Current Reports in WiTS

Action-Specific

- **Awards Report:** provides information on award actions that have been submitted to HR for review and processing

- **Appointment Actions Report:** provides information on appointment actions processed as a result of multiple selections, shared certificates, or EODs with no accompanying recruitment activity

- **Classification Report:** provides information on classification actions that have been submitted to HR for action

- **DEU Activity Report:** provides information about recruitment and appointment activities carried out by the CSD's Delegated Examining Unit

- **Not to Exceed Report:** provides information about employees' time-limited appointments

- **Orientation Report:** provides new employee orientation registration information

- **Pay Summary Report:** provides summary information on Special Pay actions

- **Pay Adjustments Reports:** provides information on pay adjustment actions that have been submitted to HR for review and processing

- **Pay Incentives Report:** provides information on pay incentive actions (Recruitment Incentives, Relocation Incentives, SLRP, etc.) that have been submitted to HR for review and processing

- **Pay Allowances/Supplements Report** provides information on allowance and supplement actions (Market Pay, Retention Allowances, PCA, etc.) that have been submitted to HR for review and processing

- **Promotions Report:** provides information on promotion actions that have been submitted to HR for review and processing

- **Recruitment Actions Report:** provides information on recruitment actions that have been submitted for action

- **Recruitment KPI Report**: provides information on recruitment actions and their metrics and compares them to various Key Performance Indicators

- **Recruitment Requests Report:** provides data and metrics related to recruitment requests before they are submitted to HR

- **Separations Report:** provides information on separation actions that have been submitted to HR for review and processing

- **Timeliness of Recruitment Related Hiring Decisions:** provides information on the time elapsed between when certificates are sent to Selecting Officials and when a hiring decision is made

- **Vacancy Announcement/Certificate Listing Report:** provides information about open vacancies and certificates to facilitate global recruitment and certificate sharing

CSD-Specific

- **Status Report:** provides summary information about all HR activity

- **Strategic Hiring Data Report (3 views):** provides information on recruitment activities for strategic reporting needs
  - Time to Hire
  - Use of Hiring Flexibilities
  - Applicant Notification

- **Job Code /Position Number Report:** provides information of Job Code / Position Number request activity

- **HR Action Count Report:** provides summary information on the HR Action activity throughout the CSD

- **Workload Report:** summarizes workload data by action type, action status, HR staff member, Branch and / or organization

CSSED-Specific

- **Senior Level Pay Activity Report:** provides information on senior-level actions that have been submitted to NIH Committees for recommendation and Building 1 for decision

- **Senior Level Pay KPI Report:** provides metric information on senior-level actions that have been submitted to NIH Committees for recommendation and Building 1 for decision

- **NIH Committee Activity Reports (4 views):** provide information related to NIH Committee review and recommended action on senior level pay cases
  - NCC Recommendations Report
  - NCC Case Reviews Report
  - NCCP Recommendations on Title 38 Requests Report
  - NCCP Quarterly Report

BPLB-Specific

- **Retirement Activity Report:** provides information on retirement estimates and retirement application processing

- **Benefits Activity Report:** provides information on benefits form processing

HR Systems Support-Specific

- **HRSS Summary Report**: provides summary information on HR Systems Support activities

- **WiTS Hits Report:** provides information on the number of hits for WiTS Reports and Portal Processes

- **Issue Resolution Report:** provides information on resolved HR Systems Support tickets

- **Unresolved Issues Report:** provides information on unresolved HR Systems Support tickets

- **HRSS Tier Activity:** summarizes data on HR Systems Support activity by Tier level

- **HRSS Reports Request:** summarizes HR Systems Support reports request metrics

- **HRSS Organizational Activity:** provides summary of organizational HRSS activity

- **HRSS Request Method Report:** provides summary of Help Desk Tickets by request method

- **Current or Removed User Report:** provides at-a-glance information on current or removed users of various OHR systems

- **User System Access History Report:** provides history of HRSS activities related to granted, modifying or deleting user system access