



DEPARTMENT OF THE NAVY
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MAY 18 2009

OPNAV INSTRUCTION 1520.42

From: Chief of Naval Operations

Subj: ADVANCED EDUCATION GOVERNANCE

Ref: (a) CNO memo 1524 Ser N00/100105 of 31 October 08 (NOTAL)

Encl: (1) Advanced Education Review Board
(2) Education Coordination Council

1. Purpose. To provide guidance on integrated governance of advanced education policies, programs and institutions.

2. Background. Education is a strategic investment in the future capabilities of the Naval Service. This investment requires a deliberate framework to optimize policy coordination and integration across the Navy. Per reference (a), the Chief of Naval Operations (CNO) approved establishment of a framework that directly links education funding to strategy and strengthens our ability to provide the right education opportunities to the force for both current and future missions.

3. Policy

a. The Vice Chief of Naval Operations (VCNO) is the Navy's Education Executive Agent (EEA). The EEA will guide the Navy's investment in education by providing the vision and direction to enable unity of effort through coordinated policy, validated requirements, prioritized resources, and standardized processes.

b. The EEA will be supported by an Advanced Education Review Board (AERB) as described in enclosure (1). The Deputy Chief of Naval Operations (Manpower, Personnel, Training and Education) (CNO (N1)) will serve as the Executive Secretary to the AERB. The Executive Secretary will: (1) schedule semi-annual AERB meetings; (2) prepare and disseminate AERB meeting agendas and minutes; and (3) obtain and provide information, data, and studies required to support AERB decisions and action items.

c. The Education Coordination Council (ECC), which is described in enclosure (2), will support the functions of the Executive Secretary. It will be chaired by the Assistant Deputy Chief of Naval Operations (Manpower, Personnel, Training and Education) (CNO (N1B)).

d. The AERB and ECC will facilitate collaborative and mutually supporting relationships among education stakeholders. This will ensure education policy, programs and supporting infrastructure are available to develop and sustain a portfolio of skills and competencies aligned to Chief of Naval Operations Guidance (CNOG) and the Maritime Strategy.

e. The AERB and ECC will not supplant assigned responsibilities of CNO (N1) or the Deputy Chief of Naval Operations (Fleet Readiness and Logistics) (CNO (N4)).

f. The Presidents of the Naval War College, Naval Postgraduate School, and the Superintendent, United States Naval Academy (USNA), report to the CNO. However, they will conduct routine education and education-related base support and facilities business through either CNO (N1) or CNO (N4), as appropriate.

4. Action

a. The AERB will meet at least semi-annually at the call of the Chair. Meetings will be scheduled to provide timely recommendations to coincide with key decision points in the Navy's assessment and resourcing processes.

b. The ECC will meet at least semi-annually at the call of the Chair. It will direct working group activities and formulate solutions and recommendations for AERB consideration. Meetings will be scheduled to support development of AERB agendas and necessary recommendations.

c. The AERB Executive Secretary will ensure matters requiring VCNO or CNO decisions are directed to the AERB for consideration. Issues which may be resolved at lower levels will be directed accordingly.

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5. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed in accordance with Secretary of the Navy Manual 5210.1.



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Advanced Education Review Board (AERB)

1. The AERB replaces its predecessor, the Graduate Education Review Board, and serves as a forum to provide oversight of education policies and programs, and the Navy's education institutions. The AERB will:

a. Ensure advanced education policy, programs, long-range goals and objectives, and resource investments, including those required to maintain and recapitalize Navy education institutions, are in keeping with CNOG and implementation of the Maritime Strategy.

b. Provide appropriate oversight of the institutional integrity, policies and ongoing operations of the Navy education institutions to ensure efficient operation and support accreditation by appropriate regional accrediting bodies recognized by the U.S. Department of Education.

2. The AERB is chaired by the VCNO, the Navy's EEA. Membership is limited to key principals to facilitate action-oriented decision making.

a. Membership includes the following principals:

(1) Director, Navy Staff

(2) CNO (N1)

(3) Director of Naval Intelligence (CNO (N2))

(4) Deputy Chief of Naval Operations (Operations, Plans and Strategy) (CNO (N3/N5))

(5) CNO (N4)

(6) Deputy Chief of Naval Operations (Communication Networks) (CNO (N6))

(7) Deputy Chief of Naval Operations (Integration of Capabilities and Resources) (CNO (N8))

(8) U.S. Marine Corps Deputy Commandant for Manpower and Reserve Affairs

Enclosure (1)

- (9) Chief of Navy Reserve (CNO (N095))
- (10) Chief of Naval Research
- (11) Superintendent, USNA
- (12) President, Naval Postgraduate School (NPS)
- (13) President, Naval War College (NWC)

b. Invitees include:

- (1) Representative, NPS Board of Advisors
- (2) Representative, NWC Board of Advisors
- (3) Representative, USNA Board of Visitors
- (4) Others invited by the AERB Chair based upon the meeting agenda.

c. CNO (N1) will serve as the AERB Executive Secretary. The Executive Secretary will ensure timely promulgation of meeting agendas and minutes, and provide information, data, and metrics required to support AERB decisions and action items.

MAY 18 2009Education Coordination Council (ECC)

1. The ECC will facilitate collaboration among stakeholders to provide recommendations with respect to education strategy, policy, requirements, and resources; and enable best informed decisions. ECC meetings will be scheduled to support the AERB.
2. The ECC is chaired by CNO (N1B). ECC membership includes a single executive level representative from each of the following organizations:
 - a. Office of the Chief of Naval Operations, Total Force Resource Management Division (OPNAV (N10))
 - b. Total Force Training and Education Division (OPNAV (N15))
 - c. Shore Readiness Division (OPNAV (N46))
 - d. USNA
 - e. NWC
 - f. NPS
 - g. Naval Education and Training Command (NETC)
 - h. Commander, Navy Recruiting Command
 - i. United States Fleet Forces Command (USFFC) (N1)
 - j. Commander, Naval Installations Command (CNIC)
 - k. Office of the Chief of the Navy Reserve (OCNR)
 - l. Others as determined by the Chair
3. The ECC will be supported by the ECC Working Group that:
 - a. Takes a long-term view of education to position the Navy for development and implementation of future operating concepts.
 - b. Supports integration of education policies for development of a portfolio of skills and competencies necessary to execute CNOG and the Maritime Strategy.

c. Assists in assessment and prioritization of education requirements and review of metrics.

d. Assists in prioritization of education investments and maximization of their return, and planning for recapitalization.

e. Is chaired by the Education Branch (OPNAV (N153)), focused on specific issues, and includes members representing the following organizations:

(1) Strategic Affairs Office (OPNAV (N1Z)); Strategic Resourcing Branch (OPNAV (N100)); Financial Management Branch (OPNAV (N101)); Civilian Community Management Division (OPNAV (N11)); Manpower Resources Branch (OPNAV (N122)); Manpower, Personnel, Training and Education Policy Division (OPNAV (N13)); Information Management/Information Technology Division (OPNAV (N16)); Intelligence Military/Civilian Personnel Division (OPNAV (N21)); Shore Readiness Division (OPNAV (N46)); Strategy and Policy Division (OPNAV (N51)); International Engagement Division (OPNAV (N52)); and Information Technology and Information Resource Management Division (OPNAV (N61))

(2) USFFC (N1)

(3) Navy Personnel Command

(4) USNA

(5) NPS

(6) NWC

(7) NETC

(8) Naval Service Training Command

(9) OCNR

(10) CNIC

(11) Others as dictated by issue