Celebrate an event to remember in an unforgettable setting

Welcome to the Gerald R. Ford Presidential Library, a unique venue for meetings and special events. The facility offers exceptional space versatility, with a variety of indoor and outdoor areas which can be adapted to your specific layout needs.

From the beautifully manicured grounds to the stately interior, the Gerald R. Ford Presidential Library offers a dignified venue for meetings, dinners, lectures, or other programs with its variety of facility options designed to accommodate groups of 10 to 250. Conveniently located on the University of Michigan's North Campus, the Library offers easy access and 24-hour security. Subject to availability, the library is open for use by the university community, public as well as private organizations.

Auditorium

The 1,700 square foot auditorium has the versatility to accommodate symposiums, educational presentations, cultural events, award ceremonies, and other types of programs.

The auditorium has comfortable seating which can be configured to suit your layout needs. This room has excellent acoustics, stage and a range of audiovisual capabilities.
Capacity: 175

Main Lobby

The expansive main lobby of the library is an exceptional setting for receptions, dinners and other gatherings. A variety of permanent and temporary exhibits serve as an impressive backdrop.
Room size: 3,500 square feet
Capacity:
- *Sit-down dinner: 175*
- *Standing reception: 250*

Classrooms

These rooms are ideal for meetings and seminars. The classroom can be divided into two rooms, each with excellent layout possibilities.
Full classroom: 1,000 square feet
Capacity:
- *Full room: 60*
- *Sectioned classroom: 25*

Courtyard

For seasonal functions, the library's patio, well groomed lawn and garden backdrop make a perfect venue for receptions or more casual events.

Lasting Impressions begin at The Gerald R. Ford Presidential Library

Whatever the occasion, the Ford Presidential Library offers an elegant setting for a memorable experience. Your group will be enriched and inspired as they visit the Library, view exhibits and learn about the remarkable life of America's 38th president.

To learn more about planning your next event at the Ford Library, and for information regarding site availability and pricing, please contact the Library at (734) 205-0555.

We look forward to welcoming you for your next event.

The Gerald R. Ford Presidential Library is part of the National Archives and Records Administration (NARA). Accordingly, the use of the grounds and facilities are governed by federal rules and regulations, requiring adherence to certain guidelines.

Events must be related to the mission and programs of the Library, and be consistent with the public perception of the Library as a research, educational, professional and cultural institution. Personal, commercial, profit-making, political fundraisers or sales activities are not permitted. No auctions, raffles, or registration fees collected at the door, sales promotion of goods and/or services, or cash bars are allowed on site. Alcoholic beverages are permitted in an open bar setting only. The serving of alcohol must end no later than one half hour before the conclusion of the event. Smoking and open flames are not permitted anywhere in the building or on the grounds.

The following guidelines apply to the Gerald Ford Presidential Library:

• Parking – Parking is usually available in the Blue University lot across the street from the library. Fees may apply.
• Weekends – The library does not generally offer facility usage on weekends or federal holidays.
• Wireless – The library does not currently have wireless capability.

Additional NARA rules and regulations concerning facility usage can be located on the library's website at www.fordlibrarymuseum.gov.

Gerald R. Ford Presidential Library

A Unique and Prestigious Setting for Your Next Special Event

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