development and Publication of DoD Instruction

1. Development of DoD Instruction

- 1.1. Draft instruction. Draft a standalone instruction on services, pulling all services material out of existing DoD 5000.02, recent legislation, and other substantive source material to provide uniform Department-wide processes and governance to ensure the acquisition of services are planned, executed, strategically sourced, and managed using business arrangements that are in the best interest of the Government.
- 1.2. Publish instruction. Support and manage coordination with WHS for pre-coordination, coordination, and publication of the DoD Instruction, in accordance with DoDI 5025.01, DoD Directives.

2. Support Communications and Outreach

- 2.1. Develop a plan of action and strategic communication plan for rapid implementation of the new DoD Instruction on Services.
- 2.2. Schedule and support all efforts to implement the plan of action and strategic communication plan for rapid implementation of the new DoD Instruction on Services. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attend and develop action matrices and follow up on actions; draft minutes and meeting summaries.
- 2.3. Prepare talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
- 2.4. Develop and deliver a coordinated plan for providing response to issues raised by field.

II. Phase 2: Deploy DoD Instruction

1. Refine DoD Instruction.

- 1.1. Finish publication process started in Phase 1.
- 1.2. Update Defense Acquisition Guidebook to reflect new DoD Instruction.
2. Support Communications and Outreach
 - 2.1. Update the plan of action and strategic communication plan for rapid implementation of the new DoD Instruction on Services.
 - 2.2. Schedule and support all efforts to implement the plan of action and strategic communication plan for rapid implementation of the new DoD Instruction on Services. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attending and developing action matrices and following up on actions; drafting minutes and meeting summaries.
 - 2.3. Prepare updated talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
 - 2.4. Update and execute the coordinated plan for providing response to issues raised by field.

III. Phase 3: Institutionalize DoD Instruction

1. Field the DoD Instruction.
 - 1.1. Support policy and training updates to reflect the updated DoD Instruction.
 - 1.2. Create podcast or equivalent executive-level overview
2. Support Communications and Outreach
 - 2.1. Update the plan of action and strategic communication plan for fielding the new DoD Instruction on Services.
 - 2.2. Schedule and support all efforts to implement the plan of action and strategic communication plan for fielding the new DoD Instruction on Services. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attending and developing action matrices and following up on actions; drafting minutes and meeting summaries.
 - 2.3. Prepare updated talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
 - 2.4. Update and execute the coordinated plan for providing response to issues raised by field.

Reporting Requirements and Deliverables:

7. Reporting:
 - a. Oral reports as required by the COR
 - b. Monthly financial and activity report
 - c. Weekly status reports
8. Deliverables
 - a. Draft DoD Instruction on Services Acquisition – 30 days from modification award
 - b. Precoordination package for DoD Instruction – within 15 days of tasking by the COR
 - c. Formal coordination package for DoD Instruction – within 15 days of tasking by the COR
 - d. Presignature package for DoD Instruction – within 15 days of tasking
 - e. One updated briefing – within 15 days of tasking

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition and contracting policy, particularly in services acquisition
- b) Experience with developing and executing DoD communications and outreach plans
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs process, and acquisition policy development processes
- e) Excellent oral and written communication skills

Personnel/Workload: This effort is Firm Fixed Price. The following workload estimate is provided purely to assist in assessing workload requirements and in no way alters the FFP structure: based on Government experience with developing and publishing a DoD No Government workstations/spaces will be provided.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with these requirements and present a company and individual no-disclosure agreement for Government approval.

Security Clearance: Secret

**Unless delineated herein – all other requirements, terms, and conditions of the original Performance Work Statement are in full effect and shall be priced as such.

PWS EXPEDITIONARY ACQ TOOLS

5.5 Additional Executive Order/Legislative in-scope requirements

5.5.8 Legislative Requirement for Expeditionary Acquisition Tools

Expeditionary Acquisition Tool

– Automated After Action Report:

Background: The DoD Contingency Contracting Officer (CCO) After Action Report (AAR) program is a web-based tool that captures lessons learned from CCOs who have completed a deployment in support of combat operations, humanitarian operations, or national emergency relief operations. The lessons learned survey is based on 40 standard questions developed in collaboration with DoD Components (*USSCOM, Army, Navy, Air Force, DLA, JCASO, DAU, and BTA*). These questions are divided into four (4) categories: pre-deployment preparation and training, contractor interaction, operations, and lessons learned. Users respond to 40 questions through graphical user interface (GUI) on the website and their responses/answers are captured in a database.

There are two GUI reporting modules: General User and Management. The General User Report module allows users to generate general summary reports by report type (contractor interactions; contracts/agreements; general experience; lessons learned/best practices; and pre-deployment preparation and training). The Management Report module provides managers the trend analysis reports on contracting skills, other training requirement, and ad hoc reports. These reports allow CCOs and management to quickly learn best practices, identify innovative solutions, discover challenges, identify new policy or update current policy to standardize proficiency levels and training for CCOs to manage these challenges.

Defense Procurement Acquisition Policy (DPAP) seeks to fully implement the AAR application for deployment across the department and transition the application from a contractor facility to a DoD facility and provide necessary technical support during deployment. The DoD CCO AAR program is

scheduled to be fully deployed in FY2012.

Requirements: Phase I

- a. The Contractor, LMI, is responsible for successful migration of a fully operational CCO AAR program from the contractor server/site to the new permanent AAR program website. This responsibility, at a minimum, shall consist of –
 - Complete functional capabilities (technical requirements) developed in design and development phases of contract requirements;
 - System documentation necessary to deploy the AAR program in accordance with DoD Instruction 8510.01, DoD Information Assurance Certification and Accreditation Process (DIACAP) and DODI 8500.2, Information Assurance (IA) Implementation.
 - Coordination and technical efforts necessary to successfully migrate the AAR program from the LMI site to the new website hosting site.
- b. The Contractor is responsible for fixing any technical (software application) deficiencies identified during CCO or Reviewer Interfaces.
- c. When determined by the DPAP, the LMI will upgrade the AAR application to improve the AAR capability.

Requirements: Phase II (Option based on availability of funds with an estimated POP of 1 May 2012 - 28 Feb 2013; REVISION: PHASE II SHALL NOT PROCEED)

- a. The Contractor performs analysis of data mined from the AAR program and other relevant DoD contracting database/intelligence systems, such as the Army Contracting Business Intelligence Systems (ACBIS), Electronic Document Access (EDA), etc. to identify and reduce preventable errors. For example –
 - 1) Most common types of contracting actions issued in field
 - 2) Identification of modifications resulting from a repeated and preventable error that increases workload during execution
- b. The Contractor provides monthly/quarterly/ad hoc reports of data analysis results and solution recommendations to DPAP AAR Action Officer and DAU (Performance Learning Director for Contingency Contracting); facilitates meetings among key stakeholders (i.e., DPAP, DAU, C-JTSCC, TFBSO, and representatives from Combatant Commands, etc.) to develop courses of action to improve operational contingency contracting support.
- c. The Contractor performs customer support functions, providing solutions to customer AAR interface problems, answers to questions on the AAR application, and any other actions falling under customer support functions.

- Defense Contingency COR Handbook

Background: The office of the Director, Defense Procurement and Acquisition Policy (DPAP) was established to provide oversight and management for the effective and efficient delivery of equipment and services that meet the needs of the warfighter through innovative policy, guidance, tools, and oversight while being good stewards of the taxpayer's money. To this end, DPAP authored 2

contingency handbooks for the contingency contracting officer and the contracting officer's representative.

Requirement: The Defense Contingency Contracting Handbook and the Defense Contracting Officer's Representative Handbook are printed pocket sized handbooks with an accompanying DVD which provide a consolidated source of tactical contingency contracting information and is designed to help the Contingency Contracting Officer and Contingency contracting Officer Representatives, respectively, quickly and accurately meet their support needs.. These books have been fielded and require updating to be responsive to the dynamic contingency environment and to ensure the CCO and CORs have the tools they need in the field.

The following actions are required for both handbooks:

- Update all material as required for regulatory changes over the last 2 years and as identified by the Joint Working Group
- Obtain input from the CCOs in the field on content and relevancy of information
- Obtain input from the DAU instructors on the new book
- Review supplemental material for quality, currency, and breadth of topics
- Ensure OSD created work product is thorough and complete (Training material, Tests, Games)
- Maintain interactive website for both handbooks
- Providing editorial services
- Prepare DVD and layout
- Handbook production and layout

- DPAP Report to the Commission on Wartime Contracting Report

Background: Section 841 of the National Defense Authorization Act (NDAA) for Fiscal Year 2008 (Public Law 110-181) established the Commission on Wartime Contracting (COWC), whose Aug 2011 final report emphasized the importance of contingency business and provided 15 strategic recommendations.

Requirement: Schedule and support all directorate efforts to analyze and determine the DoD's course of actions to the final COWC report.

Support includes assisting in the development of a DPAP plan of action and strategic communication plan, preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attending and developing action matrices and follow up on actions; drafting minutes and meeting summaries.

- a) Prepare consolidated data call correspondence; gather, organize, and perform initial analysis of plans; draft overview briefings, coordinate with appropriate offices and provide plans of action. Analyze complex statutory requirements and develop implementing contingency contracting policy and regulations.
- b) Prepare talking points and progress status briefings for senior leaders. Track legislative developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
- c) Draft Congressional testimony as required based on intimate knowledge of the team actions. Prepare charts on statistical data and provide analysis. Prepare leadership for hearings through skull sessions.. Prepare any resulting answers to Questions for the Record and coordinate through appropriate channels.
- d) Attend meetings, research issues, analyze data, prepare and coordinate other plans or correspondence as appropriate.

Reporting Requirements/Deliverables:

- c) CCO After Action Report:
 - a. Monthly progress reports

- b. Mid-term PMR briefing
- c. Implementation Plan NLT 90 days from award
- d. Deployment Plan NLT 180 days from award
- e. Submit completed IA documentation package for DIACAP approval NLT 90 days from award
- f. Modified CCO AAR Survey Report in a fillable PDF format IAW requirements identified above due 15 Dec 2012
- g. Technical Readiness Review Plan NLT 200 days from award
- d) Handbooks (2):
 - a. Create a survey for users and analyze input for handbook update recommendations – within 60 days from award
 - b. Provide recommended changes based on above requirements – within 180 days from award
 - c. Provide final draft of each handbook ready for printing, after government approval of changes – within 60 days of receipt of final update approval
- e) COWC Response:
 - a. Analyze report and provide recommended courses of action – NLT 120 from award
 - b. Provide minutes to meetings – NLT 10 days after meeting (est. 10 meetings)
 - c. Produce a coordinated response for approval – NLT 180 days from award

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with the following:

- a) Systems development expertise in DoD acquisition/contracting/financial management tools. Specific experience with developing the prototype automated AAR.
- b) Contingency contracting knowledge
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- e) Excellent oral and written communication skills

Place and Period of Performance and Travel:

- a) Place of performance: Development work will at the contractor's facility with the ability to demonstrate incremental capabilities during program management reviews at the DPAP Pentagon, the contractor's location, and other National Capitol Region (NCR) locations

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with this task and present a company and individual non-disclosure agreement for Government approval.

UNREALISTIC COST SCHEDULE PWS

5.5 Additional Executive Order/Legislative in-scope requirements

5.5.9 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Director, Performance Assessments and Root Cause Analyses (PARCA), the contractor shall perform the following task independent of Government supervision: conduct research into the identification of unrealistic cost and schedule estimates on Major Defense Acquisition Programs (MDAPs) and develop or adapt an analysis tool to evaluate cost and schedule realism under conditions where trades are being made.

- a. Legislative Requirement for the Review of Programs Restructured After Experiencing Critical Cost Growth – research and tool development into the identification of unrealistic cost and schedule estimates.

Background: Section 103 of the National Defense Authorization Act for Fiscal Year 2009 required the Department of Defense to carry out performance assessments of major defense acquisition programs to evaluate the cost,

schedule, and performance of the program, relative to current metrics, including performance requirements and baseline descriptions; and the extent to which the level of program cost, schedule, and performance predicted relative to such metrics is likely to result in the timely delivery of a level of capability to the warfighter that is consistent with the level of resources to be expended. These performance assessments are executed in support of monthly Defense Acquisition Executive Summary (DAES) reviews and semi-annually following the milestone recertification of a program which has experienced a Nunn-McCurdy breach.

To implement improvements to available funding tools, PARCA is supporting the development or adaptation of a tool which identifies unrealistic cost and schedule estimates used to provide an analytical basis to evaluate program schedules as changes are being implemented and to identify problems earlier.

Logistics Management Institute (LMI) has an existing application, the LMI Rayleigh Analyzer C, a proprietary product. The Analyzer offers an effective means of determining whether or not a given program's expenditures, planned or actual, depart from typical behavior of DoD programs. The Analyzer also calculates estimates of total cost and completion time of MDAPs in the development phase, on the basis of expenditure data, using a widely respected system-theoretic method that avoids potentially distorting data transformations required for other methods, such as multilinear regression, and which presents bivariate statistics of cost and schedule

Requirement: To ensure implementation of the Congressional reporting requirements, the contractor shall provide the following during the research and tool development into the identification of unrealistic cost and schedule estimates.

Unrealistic cost and schedule estimates

1. Previous work performed under HQ0034-10-F-2055 from 22-SEPT-2010 to 22-MAR-2011 produced a model/tool to predict the impact of a funding cut on a development program. An unanticipated result of that effort was a model that could identify a frontier curve of realistic cost and schedule combinations. The current task will execute research to extend the previous model into a tool using data from successful and unsuccessful programs in order to make an analytic method for generating cost and schedule profiles consistent with experience and program history. Proposed profiles may be compared in order to assess their realism. Additionally, tool outputs will be modified so that program cost and schedule realism can be monitored and compared to Earned Value (EV) and Integrated Master Schedule (IMS) data as the program progresses.
2. Fully develop or adapt a tool to include the verification of accuracy against historical programs;, to be delivered in a format convenient for PARCA analysts, such as MS Excel 2007, Java or Virtual Basic (VB) code implementing the methods on IBM-compatible PCs.
3. Provide written documentation of the analyses on which the model and tool are based including user instructions to use the tool at one (1) PARCA location.

Reporting Requirements and Deliverables:

9. Reporting:
 - a. Oral reports as required by the COR
 - b. Monthly financial and activity report
 - c. Weekly status reports

10. Deliverables

Product	Format	Due Date
a) Research	Microsoft Word and PowerPoint	Contract Award (CA) + 3 months
b) Tool Development and Verification	CD, Microsoft Word and PowerPoint	CA + 5 months

c) Documentation and Training including user instructions	Microsoft Word, Microsoft Excel 2007 and Power Point	CA + 5 months
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Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition/contracting/financial management processes.
- b) Proven experience with Rayleigh-based analysis.
- c) Demonstrated knowledge and understanding of the specific requirements from various National Defense Authorization Act legislative requirements.
- d) Demonstrated knowledge, understanding and expertise working within the Office of the Secretary Defense/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes.
- e) Excellent oral and written communication skills.

Personnel/Workload: This effort is Firm Fixed Price (FFP). The scope of the PWS is provided purely to assist in assessing workload requirements and in no way alters the FFP structure. No Government workstations/spaces will be provided.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with these requirements and present a company and individual no-disclosure agreement for Government approval.

Security Clearance: Secret

**Unless delineated herein – all other requirements, terms, and conditions of the original Performance Work Statement are in full effect and shall be priced as such.

PWS 3IN1 TOOL IMPLEMENTATION

5.5 Additional Executive Order/Legislative in-scope requirements

5.5.10 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Deputy Director, DPAP (Program Development and Implementation) (DD, DPAP(PDI)), the contractor shall perform the following task independent of Government supervision:

a. Legislative Requirement for Expeditionary Acquisition Tools—3in1 Tool Implementation

Background: Section 849 of the National Defense Authorization Act for Fiscal Year 2008 required the Department to evaluate and implement the recommendations from the Commission on Army Acquisition and Program Management in Expeditionary Operations. A key recommendation was to improve the tools available for contracting in a contingent/combat environment (C3E). In addition, Section 841 of the National Defense Authorization Act (NDAA) for Fiscal Year 2008 (Public Law 110-181) established the Commission on Wartime Contracting, whose June 2009 interim report emphasized the importance of contingency business systems.

To implement improvements to available tools in a C3E, PDI is supporting the development of the 3in1 Tool to automate the three key processes: Field Ordering, Receiving, and Payment in one solution. The 3in1 Tool is a joint procurement and financial management solution. It will reduce risk to the field team, improve procurement and cash management on the battlefield, and provide immediate visibility into purchases and payments. This modification continues support of effort previously awarded on this contract.

Due to the contingency operations in Horn of Africa and Afghanistan, the 3in1 Tool is required for immediate pilot and deployment to ensure usability and effectiveness in the field. The tool will be deployed in the Horn of Africa and will be piloted and prepared for deployment in Afghanistan.

Requirement: To ensure implementation of the Congressional requirement to improve C3E tools, the contractor shall provide the following during the initial deployment:

15. Schedule and support all efforts to execute the plan of action and strategic communication plan for rapid deployment of the automated field ordering any payment system. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation of briefings, attend and develop action matrices and follow up on actions; draft minutes and meeting summaries.
16. Prepare consolidated data call correspondence; gather, organize, and perform initial analysis of plans; draft overview briefings, coordinate with appropriate offices and provide plans of action. Analyze complex statutory requirements and develop implementing contingency contracting policy and regulations.
17. Prepare talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
18. Attend meetings, research policy issues, analyze data, prepare and coordinate other plans or correspondence as appropriate.
19. Ensure that all 3in1 Instruction Manuals are current and accurate for each software release as software is developed and improved.
20. Review the 3in1 application and processes to ensure compliance with regulation and policies
21. Provide fully coordinated draft deployment, delivery, and training schedules for designated pilot and subsequent deployment.
22. Develop updated program briefings and demonstrations suitable for—
 - a. Operational Commands
 - b. Finance Commands
 - c. Procurement Commands
 - d. Operational Users
 - e. General Audience Overview
23. Develop and deliver a coordinated plan for providing reach back and response to sustainment issues raised by in-Theater use
24. Identify and draft requirements packages and Engineering Change Proposals for future software enhancements to address issues that arise during pilot deployment.
25. Review and update current video training story boards as they relate to the current manuals for all 4 training courses
26. Update the following four (4) user based video training courses with the latest system capabilities:
 1. Field Ordering Officer (FOO) and Paying Agent (PA)
 2. Contracting
 3. Financial (Disbursing Agent and Resource Manager)
 4. Reviewer

Reporting Requirements and Deliverables:

11. Reporting:
 - a. Oral reports as required by the COR
 - b. Monthly financial and activity report
 - c. Weekly status reports
12. Deliverables
 - a. 3in1 Instruction Manual Mark-ups identifying required changes and corrections – 30 days after award
 - b. White papers, as required to address noncompliance issues with 3in1 application and processes – 60 days after award
 - c. Draft deployment and delivery schedules for Pilot Testing: 90 days after award
 - d. Draft deployment schedule: 180 days after award
 - e. Draft training scheduled for deployment: 180 days after award
 - f. Five updated program briefings as identified under requirements above – with 15 days of tasking

- g. Five updated program demonstrations as identified under requirements above – dates TBD
- h. Draft Requirements packages and Engineering Change Proposals for future software enhancements – within 10 days of requirement identification
- i. Coordinate and assist with updating storyboards with the latest system capabilities for video training – 60 days after award

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition/contracting/financial management processes
- b) Familiarity with systems testing
- c) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- d) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- e) Ability to provide oral and written briefs and reports to senior DoD leadership

Personnel/Workload: This effort is Firm Fixed Price. The following workload estimate is provided purely to assist in assessing workload requirements and in no way alters the FFP structure. To date the 3in1 system has been piloted in 2 locations, and will progress to deployment in another Navy lead AOR and another Army led AOR. No additional government space/workstations will be provided.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with these requirements and present a company and individual no-disclosure agreement for Government approval.

Security Clearance: Secret

**Unless delineated herein – all other requirements, terms, and conditions of the original Performance Work Statement are in full effect and shall be priced as such.

DODD 5000.01 PWS

5.5 Performance Work Statement

#5.5.11 DODD 5000.01, DODI 5000.02 and DAG

REVISION: One (1) FTE added under Modification P00028 (see SubClin 200411)

Part 1: GENERAL INFORMATION

1.1 Background

The Department of Defense (DoD), USD AT&L, Defense Procurement and Acquisition Policy (DPAP) is responsible for DODD 5000.01, DODI 5000.02 and the Defense Acquisition Guidebook (DAG). Each of these documents are regularly maintained and updated based on new laws, Executive direction, and changes in policy.

1.2 Objectives

The contractor shall provide all personnel, equipment, tools, materials, supervision, and other items and non-personal services necessary to perform project management support as defined in this Performance Work Statement (PWS) except government furnished space, office supplies, and IT equipment. The contractor shall perform to the standards stated in this PWS

This PWS provides DPAP with analytical, technical, administrative, and management support to enable effective maintenance of the DODD 5000.01, DOD I 5000.02 and The Defense Acquisition Guidebook. The support

provided in this PWS will assist multiple entities within the Department of Defense to accurately fulfil its maintenance of the DOD-I 5000.01, 02 in accordance with law, directive, and policy management programs.

1.3 Scope

The task areas in this PWS require the contractor to provide in-depth knowledge of the DoD Acquisition Process, associated statute and regulation, DoD organizations and their associated activities/responsibilities and the directives publications process. The contractor will work collaboratively with appropriate elements of the Office of the Secretary of Defense, Combatant Commands, Joint Staff, Military Services and Defense Agency officials and staff. The contractor shall help ensure successful orchestration of all DoD 5000.01, 02, and Acquisition Guidebook activities to include: meetings, editorial work, coordinations, directive process actions, demonstrations, successful distribution, and publications of products. Part 5 of this PWS provides each specific task to be performed.

Part 2: SPECIFIC REQUIREMENTS

2.1 Place(s) of Performance

Contractor will be required to support the Director of DPAP within the Pentagon, and the contractor's facilities. These locations include Government Sites within the National Capital Region; however, other off-site locations and telecommuting arrangements are allowable work locations upon the Government Representative approval. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the work force are essential.

2.3 Period of Performance

Refer to SubCLIN 200408 for Base Year and CLINs 3007 and 4007 for Option Years

2.4 Specifics

Support Development/update/field the Publication of DoD Instruction and Guidebook

2.4.1 Develop/update/publish DoD Directive 5000.01 and DoD Instruction 5000.02 and the Defense Acquisition Guidebook (DAG)

2.4.1.1 Regularly update the stand alone documents from statute, executive branch directives, DoD policy, executive direction, and other sources to provide uniform Department-wide processes and governance to ensure that DoDD 5000.01 and DoDI 5000.02 are current, properly planned, executed, strategically sourced, and managed using business arrangements that are in the best interest of the Government.

2.4.1.2 Publish instructions. Support and manage coordination with WHS and others for AT&L and other pre-coordination, coordination, and publication of the DoD Instruction, in accordance with DoDI 5025.01, DoD Directives.

2.4.1.3 Development/update is an ongoing process and begins the day an instruction is published.

2.4.2 Support Communications and Outreach

2.4.2.1 Develop a plan of action and strategic communication plan for rapid implementation of the DoD Directive, Instruction and the DAG .

2.4.2.2 Schedule and support all efforts to implement the plan of action and strategic communication plan for rapid implementation of the DoD Directive and Instruction and

the DAG. Support includes preparing briefings as necessary, scheduling attendees, drafting agendas for meetings, preparing pre-briefs, coordinating all activities in preparation for briefings, attending and developing action matrices and following up on actions; drafting minutes and meeting summaries.

- 2.4.2.3 Prepare talking points and progress status briefings for senior leaders. Track developments, oversight findings, and recommendations. Prepare, facilitate, coordinate responses, and document to apprise leadership of results or findings.
- 2.4.2.4 Develop and deliver a coordinated plan for providing response to issues raised by components.

2.4.3 Field the DoD Directive, Instruction and Guidebook.

2.4.3.1 Support policy and training updates to reflect the updated DoD Directive/Instruction and Guidebook.

2.4.3.2 Create podcasts or equivalent executive-level overviews

3.0 List of Deliverables.

- 3.1 Monthly oral report on status of actions.
- 3.2 Drafts of products in accordance with milestones
- 3.3 Final products for publication
- 3.4 Miscellaneous briefings and reports as required.

4.0 Contractor's employees performing work in support of this contract shall possess a SECRET clearance.

COST & PRICING SUPPORT PWS

5.5 Additional Executive Order/Legislative in-scope requirements

5.5.12 Legislative Requirement for DOD cost and pricing assistance

Background: Section 811 of the FY2011 National Defense Authorization Act requires the Department to Cost estimates for program baselines and contract negotiations for major defense acquisition & major automated information system programs. The Government is in ongoing negotiations with prime contractors and needs expert assistance in developing various products that get the Government a better deal. These experts can assist DOD while DCMA and the components rebuild their organic cost and price expertise.

Requirement: To ensure implementation of the Congressional requirement to improve Pricing within the DOD.

- i.) Conduct cost and pricing support to multiple DOD program offices and Director of Defense Pricing to assist in cost and price analysis for MDAP/MAIS programs by:
 - a. Perform cost analysis of cost proposals
 - b. Assist in negotiations
 - c. Analyze proposed Performance Based Payment arrangements
 - d. Provide pricing training at DoD conferences
 - e. Analyze pricing capabilities of DoD organizations
 - f. Draft pricing related DFARS language and related PGIs
- ii.) Provide mobile support to different contracting offices using the latest and trusted pricing and cost analysis techniques.
- iii.) Travel shall be required to the program offices. A weekly progress report is required to the director of Defense Pricing.
- iv.) Work shall be conducted at Government locations and contractor facilities.

Deliverables: Reports or verbal briefings, pricing analyses and methodologies, draft DFARS/PGI case language. oral/email reports to the director of Defense Pricing, the senior contracting officer of the major program, or other senior DOD officials.

Security clearance: Secret clearance level.

Expertise and training required: 20 plus years of major program contracting, cost and price experience. Either on the Government or Contractor side. Level III Dawia certified in contracting with advanced cost/pricing courses or civilian equivalent.

Target performance level: 100% accuracy in pricing techniques employed

ENHANCED CLAUSE LOGIC PWS

5.5 Additional Executive Order/Legislative in-scope requirements

5.5.13 Policy Development and Execution for Various Legislative Requirements

Specific Tasks: For the Deputy Director, DPAP (Program Development and Implementation) (DD,DPAP(PDI)), the contractor shall perform the following task independent of Government supervision:

a. Legislative Requirement for Expeditionary Acquisition Tools—Enhanced Clause Logic Implementation

Background: Section 849 of the National Defense Authorization Act for Fiscal Year 2008 required the Department to evaluate and implement the recommendations from the Commission on Army Acquisition and Program Management in Expeditionary Operations. A key recommendation was to improve the tools available for contracting in a contingency/combat environment (C3E). In addition, Section 841 of the National Defense Authorization Act for Fiscal Year 2008 (Public Law 110-181) established the Commission on Wartime Contracting, whose August 2011 final report emphasized the importance of contingency business systems. Subsequently, the Comprehensive Contingency Contracting Reform Act of 2012 (S. 3286) and the Digital Accountability and Transparency Act (DATA) (H.R. 2146) emphasize the importance of transparency and insight into federal government spending.

To implement improvements to available tools in a C3E, PDI is supporting the development of an enterprise clause logic service to be implemented with contract writing solutions used in contingency acquisition. The enterprise clause logic service is critical to the end-to-end procure to pay processes in theater. This web capability is being designed to integrate directly with contract writing tools being used in theater to ensure that clauses included in resulting contracts are compliant with the Federal Acquisition Regulation and various supplements that apply. The clause logic service is in the early stages of initial deployment and needs to be piloted.

The clause logic service will be part of a suite of business tools needed to provide the required transparency for C3E, from requirements development to contract writing (including clause logic) and reporting to past performance evaluations. These business tools are being united in a C3E Procurement Toolbox. This business tool repository will unite standards, reports, services, and applications in one location to provide easy access to C3E business intelligence. It will reduce risk to the field team, improve procurement and cash management on the battlefield, and provide immediate visibility into purchases and payments.

Status: This modification builds on effort previously awarded on contract HQ0034-10-F-0075. Modifications P00018 (05 January 2012) and P00023 (08 March 2012) included the requirement to support Clause Logic (Phases 1 and 2, respectively).

Requirement: In an effort to continue ensure implementation of the Congressional requirement to improve C3E tools and maintain transparency, the contractor shall provide the following during the deployment of the clause logic service. The Enhanced Clause Logic includes a specific focus on the areas of Government Property, Financial Management and necessary effort to work Government Clause fill-in structure and data.

A. Integration of the Clause Logic Service into the C3E Procurement Toolbox

5. Provide Clause Logic Expertise to do the following:
 - a. Update the clause logic service concept of operations to specify its interface with, and role in, C3E Procurement Toolbox.
 - b. Expand functional test scenarios and scripts to support C3E Procurement Toolbox, as necessary.
6. Serve as subject-matter expert in the areas of Government Property, contract administration, and Financial Management to do the following:
 - a. Validate rules within the clause logic service from a government property, contract administration, and financial management perspective.
 - b. Identify and draft requirements packages and Engineering Change Proposals for future software enhancements to address issues that arise during testing clause logic interface with the C3E Procurement Toolbox.
7. Provide Information Technology Expertise to ensure clause logic draws data from existing contract reporting systems that feed into the C3E Procurement Toolbox, such as WAWF, FPDS-NG and EDA.
 - a. Identify existing sources of data for clauses with fill-in text in the clause logic service. This data is essential to the development of the service and requires expertise in the areas of WAWF, FPDS-NG and EDA.
 - b. Develop approach for designing reports for use with the clause logic service.

B. Phased Effort

As the ongoing effort has matured, it has identified the need for specialized skills to successfully complete the original tasking. The stages identified below point out the different periods of performances required to complete the original tasking. Stage 1 identified below involves follow on work to the original clause logic support.

This effort will run in three stages: Stage 1, Support for initial deployment of clause logic; Stage 2, Support for enhanced clause logic integration into toolbox; and Stage 3, Support for enhanced clause logic maintenance.

1. The prescribed Clause Logic Expertise is required throughout the initial deployment (Stage 1), which is anticipated to run from Date of Award to 28 February 2013.
2. The prescribed IT Expertise is required for a portion of Stage 1—two months from Date of Award.
3. The prescribed Government Property Expertise is required throughout initial deployment (Stage 1) and, optionally, for subsequent integration (Stage 2) and maintenance (Stage 3). It is anticipated that this expertise will be required through all Stages of the development, as various FAR parts are completed the need for expertise in this area will be identified. The options (Stage 2 & 3) are for the Enhanced Clause Logic which will focus on the area of Government Property and Financial Management issues that may arise as Clause Logic interfaces with current and new business systems.

Stage 1 runs from Date of Award to 28 February 2013; Stage 2 runs from 01 March 2013 to 28 February 2014; Stage 3 runs from 01 March 2014 to 27 February 2015 *Note: Stages 2 and 3 are optional phases, dependent on results from earlier Stages.*

Reporting Requirements and Deliverables:

13. Reporting:
 - a. Oral reports as required by the COR
 - b. Monthly financial and activity report
 - c. Weekly status reports
14. Deliverables
 - a. One updated clause logic concept of operations – within 75 days of tasking – (STAGE 1)
 - b. Set of test scenarios and scripts for initial clause logic testing – within 30 days of tasking –

- (STAGE 1)
- c. One exception report identifying clause logic rules that require enhancements in areas of government property, contract administration, and financial management – 27 February 2013 (STAGE 1)
 - d. Requirements packages and Engineering Change Proposals to address issues that arise during testing clause logic interface – as required by COR (STAGE 1)
 - e. Artifact documenting existing sources of data for clauses with fill-in text in the clause logic service and approach for designing reports for use with the clause logic service – 15 Dec 2012 (STAGE 1)
 - f. For Option Year 3 (Stage 2) and Option Year 4 (Stage 3), the COR will instruct the contractor on the required deliverables that will be similar to those in a) through e), and dependent upon the results obtained from Stage 1

Performance Standard: Performance standard is a goal of 100% satisfactorily completing the tasking and meeting project timeliness. Acceptable quality level is 95% of all taskings/deliverables contain only minor defects or rewrites and 95% are processed within the agreed upon timeframe or milestone. Quality will also be measured by customer satisfaction, with the target of zero major complaints from customer.

Qualification Requirements: The specific tasks will require as a minimum contractor personnel with:

- a) Analytical expertise in DoD acquisition/contracting/financial management processes
- b) Familiarity with systems testing
- c) Extensive knowledge of DPAP/PDI clause logic initiative
- d) Demonstrated knowledge and understanding of the specific requirements from various NDAA legislative requirements
- e) Demonstrated knowledge, understanding and expertise working within the OSD/Joint structure and process, the DoD legislative affairs processed, and acquisition policy development processes
- f) Excellent oral and written communication skills

Personnel/Workload: This effort is Firm Fixed Price. The following workload estimate is provided purely to assist in assessing workload requirements and in no way alters the FFP structure. No government workstations/spaces will be provided.

Restrictions: The contractor must have no known or existing or potential conflicts of interest associated with these requirements and present a company and individual no-disclosure agreement for Government approval.

Security Clearance: Secret

**Unless delineated herein – all other requirements, terms, and conditions of the original Performance Work Statement are in full effect and shall be priced as such.