

Instructions for adding CFLHD QL-PAY Template (6/27/11)

1. click "CFLHD QL-PAY Template" link
2. click "OPEN", a WinZip Pro dialog should appear
3. minimize all other programs, not including WinZip Pro
4. click and drag the "QTMPLT5.qdb" file onto active desktop
5. find location of QL-PAY 5,
usually C:\Program Files\Federal Highway Administration\QLPAY_5
6. rename the current template file (not the newly downloaded) "QTMPLT5.old"
7. cut and paste the new template file from the desktop into the QL-PAY 5 directory

***Note this template is just a starting point; please check the contract to verify individual properties**

For questions or problems please call Joe Wilson at 720-963-3769