

Contributions to Other Candidates

Contributions to other candidates are included in the total for Line 21 (“Other Disbursements”) and are itemized on Schedule B for that Line if they are made to a federal candidate for any amount or are made to a nonfederal candidate and exceed \$200 for the election cycle to date. When itemizing a contribution to another candidate (either federal or nonfederal, e.g., state or local), the committee must report the information listed above.

Additional Information Required for Contributions to Other Federal Candidates

If the contribution is to a federal candidate, the committee must also itemize:

- The recipient candidate’s name;
- The office sought by checking the appropriate box;
- The state and, if applicable, Congressional district; and
- The election for which the contribution was made (by checking the appropriate box—“primary,” “general” or “other”). It is recommended that the committee designate any contributions it makes. 104.3(b)(3)(v). (See example below.)

15. When to Itemize Disbursements

Regardless of Amount

Three categories of disbursements must be itemized regardless of amount:

- Transfers (Line 18);
- Loan Repayments (Lines 19(a) and 19(b)); and
- Contributions to other federal candidates (Line 21). 104.3(b)(4)(ii), (iii) and (v).

Refunds of contributions must be itemized only if the incoming contribution had to be itemized on Schedule A.

Itemization Threshold Exceeded

Two categories of disbursements are subject to the \$200 election cycle threshold for itemization:

- Operating Expenditures (Line 17); and
- Other Disbursements (encompassing all disbursements that do not fit into the other categories) (Line 21). 104.3(b)(4)(i) and (vi).

A disbursement under these categories must be itemized if it:

- Exceeds \$200; or
- Aggregates over \$200 when added to other disbursements (within the same category) made to the same payee during an election cycle.

Credit Card Transactions

In the case of operating expenditures charged on a credit card, a committee must itemize a payment to a credit card company if the payment exceeds the \$200 aggregate threshold for itemization explained above. The committee

must also itemize, as a memo entry, any specific transaction charged on a credit card if the payment to the actual vendor exceeds the \$200 threshold. The memo entry must also include the name and address of the vendor, the purpose of the

CONTRIBUTIONS TO OTHER FEDERAL CANDIDATES

SCHEDULE B (FEC Form 3)		Use separate schedule(s) for each category of the Detailed Summary Page		FOR LINE NUMBER: (check only one)		PAGE OF	
ITEMIZED DISBURSEMENTS				<input type="checkbox"/> 17 20a		<input type="checkbox"/> 18 20b	
				<input type="checkbox"/> 19a 20c		<input checked="" type="checkbox"/> 19b 21	
Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.							
NAME OF COMMITTEE (In Full)							
Doe for Congress Committee							
Full Name (Last, First, Middle Initial)							
A. Cunningham for Senate				Date of Disbursement			
Mailing Address				<input type="text" value="03"/> / <input type="text" value="29"/> / <input type="text" value="2012"/>			
77 Center Street							
City		State		Zip Code		Amount of Each Disbursement this Period	
Houston		TX		00000		<input type="text" value="2,000.00"/>	
Purpose of Disbursement				<input type="text" value="011"/>			
Contribution				Category/Type			
Candidate Name							
Richard Cunningham							
Office Sought:		Disbursement For:					
<input type="checkbox"/> House <input checked="" type="checkbox"/> Senate <input type="checkbox"/> President		<input type="checkbox"/> Primary <input checked="" type="checkbox"/> General <input type="checkbox"/> Other (specify) ▼					
State: TX		District:					

disbursement and the amount of the disbursement. Finally, any credit card debt must be reported following the procedures outlined in the next section. 102.9(b)(2) and 104.9. (See examples on right.)

16. Reporting Debts Other Than Loans

Schedule D: Continuous Reporting

Debts and obligations must be reported continuously until repaid. 104.3(d) and 104.11. Unpaid bills and written contracts or agreements to make expenditures are considered debts. 100.112. Debts and obligations (other than loans—see Section 17 for reporting loans, below) are reported on Lines 9 and 10 of the Summary Page and itemized on Schedule D according to the following rules:

- A debt of \$500 or less is reportable once it has been outstanding 60 days from the date incurred (the date of the transaction, not the date the bill is received). The debt is disclosed on the next regularly scheduled report.
- A debt exceeding \$500 must be reported in the report covering the date on which the debt was incurred. 104.3(d), 104.11 and 116.6(c).

The committee must use separate Schedule D forms for debts owed by the committee (Line 10) versus debts owed to the committee (Line 9). Paper filers must label each schedule accordingly by checking the appropri-

CREDIT CARD TRANSACTIONS (SCHEDULE B)

SCHEDULE B (FEC Form 3) ITEMIZED DISBURSEMENTS		FOR LINE NUMBER: (check only one)	PAGE OF
Use separate schedule(s) for each category of the Detailed Summary Page		<input checked="" type="checkbox"/> 17 20a	<input type="checkbox"/> 18 20b <input type="checkbox"/> 19a 20c <input type="checkbox"/> 19b 21
Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.			
NAME OF COMMITTEE (In Full) Doe for Congress Committee			
Full Name (Last, First, Middle Initial) A. Credit Card Company		Date of Disbursement MM / DD / YYYY 02 / 28 / 2012	
Mailing Address 12 Muche Ct.		Amount of Each Disbursement This Period 1,300.00	
City Philadelphia State PA Zip Code 00000		Purpose of Disbursement Credit Card Payment - see below <input type="checkbox"/> 001 Category/Type	
Office Sought: <input type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> President		Disbursement For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify) ▼	
State: District:		Full Name (Last, First, Middle Initial)	
Full Name (Last, First, Middle Initial) B. Southeast Airlines		Date of Disbursement MM / DD / YYYY 01 / 12 / 2012	
Mailing Address 777 Jetstream Way		Amount of Each Disbursement this Period 750.00	
City Dulles State VA Zip Code 00000		Purpose of Disbursement Airline Tickets <input type="checkbox"/> 002 Category/Type	
Office Sought: <input type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> President		Disbursement For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify) ▼	
State: District:		Full Name (Last, First, Middle Initial)	
Full Name (Last, First, Middle Initial) C.		Date of Disbursement MM / DD / YYYY	
Mailing Address		Amount of Each Disbursement This Period	
City State Zip Code		Purpose of Disbursement	
Candidate Name		Category/Type	
Office Sought: <input type="checkbox"/> House <input type="checkbox"/> Senate <input type="checkbox"/> President		Disbursement For: <input type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify) ▼	
State: District:		SUBTOTAL of Disbursements This Page (optional) 1,300.00	
TOTAL This Period (last page this line number only) 1,300.00			

FEC Schedule B (Form 3) (Revised 02/2003)

CREDIT CARD TRANSACTIONS (SCHEDULE D)

SCHEDULE D (FEC Form 3) DEBTS AND OBLIGATIONS		(Use separate schedule(s) for each numbered line)	PAGE OF
Excluding Loans		<input checked="" type="checkbox"/> 9	<input type="checkbox"/> 10
NAME OF COMMITTEE (In Full) Doe for Congress Committee			
A. Full Name (Last, First, Middle Initial) of Debtor or Creditor Credit Card Company		Nature of Debt (Purpose): Credit card debt	
Mailing Address 12 Muche Ct.			
City Philadelphia State PA Zip Code 00000			
Outstanding Balance Beginning This Period 1,200.00			
Amount Incurred This Period 1,300.00	Payment This Period 1,300.00	Outstanding Balance at Close of This Period 1,200.00	