



Electronic Product Fulfillment Web Access Request Form

This form is used to create a Web-based account with the National Customer Support Center (NCSC) which will be utilized to receive (download) files for electronic product fulfillment from the Electronic Product Fulfillment (EPF) website. Multiple users within a single organization can download the product(s), however, each user must have a separate EPF account login. Please complete this form and return via United States Postal Service® mail or fax to the address or fax number listed at the bottom of this form. A representative will contact you with details regarding your approved access.

AIS Products <input type="checkbox"/> Carrier Route national <input type="checkbox"/> Carrier Route by state <input type="checkbox"/> City State national <input type="checkbox"/> Delivery Statistics <input type="checkbox"/> eLOT® national <input type="checkbox"/> eLOT by state <input type="checkbox"/> Five-Digit <input type="checkbox"/> Z4Change <input type="checkbox"/> ZIP + 4® national <input type="checkbox"/> ZIP + 4 by state <input type="checkbox"/> ZIPMove	<input type="checkbox"/> RDI™ <input type="checkbox"/> Other (Specify): _____ CDS Products <input type="checkbox"/> Bi-Monthly <input type="checkbox"/> Congressional <input type="checkbox"/> No Stat <input type="checkbox"/> Weekly <input type="checkbox"/> Seeds	BMA Products <input type="checkbox"/> MAC Batch <input type="checkbox"/> PAVE Other Products <input type="checkbox"/> Labeling List <input type="checkbox"/> Zone Charts <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	Licensing/Certification Products <input type="checkbox"/> ACS (acct. # _____) <input type="checkbox"/> CASS™/ MASS™ <input type="checkbox"/> LACS ^{Link} ® <input type="checkbox"/> Suite ^{Link} ® <input type="checkbox"/> Other (Specify): _____ AEC Products <input type="checkbox"/> AEC / AECII®
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A. Customer Information

1. Name	
2. Job Title	3. Telephone Number (include area code)
4. Company Name	5. Email Address
6. Business Address	7. Corporate HQ Location (if different from your Business Address)

B. Customer Computer Access Authorization

User Responsibility Agreement Statement: I am responsible for Logon/Logoff, all actions pertaining to the use of my assigned logon ID, and will not provide my logon ID to another person. I agree that access to computer data or files not authorized to me is prohibited. I understand my logon ID may be suspended indefinitely if I violate security procedures or fail to provide update information for the information listed above whenever I change job positions. I agree that misuse of a USPS® computer system may result in disciplinary action and/or criminal prosecution. I understand that any detected misuse of a computer system will be reported to the Inspection Service.

Requester's Signature	Date
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Manager Responsibility Agreement Statement: I agree that this logon ID will be used for authorized USPS work within the scope of my organization. I also agree that upon termination or transfer of the user, I will advise the Computer Systems Security Officer in writing as to the disposition of the computer files and/or data and logon ID. I will periodically review the use of the assigned logon ID and computer files and/or data.

1. Name	2. Date
3. Signature	4. Telephone Number (include area code)

If you have any questions regarding this Web access request form, please contact Electronic Product Fulfillment at 800-331-5747 or via e-mail at BXDMM0@usps.gov; otherwise, mail or fax this completed form with accompanying documentation to:

ADDRESS QUALITY PROGRAMS
 NATIONAL CUSTOMER SUPPORT CENTER
 UNITED STATES POSTAL SERVICE
 225 N HUMPHREYS BLVD STE 501
 MEMPHIS TN 38188-1001
 FAX: 901-681-4582

NCSC Use Only	
NCSC Business Affiliation	
ID Assigned	
Date Customer Contacted	Initials
Comments	