



EMBASSY OF THE  
UNITED STATES OF AMERICA  
P.O. BOX 606 -00621, VILLAGE MARKET  
NAIROBI, KENYA

September 14, 2010

Dear Prospective Offeror/Quoter,

**Subject: Request for Quotation (RFQ) No.PR 858158 – VEHICLES SPARE PARTS-  
NISSANS, ISUZU, MERCEDES AND JEEPS**

The American Embassy Nairobi, Kenya, has a requirement for a supplier/dealer/  
manufacturer to provide a quotation to supply the following

**1. VEHICLES SPARE PARTS – PR858158**

To submit a quotation, follow the instructions, complete the required portions of the  
attached documents and submit it to the address shown on the **Standard Form 18**  
that follows this letter.

The U.S. Government intends to award a contract/purchase order to a responsible  
company submitting an acceptable quotation, with all the required technical  
specifications and reasonable price. You are encouraged to make your quote competitive  
and you are also cautioned against any collusion with other potential offerors with  
regard to price quotations to be submitted. The RFQ does not commit the American  
Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Your proposal must be submitted in a sealed envelope on or before Wednesday  
September 22, 2010 at 3.00p.m marked as follows:-

- 1. RFQ NO. 858158, PRICE PROPOSAL (Must have the Company Letter  
Head or Company Stamp/Seal including your quotation Reference  
Number).**

**To the Contracting Officer, American Embassy, United Nations Avenue, P.O.  
Box 606 Village Market, 00621, Nairobi, Kenya.**

**Oral quotations will not be accepted.**

Sincerely,

**Mike Davids  
Contracting Officer**

Enclosure: Standard Form 18.

**NB: FAILURE TO FOLLOW INSTRUCTIONS WILL LEAD TO THE  
DISQUALIFICATION OF THE PROPOSALS**

<b>REQUEST FOR QUOTATIONS</b> (THIS IS NOT AN ORDER)		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)			PAGE 1	OF 1	PAGES
REQUEST NO. <b>PR 858158</b>	2. DATE ISSUED <b>09/14/2010</b>	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING			
5A. ISSUED BY <b>American Embassy, General Services Office, P.O. Box 606 Village Market 00621, Nairobi, Kenya</b>			6. DELIVER BY (Date)				
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)			7. DELIVERY X FOB DESTINATION OTHER (See Schedule)				
NAME <b>MIKE DAVIDS/JANE NJUNG'E</b>		TELEPHONE NUMBER					
		AREA CODE 254	NUMBER <b>3636000</b>				
8. TO:			9. DESTINATION				
b. COMPANY			a. NAME OF CONSIGNEE				
c. STREET ADDRESS <b>To Prospective Quoters</b>			b. STREET ADDRESS				
d. CITY <b>NAIROBI</b>	e. STATE	f. ZIP CODE	c. CITY				
			d. STATE	e. ZIP CODE			
PLEASE FURNISH QUOTATIONS TO THE BUYING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) <b>Wednesday September 22, 2010, 4.00 p.m</b>		<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any cost incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter					

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	<b>Vehicles Spare parts</b>  <b>SEE ATTACHED SPECIFICATIONS</b>				
SCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMB ER %

NOTE: Additional provisions and representations  are  are not attached.

13 NAME AND ADDRESS OF QUOTER			14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15 DATE OF QUOTATION	
a. NAME OF QUOTER						
b. STREET ADDRESS			16. SIGNER			
c. COUNTY			a. NAME (Type or print)		b. TELEPHONE	
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)		AREA CODE	
					NUMBER	

Exhibit Error! No text of specified style in document.-1 - Sample Request for Quotations (RFQ) (under \$100,000)

AUTHORIZED FOR LOCAL REPRODUCTION

STANDARD FORM 18 (Rev. 6-95)

## SPARE PARTS LIST- NISSANS, MERC AND JEEPS

S/NO	MODEL	MAKE	FLEET QTY	FREQUENCY PER YEAR	PART NAME	PART NO.	QTY
1	MDH-062806-CRD	JEEP	2	4	OIL FILTER		8
		VIN: 1J8GM58774W319926		4	FUEL FILTER		8
				2	AIR CLEANER ELEMENT		4
				2	BRAKE PADS FR		4
				1	FAN BELT		2
				1	BLADE ASSY WIPER RHS		2
				1			
				1	AC BELT		2
					HEADLIGHT BULBS		0
2	308- CD1	MERCEDEZ SPRINTER	4	4	OIL FILTER		16
		VAN		4	FUEL FILTER		16
		VIN: WDF903662A972202		2	AIR CLEANER ELEMENT		8
				2	BRAKE PADS FR		8
				1	FAN BELT		4
				1	BLADE ASSY WIPER RHS		4
				1	BLADE ASSY WIPER LHS		4
				1	AC BELT		4
				2	REAR DISC PADS		8
				1	AC BELT		4
				4	HEADLIGHT BULBS		16
3		NISSAN PATROL DIESEL	5	4	OIL FILTER		20
		VIN: JN1TCSY61Z0572310		4	FUEL FILTER		20
				2	AIR CLEANER ELEMENT		10
		NON TURBO		2	BRAKE PADS FR		10
				1	FAN BELT		5
				1	BLADE ASSY WIPER RHS		5
				1	BLADE ASSY WIPER LHS		5
				1	AC BELT		5
				2	REAR DISC PADS		10
				1	AC BELT		5
					HEADLIGHT BULBS		0
4	ENGINE Q32	NISSAN DIESEL	3	4	OIL FILTER		12
		D/CAB PICKUP		4	FUEL FILTER		12
		VIN: JN1CJUD22Z0057447		2	AIR CLEANER ELEMENT		6
				2	BRAKE PADS FR		6
				1	FAN BELT		3
				1	BLADE ASSY WIPER RHS		3
				1	BLADE ASSY WIPER LHS		3
				1	AC BELT		3
				2	REAR DISC PADS		6
				1	AC BELT		3
					HEADLIGHT BULBS		0
5		NISSAN PATROL DIESEL	3	4	OIL FILTER		12
		VIN		4	FUEL FILTER		12
		JN1TESY61Z0563477		2	AIR CLEANER ELEMENT		6
		TURBO		2	BRAKE PADS FR		6
		ENG: ZD30		1	FAN BELT		3
				1	BLADE ASSY WIPER RHS		3
				1	BLADE ASSY WIPER LHS		3
				1	AC BELT		3
				2	REAR DISC PADS		6
				1	AC BELT		3
				2	HEADLIGHT BULBS		6
6		NISSAN DIESEL	5	4	OIL FILTER		12
		S/CAB PICKUP		4	FUEL FILTER		12

	ENGINE			2	AIR CLEANER ELEMENT		6
	TD27	VIN: JN1AHGD22Z0052816		2	BRAKE PADS FR		6
				1	FAN BELT		3
				1	BLADE ASSY WIPER RHS		3
				1	BLADE ASSY WIPER LHS		3
				1	AC BELT		3
				2	REAR DISC PADS		6
				1	AC BELT		3
					HEADLIGHT BULBS		0

## SPARE PARTS LIST: ISUZU MODELS

	MODEL	MAKE	PART NAME	PART NO.	STOCK
1	FRR 33/FTR33 JALFTR33H57000038 JALFTR33h70000001	ISUZU 29CD 393K, 29CD 361K	ELEMENT OIL FILTER	1132401320	10
			ELEMENT OIL FILTER	1878103721	10
			ELEMENT KIT FUEL	9885111911	10
			FILTER; ACL INN	1142151110	10
			FILTER; ACL OUT	1142151720	10
			ELEMENT	1132401940	5
			BRAKE PADS		6
			FAN BELT		4
			BLADE ASSY WIPER	1833150462	4
			BLADE ASSY WIPER	1833150451	4
2	FVR/FVZ 23  JALFVR33MW3000168	ISUZU 29CD 304K	ELEMENT OIL FILTER	1878100752	4
			CARTRIDGE OIL	1132401632	4
			ELEMENT FILTER	1873101040	4
			BRAKE LINING FVR	801133000	3
			BRAKE LINING FVR	801133001	3
			BELT COOLING	1136714110	3
			BLADE ASSY WIPER	1833150451	3
3	NKR 66  JAANKR66L37100088 JAANKR66L97100119	ISUZU 29CD 340K 29CD 200K	ELEMENT OIL FILTER	8971482701	6
			ELEMENT FUEL FILTER	8943692993	6
			FILTER AIR CLEANER	8941560520	6
			FILTER ACL OUT	1142151720	6
			BELT COOLING F	8971801991	3
			BELT P/STEERING	8970851310	3
			LINING KIT FR	5878700280	3
			ARM WIPER	8971374682	3
			LINING KIT RR	5878318010	3
3	NPR 66  JAANPR66PX7100464	ISUZU 29CD 210K	FILTER OIL	5873104881	3
			FILTER FUEL	8944147963	3
			FILTER AIR CLEANER	8941560520	3
			BRAKE LINING	801134000	3
			BLADE ASSY WIPER		3
			BLADE ASSY WIPER		3
3	CXZ 81  JALCXZ81743005001 JALCXZ81743005002	ISUZU 29CD 359 29CD 360K	FILTER OIL	1132402170	6
			FILTER OIL PARTIAL	1132402240	6
			FILTER FUEL	1878109760	6
			SEDIMENTOR FUEL	1132401940	6
			AIR CLEANER OUTER	1142151841	6
3	NKR55  JAANKR55E27101635	ISUZU 29CD 126K	FILTER OIL	8973299420	4
			FILTER FUEL	8944147963	4
			FILTER AIR CLEANER	8941560520	4
			BRAKE LINING		
4	AVIO VIN  KLITM52Y74B249544	CHEVROLET SEDAN	FILTER OIL	8973299420	4
			FILTER FUEL	8944147963	4
			FILTER AIR CLEANER	8941560520	4
			BRAKE DISCS		4
1	FRR 23 JALFVR23M97000093	ISUZU 29CD 297K	ELEMENT OIL FILTER		6
			ELEMENT OIL FILTER		6
			ELEMENT KIT FUEL		6
			FILTER; ACL INN		6
			FILTER; ACL OUT		6
			ELEMENT		4
			BRAKE PADS		4
			FAN BELT		3
			BLADE ASSY WIPER		3
			BLADE ASSY WIPER		3

## SPARE PARTS LIST- NISSANS, MERC AND JEEPS

S/NO	MODEL	MAKE	FLEET QTY	FREQUENCY PER YEAR	PART NAME	PART NO.	QTY
1	MDH-062806-CRD	JEEP	2	4	OIL FILTER		8
		VIN: 1J8GM58774W319926		4	FUEL FILTER		8
				2	AIR CLEANER ELEMENT		4
				2	BRAKE PADS FR		4
				1	FAN BELT		2
				1	BLADE ASSY WIPER RHS		2
				1			
				1	AC BELT		2
					HEADLIGHT BULBS		0
2	308- CD1	MERCEDEZ SPRINTER	4	4	OIL FILTER		16
		VAN		4	FUEL FILTER		16
		VIN: WDF903662A972202		2	AIR CLEANER ELEMENT		8
				2	BRAKE PADS FR		8
				1	FAN BELT		4
				1	BLADE ASSY WIPER RHS		4
				1	BLADE ASSY WIPER LHS		4
				1	AC BELT		4
				2	REAR DISC PADS		8
				1	AC BELT		4
				4	HEADLIGHT BULBS		16