

**UNITED STATES TAX COURT
APPLICATION FOR EMPLOYMENT**

If you need additional space, continue under "Remarks" listing item number

1. Name (Last, First, Middle Initial)														
2. Present Address (Street, City, State, Zip)														
3. Email Address		4. Phone Number												
5. Other Names Previously Used for Employment Purposes														
<table style="width: 100%; border: none;"><tr><td style="width: 50%; vertical-align: top;">6. Are you a U.S. Citizen</td><td style="width: 10%; text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td style="width: 40%; vertical-align: top;">If no, please answer questions 7, 8, and 9.</td></tr><tr><td style="vertical-align: top;">7. If you are not a U.S. Citizen are you a person who is lawfully admitted for permanent residence and is seeking citizenship as outlined in 8 U.S.C. 1324b(a)(3)(B)?</td><td style="text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td></td></tr><tr><td style="vertical-align: top;">8. If you are not a U.S. Citizen are you a person who is admitted as a refugee under 8 U.S.C. 1157 or is granted asylum under 8 U.S.C. 1158 and has filed a declaration of intention to become a lawful permanent resident and then a citizen when eligible?</td><td style="text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td></td></tr><tr><td style="vertical-align: top;">9. If you are not a U.S. Citizen are you a person who owes allegiance to the United States (i.e., nationals of American Samoa and Swains Island or the Northern Mariana Islands)</td><td style="text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td></td></tr></table>			6. Are you a U.S. Citizen	☐ Yes ☐ No	If no, please answer questions 7, 8, and 9.	7. If you are not a U.S. Citizen are you a person who is lawfully admitted for permanent residence and is seeking citizenship as outlined in 8 U.S.C. 1324b(a)(3)(B)?	☐ Yes ☐ No		8. If you are not a U.S. Citizen are you a person who is admitted as a refugee under 8 U.S.C. 1157 or is granted asylum under 8 U.S.C. 1158 and has filed a declaration of intention to become a lawful permanent resident and then a citizen when eligible?	☐ Yes ☐ No		9. If you are not a U.S. Citizen are you a person who owes allegiance to the United States (i.e., nationals of American Samoa and Swains Island or the Northern Mariana Islands)	☐ Yes ☐ No	
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GENERAL														
<table style="width: 100%; border: none;"><tr><td style="width: 50%; vertical-align: top;">10. a. Were you ever a federal civilian employee?</td><td style="width: 10%; text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td style="width: 40%; vertical-align: top;">If yes, give highest civilian grade: _____</td></tr><tr><td style="vertical-align: top;">b. Are you receiving a federal civilian annuity payment?</td><td style="text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td></td></tr><tr><td style="vertical-align: top;">c. Are you receiving federal severance pay?</td><td style="text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td style="vertical-align: top;">If yes, give former agency contact/ telephone: _____ _____</td></tr><tr><td style="vertical-align: top;">d. Have you received a federal separation incentive payment in the past 5 years?</td><td style="text-align: center; vertical-align: top;">☐ Yes ☐ No</td><td style="vertical-align: top;">If yes, state mo/yr received and former agency contact/telephone: _____ _____</td></tr></table>			10. a. Were you ever a federal civilian employee?	☐ Yes ☐ No	If yes, give highest civilian grade: _____	b. Are you receiving a federal civilian annuity payment?	☐ Yes ☐ No		c. Are you receiving federal severance pay?	☐ Yes ☐ No	If yes, give former agency contact/ telephone: _____ _____	d. Have you received a federal separation incentive payment in the past 5 years?	☐ Yes ☐ No	If yes, state mo/yr received and former agency contact/telephone: _____ _____
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11. Do you have any relatives who are Judges, Officers or employees of the United States Tax Court. ☐ Yes ☐ No If yes, give their name, position, and relationship to you _____
12. Have you ever served on active duty with the military? ☐ Yes ☐ No *(If selected, you will need to provide your DD-214 (copy 4), Certificate of Release or Discharge from Active Duty, so that your service may be verified and credited)*
13. a. Are you a male born after December 31, 1959? ☐ Yes ☐ No If no, skip 13b and 13c. If yes, go to 13b.
- b. Have you registered with the Selective Service System? ☐ Yes ☐ No If yes, provide Selective Service Number: _____
- c. If "No," describe your reason(s) below.

EDUCATION

14. a. Do you have a high school diploma or G.E.D. equivalent? ☐ Yes ☐ No If yes, Date of Completion _____

b. Name and Location of colleges or universities attended <i>(including law schools)</i>	Dates Attended	Credit Hours		Degree	Date Received	Grade Point Average and/or scholastic standing
		Quarter	Semester			

14. c. Other schools or training attended (list name/location of school, dates attended, subject studied, certificates received, and other pertinent data):

JOB RELATED SKILLS, AWARDS, SPECIAL ACCOMPLISHMENTS

15. List any skills (e.g., language, computer, keyboarding speed), honors, awards, or special accomplishments (e.g., memberships in professional/honor societies, leadership activities, performance awards) that you believe are relevant to your ability to perform the job:

APPLICANTS FOR LEGAL POSITIONS

16. a. Are you admitted to the Bar? ☐ Yes ☐ No If yes, list the Bar(s) to which admitted and date(s) of admission.
If no, skip to 16 b _____

- Is your Bar Membership ☐ Active ☐ Inactive
- b. What was your scholastic standing in law school? ☐ Upper ½ ☐ Upper ⅓ ☐ Upper ¼
- c. Were you a member of an editorial board of law review or a moot court participant? ☐ Yes ☐ No

17. REMARKS *(Use this space or additional sheets for continuation of answers. List the item number being explained.)*

WORK EXPERIENCE

(Start with your present position and work back 10 years. Include any military service. Use additional page if necessary.)

ADates of Employment *(mm/dd/yyyy)*

From: _____ To: _____

Number of hours worked
per week:

Exact Title of Your Position

Salary or Earnings

Starting \$ _____ Per _____

Final \$ _____ Per _____

Pay Plan/Grade
(If in Federal Service)

Place of Employment

City _____

State _____

Name and Address of Employer *(firm, organization, etc.)*

Name and Title of Immediate Supervisor

Business Telephone: *(Area Code and Phone Number)*

Reason for Leaving

Description of Work

BDates of Employment *(mm/dd/yyyy)*

From: _____ To: _____

Number of hours worked
per week:

Exact Title of Your Position

Salary or Earnings

Starting \$ _____ Per _____

Final \$ _____ Per _____

Pay Plan/Grade
(If in Federal Service)

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City _____

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C

Dates of Employment (<i>mm/dd/yyyy</i>) From: _____ To: _____		Number of hours worked per week:	Exact Title of Your Position
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Reason for Leaving			
Description of Work			

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Reason for Leaving		
Description of Work		

APPLICANT CERTIFICATION

I certify that, to the best of my knowledge and belief, all the information on and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me, or firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I provide may be investigated.

SIGNATURE _____ DATE SIGNED _____