

THIS CLAUSE IS MANDATORY FOR INCLUSION IN ALL SOLICITATIONS AND CONTRACTS INCLUDING PURCHASE ORDERS AND TASK ORDERS UNDER EXISTING CONTRACTS. The clause is self deleting if not applicable.

Insert the PCO's name, office symbol and email prior to solicitation issuance. Clause items 1 through 5 are provided by the Contractor via a CDRL.

**52.000-4003**

**ADMINISTRATIVE SPACE OCCUPIED BY CONTRACTORS  
AT PICATINNY ARSENAL**

**OCT/2010**

In the event that the Contractor, in performing the requirements in the Statement of Work (SOW) under this contract, will occupy Government owned administrative space on the U.S. Army installation, Picatinny Arsenal, NJ, the Contractor shall provide the following information:

- (1) Name of Contractor;
- (2) Contract number (including the task order number if applicable);
- (3) Start date and end date of contract;
- (4) Name(s) of Contractor personnel occupying administrative space at Picatinny; and
- (5) Building number being occupied.

The information shall be reported within ten (10) days of award and shall be provided in accordance with the SOW and associated Contract Requirements Data List (CDRL) (DD 1423) and submitted to the following:

Garrison Space Manager:

Procuring Contracting Officer (PCO):

Contracting Officer's Representative (COR):

{PCO to insert the name, office symbol and email of the current Garrison Space Manager and COR at time of award.}