MAC Batch O-001

Date: October 31, 2012
To: MAC Batch™ Software Developers
Subject: Certification Cycle O Calendar

The USPS plans to implement the following Certification Cycle O Release Schedule given below. This certification cycle will expand from a 90-day to a 6-month period. This Release Schedule and Cycle Processing goal is to allow adequate time for software development for and to verify compliance with January 27, 2013 Price Changes within that software as soon as feasible after price implementation.

Certification Cycle O Release Schedule

MAC Batch Certification Cycle O Advisory
Cycle O Calendar
January 2013

January 9, 2013 –   Begin accepting MAC Batch Order Forms

January 14, 2013 – Begin Cycle O Testing

March 11, 2013 –   Activate Late Orders and Testing Fees

April 30, 2013 –   Cycle N Certification expire

June 28, 2013 –   Cycle O Testing Ends

April 30, 2014 –   Cycle O Certifications expire

Special Interest Items for Cycle O Certification Testing

- Accurate determination of Letter-size and Flat-size mailpieces

The MAC Batch Certification Group will provide special advisories on items above containing detailed information. Expect these advisories in the coming weeks, specifically prior to the start of Certification Cycle O.

October 31, 2012

Interim Cycle Certification Policy

– The MAC Batch Certification Group will accept Cycle O Testing Order Forms starting **January 9, 2013**

Developers should:

1. Access Order Forms from RIBBS at https://ribbs.usps.gov/macbatch/documents/tech_guides/forms/

2. Email their completely filled-in Order Form to mac.batch.ncsc@usps.gov or

3. Fax their completely filled-in Order Form to (650) 357-6796

MAC Batch Software Developers must make all necessary changes to their software packages for the January 27, 2013 Price Change Implementation Date and distribute the certified products to their customers as soon as feasible to coincide with the scheduled price implementation.

– The MAC Batch Certification Group will:

1. Retain Cycle O certified Developers with their Products on the respective CPL with that listing to expire April 30, 2013.

2. Allow only Developers that submitted Cycle O Order Forms for their products by March 19, 2013 **and** still in certification processing to stay on the respective Cycle O CPL until after June 28, which would allow successful completion of certification processing. **The group reserves the right to adjust this allowance as USPS directs**.

3. Remove all other developers and their products at the end-of-certification-cycle date (June 28) from the RIBBS Cycle O CPL

4. Display only, Cycle N as the current certification cycle effective **January 2013** on the CPL page, and then after **June 28, 2013** shift to reflect **Cycle O** as the current certification cycle.

Developers requesting extension regarding new USPS prices should direct their correspondence to:

Pricing and Classification Service Center

90 Church Street, Suite 3100

New York, NY 10007-2951

212-330-5300

For certification processing questions or concerns, please contact the MAC Batch Certification Group by e-mail at mac.batch.ncsc@usps.gov or call 800-331-5746, option 0 and ask for the MAC Batch Certification Group.

October 31, 2012

The MAC Batch Certification Group will accept correspondence addressed to:

BMA Certification Department – MAC Batch
National Customer Support Center
United States Postal Service
225 N. Humphreys Blvd Ste 501
Memphis TN 38188- 1001

NOTE: Effective **December 21, 2012**, please use this address for all correspondence

Regards,

BMA Certification – MAC Batch Group
800-331-5746

October 31, 2012