



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO
OPNAVINST 1520.24C
#12
20 August 2008

OPNAV INSTRUCTION 1520.24C

From: Chief of Naval Operations

Subj: OFFICER SCHOLARSHIP PROGRAM

Ref: (a) DoD Instruction 1322.06 of 15 Nov 07
(b) 10 USC 2603

Encl: (1) Application Procedures for Scholarship Applicants
(2) Sample Application Letter for Fleet Applicants
(3) Sample Application Letter for Olmsted Applicants
(For Fleet Applicants Only)
(4) Sample Letter Request for Curriculum Review/Approval
(5) Sample Application for Permission to Accept
Scholarship
(6) Sample Detailer Statement

1. Purpose. To issue policy and assign responsibilities for the execution of the Navy's Officer Scholarship Programs as directed by reference (a). This instruction has been revised and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 1520.24B.

3. Background. Officers who pursue education beyond the baccalaureate level add value to both themselves and the Navy. References (a) and (b) authorize eligible personnel to accept scholarships and grants (referred to in this instruction as "scholarships") from eligible donors.

4. Policy

a. Under the Scholarship Program selected officers may accept non-Navy funded financial aid to enroll in resident graduate education programs on a full-time basis while receiving full pay and benefits. Availability of scholarship program quotas is subject to Navy requirements.

b. Tuition must be paid by a non-Navy funded scholarship which covers at least 50 percent of tuition costs. Selected officers must obtain qualifying scholarships and bear all additional costs associated with their academic program. Since the scholarship program is a full-time education program, use of off-duty education funds in the form of Tuition Assistance (TA) and the Graduate Education Voucher (GEV) to augment scholarship funding is prohibited.

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c. The education received must be Navy relevant and satisfy the educational skill requirements (ESRs) of a Navy subspecialty code as confirmed by the Naval Postgraduate School.

d. Officers may not attend law or medical school under this program.

e. Once an officer has accepted a scholarship and begun an education program, that officer may not accept a different scholarship or transfer to another institution.

5. Eligibility for Recipients and Donors. Qualifying scholarships must be awarded through competition and not based on financial need.

a. Recipients

(1) Active duty officers and midshipmen first class who have been authorized to compete for a scholarship by their commanding officer are eligible to apply for this program. All officers authorized to compete must contact their detailer to ensure that assignment to this program will meet their career and community needs as well as Navy requirements.

(2) Prior authorization to compete is not needed when the award is in recognition of outstanding performance in a specific field or to permit work on a project of value to the United States, not associated with the pursuit of a degree.

(3) Participation in the program will be at an institution within the United States that is accredited by a regional accrediting association. Rhodes, Olmsted and similar scholarships where study is required at a foreign university are exceptions when the foreign university is listed as a university eligible for Federal Family Education Loan Program (FFELP) by the Department of Education, and the objectives and priorities of the Maritime Strategy are best supported.

(4) All scholarship program waivers must be approved by the Education Branch (OPNAV (N128)) prior to a member's acceptance of the scholarship.

(5) Olmsted Scholar eligibility is limited to active duty regular or Full Time Support (FTS) commissioned line officers with at least three years but not more than 11 years of total active federal service as prescribed by the Olmsted Foundation.

b. Eligible Donors. Per reference (a), scholarships must come from an eligible donor. The following entities are

considered eligible to be donors of fellowships, scholarships, or grants:

(1) Corporations, foundations, funds or educational institutions organized and operated primarily for scientific, literary or educational purposes and that have tax-exempt status as determined by the General Counsel of the Department of the Navy.

(2) Foreign corporations, foundations, funds or educational institutions that would have tax-exempt status if they were located in the United States.

(3) Business groups operating for profit and political organizations are not eligible donors.

6. Conditions

a. Attendance. Selected scholarship program participants shall:

(1) Receive counseling from a recognized ethics counselor prior to acceptance of a scholarship. Participants will contact the Scholarship Program Manager to arrange ethics counseling. The counseling shall include standards of conduct and issues related to acceptance of a scholarship for full-time education while on active duty.

(2) Attend a graduate institution as a full-time resident student and carry a full academic load to include summer sessions. A full academic load is considered to be a minimum of 12 semester hours during regular terms and six semester hours during summer sessions or as defined as full-time by the institution. Officers may not attend schools where a summer session is not offered or accept assistantships or any arrangement that would interfere with their ability to carry a full academic load on a year-round basis.

(3) Pursue a Navy relevant degree based on an approved Education Plan (EP) developed in consultation with the Naval Postgraduate School (NPS) Civilian Institutions (CIVINS) Director. The EP must ensure program courses fulfill the ESRs of a Navy subspecialty code. Any change from the approved EP must also be approved by the NPS CIVINS Director.

(4) At least annually, provide a transcript of all courses completed and grades received to Naval Education and Training Command (NETC) (N5). Ensure an official final

transcript verifying degree completion is forwarded to PERS-45E, copy to NETC (N5), within 30 days of graduation.

(5) Complete degree requirements of the NPS-approved EP in 24 months or less, with emphasis on completing degree requirements in the shortest possible time.

b. Financial Responsibilities. Officers receive regular pay and allowances while pursuing their degree program. They are entitled to permanent change of station (PCS) reimbursement, provided the scholarship program does not also provide PCS reimbursement. Officers participating in a scholarship program are not authorized to transfer to a scholarship program of another institution, even if accepted, or to a different education program.

(1) Scholarship recipient is responsible for attaining a non-Navy funded scholarship equal to at least 50 percent of the cost of tuition. State residency tuition reductions and military discounts may not be considered a part of the 50 percent calculation. Any additional expenses not covered by the scholarship must be borne by the member, such as books or academic program travel. Tuition Assistance and Graduate Education Vouchers may not be used to augment scholarship funding, but veterans' education benefits (e.g., MGIB), if available, may be used to pay any portion of the tuition costs not covered by the 50 percent scholarship.

(2) Scholarship funds may be used for tuition, textbooks and fees listed in the institution's catalog. Officers are not authorized to accept both Navy and scholarship funds covering the same expense (e.g., room and board, PCS costs, etc.). Any benefits received in excess of tuition, textbooks and fees must be reported to NETC (N5) and will be deducted from regular Navy allowances if not returned to the donor.

(3) Officers who accept assistantships may not accept compensation for work performed which totals more than the cost of tuition, books and fees as listed in the university's catalog. Assistantships may not interfere with a year-round full course load and completion of the approved EP in the shortest time possible.

(4) Scholarship participants must submit an annual itemized financial statement to NETC (N5). This statement shall account for all scholarships funds received, to include the expenditures and documentation of any benefits returned to the scholarship donor.

c. Service Obligation. Minimum service obligation is prescribed by reference (b). Except as noted below, as a condition of participating in this program, officers shall execute an agreement to remain on active duty for a period of three times the length of the program. Effective 1 January 2008, newly commissioned officers who participate in this program as part of Immediate Graduate Education (IGE) shall execute an agreement to remain on active duty as follows. For an IGE scholarship program of 20 months or fewer, participants will agree to remain on active duty for five years. For an IGE scholarship program of more than 20 months, participants will agree to remain on active duty for six years. IGE includes any program where the newly commissioned officer reports to a graduate education institution without first serving a tour in a permanent fleet billet. The Scholarship program may not exceed 24 months. Scholarship program service obligation will be incurred upon completion of or withdrawal from the education program and will be served concurrently with any existing obligation. Such agreements do not obligate the Navy to retain the member on active duty.

(1) Duty-under-instruction (DUINS) orders will contain a provision that binds the member to this service obligation upon execution of the orders. This provision meets the requirement for a written service obligation agreement.

(2) Obligated service is not incurred if:

(a) the award is made in recognition of outstanding performance and for the purpose of work on research of value to the United States rather than fulfilling the requirements of an academic degree, and

(b) its acceptance does not require relief from regular military duty for more than 26 weeks.

d. Required Documents. All participants must provide:

(1) A signed statement of counseling by a recognized ethics counselor to NETC (N5), prior to acceptance of a scholarship.

(2) Copy of official orders annotated with point of contact (POC) information to NETC (N5) with a copy to NPS CIVINS Director within 30 days of reporting to the academic institution.

(3) An academic and financial statement to NETC (N5) at the end of each academic year.

(4) Final official transcripts, verifying the degree earned, forwarded directly from the university to NPS and to NETC (N5), within 30 days of graduation.

7. Selection Procedures. Procedures and applications for the selection board must be in accordance with enclosures (1) through (6). Candidates' selection will be based on one's career record, promotion potential, needs of the Navy, academic qualifications, the particular field of study, and availability of funded student billets. Although the application and selection processes may differ somewhat for midshipmen and fleet officers, all participants are subject to the policies set forth in this instruction. The following pertains:

a. Superintendent, United States Naval Academy (USNA), will select members of the Naval Academy graduating class for participation in the Scholarship Program. Notification of scholarship selection must be received at NETC (N5) by 15 April of each year to allow for review and issuance of orders by the Navy Personnel Command (NPC) prior to the university's class convening date.

b. Commander, Naval Service Training Command (NSTC) will select members of the NROTC units' graduating classes for participation in the Scholarship Program. Notification of scholarship selection must be received at NETC (N5) by 15 April of each year to allow for review and issuance of orders by NPC prior to the university's reporting time.

c. Applications from the Fleet will be solicited by naval message when quotas are available. They must be received by 1 September of the year in which quotas are announced and include the information listed in enclosure (1). If scholarship program quotas are available, a selection board will be convened in the October/November timeframe by NPC to select those authorized to accept scholarships. Selectees must start their program of study between May and September of the current fiscal year.

d. Olmsted Foundation Scholarship nominees will be identified by a board convened annually by NPC. The Olmsted Foundation Board will select the final scholars from the Navy's nominees at their March/April meeting. Olmsted applications must be submitted in accordance with enclosure (3).

e. Application letters must include all information listed in enclosures (2) or (3), as applicable. Application packets failing to provide complete information as requested will not be processed and will be returned to the applicant.

f. Quotas assigned to officers who are unable to obtain qualifying scholarships by the applicable deadline listed above may be filled by the next qualified alternate with a scholarship in hand.

8. Assignment. Final assignment of an officer to DUINS is contingent upon the officer's continued outstanding performance, availability for assignment, and the needs of the Navy. Selectees are responsible for gaining admission to the college of their choice, obtaining a scholarship from an eligible donor, submitting their degree plan to NPS CIVINS to ensure it meets the ESR of a subspecialty code, and notifying NETC (N5) by enclosure (5) that they have received a scholarship.

9. Responsibilities

a. Deputy Chief of Naval Operations (Manpower, Personnel, Training and Education) (N1):

(1) Serve as Resource Sponsor for the Scholarship Program Student Individuals Account.

(2) Establish annual quota plan for graduate education which may include quotas for the Scholarship Program.

(3) Through the Education Branch (OPNAV N128), serve as the Scholarship Program policy waiver and program withdrawal authority.

b. Commander, Naval Education and Training Command (NETC):

(1) Establish and monitor program performance metrics.

(2) Appoint a Scholarship Program Manager to provide oversight, management and coordination of the Scholarship Program execution.

(3) Maintain a record of all participants.

(4) Monitor student progress at institutions through student academic reports.

(5) Monitor student financial accountability through student's financial statements.

(6) Prepare necessary program announcement messages.

(7) Through the Naval Service Training Command:

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(a) Inform NROTC midshipmen about the Scholarship Program.

(b) Establish program selection criteria and process.

(c) Inform Scholarship Program advisors on the scholarship recipient's responsibilities as a scholarship participant.

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(2) Establish program selection criteria and process.

(3) Inform Scholarship Program advisors on the scholarship recipient's responsibilities as a scholarship participant.

d. Commander, Navy Personnel Command:

(1) Assign and track appropriate subspecialty codes (Professional Development Education and Subspecialty Branch (NPC PERS-45E)).

(2) Record education program data in the Officer Master File (NPC PERS-45E).

(3) Approve precepts, and convene and administratively support selection boards for the Scholarship Program (Selection Board Support Division (NPC PERS-32)).

(4) Post the Scholarship Institution Unit Identification Code (UIC)/billets for detailers to fill.

(5) Order selectees to DUINS and ensure service obligation is noted within orders (NPC PERS-440B).

(6) Prepare and submit country clearance paperwork as needed for Olmsted Scholars and for officers attending overseas universities which may require country clearance.

(7) Upon completion of degree, enter official transcript and subspecialty code into the Officer Master File.

e. President, Naval Postgraduate School (NPS):

(1) Exercise approval/disapproval authority for initial EPs and any subsequent changes to approved EPs. Ensure EPs meet

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course load requirements for full-time study to enable participants to complete degree requirements in the shortest time possible.

(2) For EPs that do not meet ESRs for selected area of study, guide program participants in revisions to meet ESRs.

(3) Upon receipt of official transcript, verify that conferred degrees meet the education requirements of the subspecialty.

(4) Forward subspecialty code award recommendations to NPC PERS-45E for entry of subspecialty code and degree awarded into the Officer Master File.

f. Scholarship Program Participant:

(1) Acquire a qualifying scholarship from an eligible donor for a program not exceeding 24 months in length.

(2) Carry a full academic course load throughout the program to complete the approved program within the shortest time possible.

(3) Complete all application requirements by 15 April of the year of application.

(4) Notify all applicable personnel of any changes to the status of scholarship and university applications.

(5) Upon assignment, keep the administrative chain of command and the Scholarship Program Manager informed of any changes to the status of the scholarship, finances, location, or any deviation from the approved program.



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Deputy Chief of Naval Operations
(Manpower, Personnel, Training
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APPLICATION PROCEDURES FOR SCHOLARSHIP APPLICANTS

1. Permission to Compete. Scholarship applicants must receive permission to compete for a scholarship from their commanding officer and be advised of the career impact of the program on their careers by their detailers. USNA and NROTC midshipmen should refer to their respective institutions for application guidelines.

a. Fleet applications must be by letter, via the applicant's commanding officer, to NETC:

Commander
Naval Education and Training Command
NETC (Code N5)
250 Dallas Street
NAS Pensacola, FL 32508-5220

b. Superintendent, USNA and Commander, NSTC will forward a list of scholarship candidates with their notification of scholarship award letters to NETC (N5) by 15 April of each year and will inform of any withdrawals or proposed substitutions after that date.

2. Application Requirements. Fleet officers applying for the Scholarship Program must submit their application letters in accordance with enclosure (2) and Olmsted Scholar applicants in accordance with enclosure (3). Fleet applicants will state the name of the desired university, their desired enrollment date and proposed graduation date (enrollment date should be consistent with members projected rotation date (PRD)), degree objectives (major field of study including course curriculum, class titles and assigned credit hours), and desired subspecialty code. official college transcripts for all courses completed and a GRE/GMAT score report are also required.

3. Areas of Study. Areas of study are limited by subspecialty and designator. Only degrees approved by the officer's community which meet the education requirements of one approved Navy subspecialty code (as verified by NPS) will be authorized.

4. Education Plan (EP). A proposed EP must be forwarded for approval to:

President, Naval Postgraduate School
Director, Civilian Institutions Program (Code 031A)
1 University Circle
Herrmann Hall, Room HE046
Monterey, CA 93943-5033

Enclosure (1)

a. A sample request for curriculum review letter is provided at enclosure (4). Additional guidance is given at the NPS website at www.nps.edu/academics/CIVINS.

b. Navy relevant graduate education must meet the educational skill requirements (ESRs) for one approved Navy subspecialty. A copy of the NPS approval e-mail/letter must be provided to NETC (N5) as an enclosure to the officer's request to accept scholarship letter (enclosure (5) of this instruction). Officers who only provide NPS with a curriculum outline or an EP without dates are required to submit a detailed EP by the end of their first semester.

c. Any change to the EP requires the prior approval of NPS.

5. Notification of Award. All scholarship candidates granted permission to compete for a scholarship must notify NETC (N5) when they receive their award by submitting enclosure (5). The letter must be received no later than 90 days prior to the requested enrollment date.

6. Officers will not be given more than 24 months to complete their degrees. Waivers to this cannot be granted. Should a Scholarship Program student with initial assignment of less than 24 months require more time, he/she must submit a letter of request for extension not to exceed a total of 24 months via his/her reporting senior. Request for an extension must include a copy of the letter indicating additional scholarship funds have been awarded, acknowledge an additional service obligation if applicable, and must reach NETC (N5) at least four months before expiration of the end date listed on the original letter request to accept a scholarship.

SAMPLE APPLICATION LETTER FOR FLEET APPLICANTS

From: (Rank, Name, SSN/Designator)
To: Commander, Naval Education and Training Command (N5)
Via: Commanding Officer, _____

Subj: FY-___ SCHOLARSHIP PROGRAM

Ref: (a) OPNAVINST 1520.24C

Encl: (1) Proposed Course Curriculum/Education Plan
(2) Official Transcripts of College Level Courses
Completed
(3) Naval Postgraduate School Approval Letter/E-mail
(4) Graduate Record Exam (GRE) Score Report
(5) Detailer Statement

1. Per reference (a), enclosures (1) through (4) are submitted. I have received approval to compete for a scholarship from my commanding officer, and I have contacted my assignment officer to ensure that assignment to this program will meet my career needs and Navy requirements as evidenced by enclosure (5).

2. Information required is provided below:

- a. Projected Rotation Date (PRD):
- b. College(s) of choice:
- c. Degree objective and field of study:
- d. Desired subspecialty code:
- e. Anticipated start date:
- f. Expected end date:
- g. Scholarship donor (if available):
- h. Estimated total educational cost of program:
- i. Name of each college formerly attended and transcripts:
- j. Current work and home addresses, phone numbers and e-mail address:

3. Include the following statements in your letter:

Enclosure (2)

a. "I have received ethics counseling from a recognized ethics counselor. I understand that the benefits I receive under this scholarship cannot exceed tuition, books and fees listed in the catalog. In addition, I understand if a benefit, in cash or in kind, is provided for travel, subsistence or other expenses for which the Navy is providing a similar payment, I must either return the payment to the donor or I must notify NETC (N5) for appropriate reduction of my pay."

b. "I understand that because I am assigned to a full-time education program, I may not receive off-duty education benefits in the form of Tuition Assistance (TA) or Graduate Education Voucher (GEV) while under scholarship."

c. "I agree not to resign or request discharge from the service during the period of the scholarship. I agree not to resign or request discharge from the service during the period of the scholarship program service obligation. I will serve on active duty after completion of or withdrawal from such study for a period three times the length of the period in the program, to be served concurrently with any other service obligation. I agree to assignments that would utilize my subspecialty code. This does not obligate the Navy to retain me on active duty."

d. "I understand that I must provide academic and financial statements annually. Upon completion of the program, I will ensure that an official final transcript is sent from the university to NPC PERS-45E, copy to NETC (N5), verifying the degree awarded within 30 days of my graduation."

e. In the case of scholarships involving study at a foreign university: "I have verified the foreign university that I would attend is listed as a university eligible for Federal Family Education Loan Program (FFELP) by the Department of Education. I also understand authority to accept a scholarship at a foreign university will consider the degree to which the objectives and priorities of the Maritime Strategy are supported."

f. "I have read reference (a) in its entirety and will comply with its guidelines."

Applicant's Signature

Date

SAMPLE APPLICATION LETTER FOR OLMSTED APPLICANTS
(For Fleet Applicants Only)

From: (Rank, Name, \$SN/Designator)
To: Commander, Naval Education and Training Command (N5)
Via: Commanding Officer, _____

Subj: FY-___ OLMSTED SCHOLAR PROGRAM

Ref: (a) OPNAVINST 1520.24C

Encl: (1) Official Transcripts of College Level Courses
Completed
(2) Defense Language Aptitude Battery (DLAB) Score
(3) Graduate Record Examination (GRE) Score Report
(4) Essay
(5) Detailer Statement

1. Per reference (a), enclosures (1) through (4) are submitted. I have received approval to compete for a scholarship from my commanding officer, and I have contacted my detailer to ensure that assignment to this program will meet my career and community needs, and Navy requirements as evidenced by enclosure (5). Information required is provided below:

- a. Projected rotation date (PRD):
- b. Commissioning source and year group:
- c. Foreign language background if any:
- d. Defense Language Proficiency Test:
- e. Name of each college formerly attended and transcripts:
- f. Current work and home addresses, phone numbers and e-mail address:

2. Include the following statements in your letter:

a. "I have received ethics counseling from a recognized ethics counselor. I understand that the benefits I receive under this scholarship cannot exceed tuition, books and fees listed in the catalog. In addition, I understand if a benefit, in cash or in kind, is provided for travel, subsistence, or other expenses for which the Navy is providing a similar payment, I must either return the payment to the donor or I must notify NETC (N5) for appropriate reduction of my pay."

Enclosure (3)

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b. "I understand that because I am assigned to a full-time education program, I may not receive off-duty education benefits in the form of Tuition Assistance (TA) or Graduate Education Voucher (GEV) while under scholarship."

c. "I agree not to resign or request discharge from the service during the period of the scholarship. I agree not to resign or request discharge from the service during the period of the scholarship program service obligation. I will serve on active duty after completion of or withdrawal from such study for a period three times the length of the period in the program, to be served concurrently with any other service obligation. I agree to assignments that would utilize my subspecialty code. This does not obligate the Navy to retain me on active duty."

d. "I understand that I must provide an academic and financial statement annually. Upon completion of the program, I will ensure that an official final transcript with an English translation is sent from the university to NPC PERS-45E, copy to NETC (N5), verifying the degree awarded, if applicable, within 30 days of graduation or program completion."

e. In the case of scholarships involving study at a foreign university: "I have verified the foreign university that I would attend is listed as a university eligible for Federal Family Education Loan Program (FFELP) by the Department of Education. I also understand authority to accept a scholarship at a foreign university will consider the degree to which the objectives and priorities of the Maritime Strategy are supported."

f. "I have read reference (a) in its entirety and will comply with its guidelines."

Applicant's Signature

Date

SAMPLE LETTER REQUEST FOR CURRICULUM REVIEW/APPROVAL

From: (Rank, Name, SSN/Designator)
To: Director of Civilian Institutions Program (Code 031A)
Naval Postgraduate School, Monterey, CA

Subj: REQUEST FOR CURRICULUM REVIEW/APPROVAL FOR XXXX CODE

Ref: (a) OPNAVINST 1520.24C

Encl: (1) List of Course Descriptions from College Catalog
(2) University Transcripts
(3) Education Plan

1. Per reference (a), I am (applying/have been selected) for the Navy's Scholarship Program. I will be working toward a Master's Degree in _____ at _____. Enclosure (1) is forwarded for your review/approval to determine if my proposed curriculum satisfies the educational skill requirements for the (list curriculum title) (XXXX subspecialty code).

2. The courses I intend to take are listed in enclosure (1). If a formal education plan (EP) is not provided as enclosure (3), I understand that I must provide your office with a formal EP by the end of my first semester. Enclosure (2) provides transcripts for all of the college courses I have completed.

3. The following pertinent information is provided:

- a. Name of college/university I will attend:
- b. Start and end date of program:
- c. Duty telephone number (DSN/commercial)
- d. E-mail address:

Applicant's Signature

Date

Enclosure (4)

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APPLICATION FOR PERMISSION TO ACCEPT SCHOLARSHIP

From: (Rank, Name, SSN/Designator)
To: Commander, Naval Education and Training Command (N5)
Via: Commanding Officer, _____

Subj: OFFICIAL NOTIFICATION OF SCHOLARSHIP AWARD

Ref: (a) OPNAVINST 1520.24C

Encl: (1) Confirmation of Scholarship Letter
(2) University Acceptance
(3) College Transcript (Midshipmen only)
(4) Copy of NPS Curriculum Approval E-mail

1. Request permission to accept the scholarship listed in enclosure (1). Per reference (a), enclosures (1) through (4) are submitted. The following information is provided as directed:

- a. Name and address (with zip code) of university
- b. Degree/field of study (as given in college catalog)
- c. Subspecialty code (number and subject).
Designator or proposed designator (midshipmen only)
- d. Scholarship (If not named in the award letter, use the area of study, such as Mechanical Engineering)
- e. Tuition cost per year
- f. Amount of scholarship
- g. Percentage of tuition covered by scholarship
- h. Start and end dates of degree program
- i. E-mail address

2. Include the following statements in your letter:

a. "I have received ethics counseling from a recognized ethics counselor. I understand that the benefits I receive under this scholarship cannot exceed tuition, books and fees listed in the catalog. In addition, I understand if a benefit, in cash or in kind, is provided for travel, subsistence or other expenses for which the Navy is providing a similar payment, I must either

Enclosure (5)

return the payment to the donor or I must notify NETC (N5) for appropriate reduction of my pay."

b. "I understand that because I am assigned to a full-time education program, I may not receive off-duty education benefits in the form of Tuition Assistance (TA) or Graduate Education Voucher (GEV) while under scholarship."

c. For Immediate Graduate Education Scholarship participants: "I agree not to resign or request discharge from the service during the period of the scholarship. I agree not to resign or request discharge from the service during the period of the scholarship program service obligation. If my program is less than or equal to 20 months, I agree to serve on active duty after completion of or withdrawal from study for five (5) years. If my program is more than 20 months or up to 24 months, I agree to serve on active duty after completion of or withdrawal from study for six (6) years. This obligation is served concurrently with any other service obligation. I understand that my program may not exceed 24 months. I agree to assignments that would utilize my subspecialty code."

d. For all others: "I agree not to resign or request discharge from the service during the period of the scholarship. I agree not to resign or request discharge from the service during the period of the scholarship program service obligation. I agree to serve on active duty after completion of or withdrawal from such study for a period three times the length of time in the program, to be served concurrently with any other service obligation. I understand that my program may not exceed 24 months. I agree to assignments that would utilize my subspecialty code."

e. "I understand that I must provide an academic and financial report annually. Upon arrival at the university, I will send NETC (N5) a copy of my orders with current POC information, to include an e-mail address, written on the reverse."

f. "Within 30 days of graduation, I will ensure that an official final transcript is sent directly from the university to NPC PERS-45E, copy to NETC (N5), indicating the degree awarded."

g. In the case of scholarships involving study at a foreign university: "I have verified the foreign university that I would attend is listed as a university eligible for Federal Family Education Loan Program (FFELP) by the Department of Education. I also understand authority to accept a scholarship at a foreign

university will consider the degree to which the objectives and priorities of the Maritime Strategy are supported."

h. "I have read reference (a) in its entirety and will comply with its guidelines."

Applicant's Signature

Date

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SAMPLE DETAILER STATEMENT

From: (Rank, Name, Code, Title)
To: Commander, Naval Education and Training Command (N5)
Subj: STATEMENT ICO (RANK, NAME, SSN/DESIGNATOR OF OFFICER
APPLYING)
Ref: (a) OPNAVINST 1520.24C

1. Per reference (a), I have discussed career implications with (Rank, Name) regarding participation in the (Olmsted/Fleet, if applicable) Scholarship Program. Issues addressed included career timing, impact on milestone tours, program length and community FIT applications.

2. For further information, I can be reached at (XXX) XXX-XXXX, DSN XXX, or email xxxxxx.xxxxxx@navy.mil.

I. M. DETAILER

Enclosure (6)