

WHO WE ARE:

The National Oceanic and Atmospheric Administration's (NOAA) mission is to describe and predict change in the Earth's environment and conserve and wisely manage the Nation's coastal and marine resources.

WHERE WE ARE:

Acquisition and Grants Office
1305 East West Highway
Room 7604
Silver Spring, Maryland 20910

WHAT WE BUY:

- Information Technology (equipment and services)
- Automated Systems
- Software
- Supplies
- Satellite Support
- R & D Services
- Management Studies
- Fishery Surveys
- Meteorological and other scientific instrumentation
- Cartography and related services
- Environmental studies
- A & E Services
- Facility Management Services

SMALL AND DISADVANTAGED BUSINESS UTILIZATION

Small Business Specialists develop and implement programs that assist small businesses in identifying, targeting and obtaining procurement opportunities within NOAA.

GOALS:

Annual direct contract and subcontracting goals are established for small, minority, 8(a), women-owned, HubZone and service disabled veteran-owned businesses.

COUNSELING:

The Small Business Specialists counsel firms on how to market their services or products to NOAA and assist firms in resolving pre-award and post-award issues. They also provide procurement guidance to agency procurement decision-makers.

OUTREACH PROGRAMS:

Small business forums are conducted to keep the small business community abreast of pending changes to the NOAA's Acquisition policy/guidance and to provide an avenue for open dialog between NOAA and industry. Such forms include:

- Expositions/Marketplaces
- Workshops
- Conferences
- Seminars
- Symposiums

CONTRACTING OPPORTUNITIES INFORMATION

While most NOAA opportunities are advertised in the Commerce Business Daily prior to solicitation, perspective contractors are encouraged to develop a general awareness of DOC's programs and acquisition requirements.

The Department of Commerce publishes an annual Procurement Forecast which announces anticipated contracting opportunities for that year. The Procurement Forecast is available via the Internet at:

<http://www.doc.gov/osdbu/forecast1.htm>

PROCUREMENT METHODS:

- Unrestricted competitive procurements
- Competitive set-asides to small businesses
- 8(a) set-asides (sole source and competitive)
- Sole source procurements
- GSA/Federal Supply Schedule purchases
- Government credit card purchases
- Subcontracting with small businesses
- Blanket Purchase Agreements
- COMMITS (GWAC)
- Teaming or Partnering (joint venture or partnership)
- Unsolicited Proposals

USEFUL RESOURCES:

NOAA Acquisition Home Page:

www.rdc.noaa.gov/~amd

DOC OSDBU Home Page

www.doc.gov/osdbu

SBA Home Page/SBA Pro-Net

www.sba.gov

Electronic Posting System

www.eps.gov

Federal Acquisition Virtual Library

www.far.npr.gov

**NOAA SMALL BUSINESS
REPRESENTATIVES:**

Headquarters, Silver Spring, MD
Kimberly Marshall 301-713-0836

Eastern Administrative Support
Center (EASC) - Norfolk, VA
Michele McCoy 757-441-6879

Central Administrative Support
Center (CASC) - Kansas City, MO
Sharon Webster-Tyson . . 816-426-7267

Mountain Administrative Support
Center (MASC) - Boulder, CO
Dan Gomez 303-497-5133

Western Administrative Support
Center (WASC) - Seattle, WA
Judi Jzyk 206-526-6039

National Data Buoy Center (NDBC)
Stennis Space Center, MS
Dennis Morris 228-688-1706

Systems Acquisition Office (SAO)
Silver Spring, MD
Don Thompson 301-713-3478

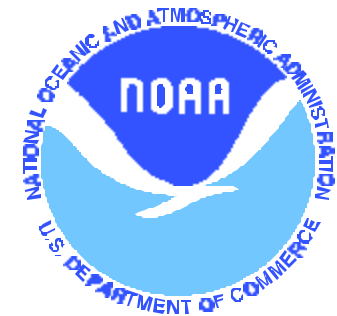
**NOAA's Acquisition and
Grants Office supports the
following organizations:**

- Office of Finance and Administration
- National Marine Fisheries Service
- National Environmental Satellite, Data, and Information Service
- National Weather Service
- National Ocean Service
- Oceanic and Atmospheric Research

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- International Trade Administration (ITA)
 - Bureau of Export Administration (BXA)
 - Minority Business Development Agency (MBDA)
 - Economic Development Administration (EDA)
 - Economics and Statistics Administration (ESA)
 - Bureau of Economic Analysis (BEA)
 - National Institute of Standards and Technology (NIST)

**NATIONAL OCEANIC AND
ATMOSPHERIC
ADMINISTRATION
(NOAA)**

**OFFICE OF ACQUISITION
AND GRANTS**



“CONTRACTING WITH NOAA

AND

**BUILDING LONG-TERM
PARTNERSHIPS”**

**U.S. DEPARTMENT OF
COMMERCE**